

**MINUTES OF THE MEETING OF OAKHAM TOWN COUNCIL HELD ON WEDNESDAY
AUGUST 8TH, 2018 AT THE OFFICES OF OAKHAM TOWN COUNCIL, VICTORIA HALL, 39,
HIGH STREET, OAKHAM**

PRESENT:

Cllrs David Romney, Adam Lowe, Sally-Anne Wadsworth, Joyce Lucas BEM, Paul Buxton, Martin Brookes, Daniel Bottomley, Jean Denyer MBE, Anne Skipworth, Peter Ind

ABSENT: Cllr Adam Lowe

IN THE PUBLIC GALLERY: Fourteen members of the public

In the absence of the Chairman the meeting was chaired by the Vice Chairman

155/18 APOLOGIES - Standing Order 1(u)

- (i) Apologies were received from Cllr Lowe due to a prior commitment
- (ii) Proposed these be accepted by Cllr Lucas, seconded by Cllr Wadsworth and unanimously resolved

15618 DECLARATIONS OF INTEREST

- (i) No disclosable pecuniary interests were declared
- (ii) Cllr Brookes declared an interest in item 16 (i) on the Agenda. Cllr Brookes stated he would take part in discussion or in any vote under that item of business
- (iii) Cllr Lucas declared an interest in item 16 (ix) on the Agenda. Cllr Lucas stated she would not take part in discussion or in any vote under that item of business

157/18 MINUTES

- (i) Proposed by Cllr Wadsworth, seconded by Cllr Buxton and resolved with 7 votes for and 3 abstentions that the minutes of the meeting of Oakham Town Council held on Wednesday 11th July 2018 were confirmed, signed by the Chairman and adopted as a true and accurate record of that meeting
- (ii) Proposed by Cllr Romney, seconded by Cllr Bottomley and resolved with 7 votes for and 3 abstentions that the minutes of the Extraordinary meeting of Oakham Town Council held on Wednesday 25th July 2018 were confirmed, signed by the Chairman and adopted as a true and accurate record of that meeting

158/18 CHAIRMAN AND MEMBER'S REPORTS

None received

159/18 COUNCILLOR'S QUESTIONS

None received

160/18 SUSPENSION OF STANDING ORDER 28

Proposed by Cllr Lucas, seconded by Cllr Jones and resolved with 8 votes for, 1 abstention and 1 against to suspend Standing Order 28 in order that item 9 on the agenda can be considered

161/18 DEPUTATIONS BY THE PUBLIC

3 members of the public gave deputations regarding item 9 on the agenda
1 member of the public gave a deputation regarding item 16 (i) on the agenda
1 member of the public gave a deputation regarding item 16 (iii) on the agenda

At this point in the meeting it was proposed by Cllr Romney, seconded by Cllr Bottomley and unanimously resolved to alter the order of business so that Item 9 could be considered next

162/18 PARKING REVIEW PROPOSAL FORM

After much discussion, the Vice Chairman asked members to consider the following proposal and to confirm whether or not the Town Council are in support of the proposal? There was no proposer, so the motion fell

163/18 WORKING GROUPS AND STEERING GROUPS STRATEGY

Cllr Wadsworth tabled, plus gave a verbal report from the Promotion and Publicity Working Group

164/18 STATEMENT OF ACCOUNTS

- (i) Proposed by Cllr Brookes, seconded by Cllr Wadsworth and unanimously resolved to approve the Statement of Accounts to 31st July 2018
- (ii) Proposed by Cllr Romney, seconded by Cllr Jones and unanimously resolved that Members noted the financial budget to 31st July 2018

165/18 AUTHORISATION OF PAYMENTS BY RESOLUTION OF THE RECREATION, PLANNING AND GENERAL PURPOSES COMMITTEE

Proposed by Cllr Romney, seconded by Cllr Brookes and unanimously resolved to authorise the following payments:

- (i) Resolution 31/19 – civic Flag - £400 + VAT (£480.00)
- (ii) Resolution 32/19 – Cutts Close railing painting - £2785.20
- (iii) Resolution 35/19 - goal posts for Royce's Recreation Ground - £179.94 + VAT (£215.93)

166/18 AUTHORISATION TO PAY INVOICES OVER £5000

- (i) The Christmas Decorators, Invoice No. 100223 for £9380 + VAT (£11256)
Proposed by Cllr Skipworth, seconded by Cllr Buxton and unanimously resolved to authorise the payment
- (ii) Martin Cowman Ltd, Invoice No. 6048/6042-4015K for £57,359 + VAT (£68,830.80)
Cllr Brookes queried the specification, so after much discussion it was proposed by Cllr Ind, seconded by Cllr Wadsworth to authorise the payment but to retain £5000 until the work had been re-inspected. This motion fell with 4 votes for, 5 against and 1 abstention.

