

**DRAFT MINUTES OF THE MEETING OF OAKHAM TOWN COUNCIL HELD ON
WEDNESDAY NOVEMBER 8TH 2017 AT THE OFFICES OF OAKHAM TOWN COUNCIL,
VICTORIA HALL, 39 HIGH STREET, OAKHAM**

PRESENT:

Cllrs, Michael Haley (Chair) Peter Ind, Mrs Anne Skipworth, Martin Brookes, Adam Lowe, Mrs Joyce Lucas BEM, David Romney, Miss Sally-Anne Wadsworth, Nick Woodley, Paul Buxton, Mrs Jean Denyer MBE

4 members of the public were also present

The Chairman, Cllr Haley welcomed Cllr Denyer to the Council

It was noted that Cllr Brookes was in breach of the rules by not complying with the Council's protocol on the use of recording equipment. He repeatedly refused the Chairman's instruction to place his recording equipment on the designated table

526/17 APOLOGIES - Standing Order 1(u)

None received

527/17 DECLARATIONS OF INTEREST

- (i) No Disclosable Pecuniary Interests were declared
- (ii) No other interests were declared

528/17 MINUTES (*Appendix A*)

- (i) It was proposed by Cllr Ind, seconded by Cllr Lowe and resolved with 5 votes for 3 against and 3 abstentions, that the minutes of the meeting of the Oakham Town Council held on the Wednesday 8th November 2017 were adopted as a true and accurate record

529/17 CHAIRMAN AND MEMBER'S REPORTS (*Appendix B*)

The Chairman's report was sent out with the agenda. Cllr Ind, gave a verbal report on his attendance at the Annual General Meeting of Citizens Advice Rutland

530/17 COUNCILLOR'S QUESTIONS

None received

531/17 CLERK'S REPORT – For information only

Reminder of the Annual Service of Remembrance and Remembrance Parade
All Saints' Church, Oakham
Sunday 12th November at 2.30pm

Late Night Shopping event and Light Switch On Monday 11th December and 7pm

On-going Matters:

The railings and posts at Barleythorpe Corner has been completed
Wicksteed have started today to repair the wet pour at Royce's

Forthcoming Training:

DPA/FOI training

LRALC have commissioned a third DPA/FOI training course which will cover the new GDPR which come into force in May 2018 (see here for course outline:

<http://www.leicestershireandrutlandalc.gov.uk/data-protection-and-freedom-of-i.html> .

The course will take place on the evening of 31st January 2018 from 6pm until 9pm at the Jubilee Hall, Anstey. Please let the office know if you would like to attend

532/17 DEPUTATIONS BY THE PUBLIC

None

533/17 WORKING GROUPS AND STEERING GROUPS STRATEGY (*Appendices Ci, Cii*)

Members noted the reports and the Chairman invited Christopher Clark (Chairman of Neighbourhood Plan Steering Group) to update members with a short presentation

At 7.35pm it was noted that Cllr Brookes repeatedly did not comply with Standing Orders (11 a,b) in that he refused to follow the Chairman's instructions to desist from interrupting on 4 occasions. The Chairman therefore suspended the meeting at 7.40pm and reconvened at 7.45pm

534/17 STATEMENT OF ACCOUNTS (*Appendices Di, Dii*)

- (i) It was proposed by Cllr Lowe, seconded by Cllr Rommey and resolved with 10 votes for and 1 abstention to approve the Statement of Accounts to 31st October 2017
- (ii) It was proposed by Cllr Lowe, seconded by Cllr Rommey and resolved with 10 votes for and 1 abstention to note the financial budget to 31st October 2017

535/17 CONSTITUTION OF WORKING GROUPS (*Appendix E*)

- (i) It was proposed by Cllr Lowe, seconded by Cllr Romney and resolved with 10 votes for and 1 abstention that a task and finish working group is initiated to review the current structure, committees, sub committees and the working group Restructure
- (ii) It was proposed by Cllr Brookes, seconded by Cllr Woodley but fell with 2 votes for and 9 against to set up a working group to look at the current arrangements of IT systems and support
- (iii) It was proposed by Cllr Wadsworth, seconded by Cllr Skipworth and resolved with 9 votes for and 2 against that Cllrs Romney, Skipworth, Wadsworth, Buxton and Brookes are duly elected as members of the working group

536/17 OCC BUILDING (*Appendix F*)

- (i) It was proposed by Cllr Lowe, seconded by Cllr Ind and resolved with 8 votes for, 2 against and 1 abstention that the proposals for additional building and disabled facilities subject to planning approval are approved and referred to in a schedule to the draft Lease and that permission is given for the storing of equipment in the OCC building, at the owners risk, and OTC accepts no liability for the safekeeping of the said equipment, subject to it not being hazardous
- (ii) It was proposed by Cllr Skipworth, seconded by Cllr Brookes and resolved with 5 votes for, 4 against and 2 abstentions that a nominal charge of £70 per month is charged for storage until the lease is signed

8.45pm Cllr Romney left the room.

It was proposed by Cllr Haley, seconded by Cllr Woodley and resolved with 6 votes for and 4 against to extend the meeting by 30 minutes to allow for business to be concluded.

8.50pm Cllr Romney returned

537/17 PARKING REVIEW- SCHEME PROPOSAL FORM (*Appendices Gi, Gii, Giii*)

It was proposed by Cllr Romney seconded by Cllr Skipworth and resolved with 8 votes for and 3 abstentions that members support a proposal from residents to the yellow line element only on Park Lane but with no financial support

537/17 TO REPAIR AND WIDEN A PATH IN CUTTS CLOSE (*Appendices Hi, Hii*)

It was proposed by Cllr Skipworth, seconded by Cllr Romney and resolved with 10 votes for and 1 against award the contract to Martin Cowman Ltd for the installation of the paths to Cutts Close. If required extra funding to be taken out of reserves over the next 2 years.

The Chairman asked Cllr Brookes to retract his allegation that the tender process was not tendered correctly. Cllr Brookes did not do so

358/17 CONCILLATION REGARDING A COUNCILLOR AND COUNCIL (*Appendix I*)

It was proposed by Cllr Woodley, seconded by Cllr Lowe and resolved with 5 votes for, 5 against, 1 abstention and the Chairman having the casting vote to defer a decision until February 2018

359/17 BUDGET 2018 – 2019

It was noted working groups have provided detailed requests for inclusion in draft budget

360/17 EXEMPT ITEM

It was proposed by Cllr Woodley, seconded by Cllr Romney and unanimously agreed to exclude the Press and Public under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, as amended, during consideration of Item 17 on the Agenda as it concerns confidential matters

It was proposed by Cllr Lowe, seconded by Cllr Haley and resolved with 6 votes for, 3 against and 2 abstentions to extend the meeting by 5 minutes to allow for business to be concluded

361/17 STAFFING COMMITTEE UPDATE (*Appendix J*)

It was proposed by Cllr Lowe, seconded by Cllr Haley and resolved with 7 votes for, 2 against and 2 abstentions to accept the recommendations from the meeting of the Staffing Committee held on Friday 3rd November 2017 and that the Clerks post is substantiated

There being no further business, the Chairman closed the meeting at 21.35

Signed: _____

**13th December 2017
Chairman**