It was then proposed by Cllr Skipworth, seconded by Cllr Denyer to authorise a payment of £45,000 but to retain the balance until the work had been re-inspected. This motion fell with 3 votes for, 5 against and 2 abstentions

Therefore, it was proposed by Cllr Brookes, seconded by Cllr Bottomley and resolved with 7 votes for, 2 against and 1 abstention to defer this item, until the specification and path had been re-examined

167/18 RECREATION, PLANNING AND GENERAL PURPOSES COMMITTEE

Proposed by Cllr Brookes, seconded by Cllr Skipworth and unanimously resolved to approve the Terms of Reference of the Committee with the proviso that the quarterly play equipment inspection reports are included at the meeting and to make any decisions as appropriate

168/18 WORKING GROUP STRUCTURE

Proposed by Cllr Romney, seconded by Cllr Wadsworth and unanimously resolved to appoint Cllr Jones to the Finance and Policies and Procedures Working Groups

169/18 RENTAL AGREEMENT WITH THE CHRISTMAS DECORATORS

Proposed by Cllr Buxton, seconded by Cllr Bottomley and unanimously resolved to authorise the signing of the Rental Agreement

170/18 PLANNING APPLICATIONS

- (i) 2018/0646/FUL Ms S Lambert
Replacement care home for 8 residents plus alterations to existing care home to create 7 independent apartments with additional care
Willowbrook, Willow Crescent
Recommend refusal on the grounds of poor access to the site, increased traffic, over development and nuisance to the neighbouring properties
Proposed by Cllr Brookes, seconded by Cllr Jones and unanimously resolved

Proposed by Cllr Brookes, seconded by Cllr Denyer and unanimously resolved to authorise the Clerk to contact the Councils Solicitor for advice on the lease/deeds and expenditure thereof
- (ii) 2018/0559/FUL Mr Niall Cooter
Alterations to roof, installation of solar panels, new boarding and render to external walls, provision of canopy, creation of opening to first floor side elevation, alteration to first floor bathroom window and new front bay window.
23 Trent Road
Recommend approval
Proposed by Cllr Wadsworth, seconded by Cllr Ind and resolved with 9 votes for and 1 abstention
- (iii) 2018/0490/FUL Simone McAdam
Single storey rear extension, alterations to existing rear elevation and addition of new roof lights.
3 Penn Street
Recommend approval with the caveat of the preservation of the chimney
Proposed by Cllr Ind, seconded by Cllr Skipworth and unanimously resolved
- (iv) 2018/0582/FUL Mr & Mrs Donald
Single storey rear extension to house.
1 St Albans Close
Recommend approval
Proposed by Cllr Wadsworth, seconded by Cllr Ind and unanimously resolved

Proposed by Cllr Wadsworth, seconded by Cllr Ind and resolved with 7 votes for, 2 against and 1 abstention to extend the meeting by 15 minutes so business can be transacted
- (v) 2018/0622/LBA Otters Fine Foods
Proposed conversion and alterations of existing vacant bank band V1 use to create a new Deli/Restaurant A3 use, including the conversion of the un-used first and second floor elements of the original listed building.
44 High Street
Recommend approval
Proposed by Cllr Skipworth, seconded by Cllr Denyer and unanimously resolved
- (vi) 2018/0681/FUL Mr Sinar & Ms G Aitken
Proposed extensions and alterations to form additional bedroom and en-suite, study, enlarged ground floor bedroom and en-suite, enlarged garage, utility and enlarged kitchen.
The Brambles, 7 St Alban's Close
Recommend approval
Proposed by Cllr Skipworth, seconded by Cllr Denyer and unanimously resolved

(vii) 2018/0627/FUL Mr Stephen Bath
Construction of new vehicular access.
107 Brooke Road
Recommend approval
Proposed by Cllr Romney, seconded by Cllr Ind and unanimously resolved

(viii) 2018/0561/FUL Mr Chris Byrne
Erection of single storey rear extension.
39 Nene Crescent
Recommend approval
Proposed by Cllr Lucas, seconded by Cllr Skipworth and unanimously resolved

(ix) 2018/0701/PTA Mr George
Fell 1 No. Prunus ceasifera 'purpurea'. Reduce 1 No. Magnolia by 1.5m.
57 Stamford Road
Recommend approval for reducing the Magnolia
Recommend refusal for the felling of the Prunus ceasifera
Proposed by Cllr Skipworth, seconded by Cllr Denyer resolved with 9 votes for
and 1 abstention by Cllr Lucas

At 9.03pm Cllr Denyer left the room and did not return

(x) 2018/0708/PTA Mr & Mrs Cummine
Raise the crown of 1 no. Lime tree (T1) to approx. 5m and raise crown of 1 no.
Beech tree (T2) to approx. 5m
18 Stamford Road
Recommend approval
Proposed by Cllr Lucas, seconded by Cllr Buxton and unanimously resolved

(xi) 2018/0694/CAT Mrs Haddon
Fell 1 no. Cherry tree on the bank. Crown reduction of 1 no. Bay Tree and 1 no.
Cherry Tree by 3 metres
7 Finkey Street
Recommend approval
Proposed by Cllr Lucas, seconded by Cllr Wadsworth and resolved with 7 votes
for and 2 against

(xii) 2018/0716/CAT Mr Bryan Clary
Fell 1 no. Hawthorn Tree, 1 no. Columnar Cypress Tree and 1 no. Eucalyptus
Tree. Prune 3 no. Yew Trees to highway exemption over footpath and road.
Crown lift 1 no. Norway Maple Tree to 4 m and reduce from swelling to create 1.5
m clearance.
Rutland Lodge, 63 Northgate
Recommend approval
Proposed by Cllr Lucas, seconded by Cllr Wadsworth and resolved with 6 votes
for, 1 against and 2 abstentions

(xiii) 2018/0698/CAT Mrs Allen
W1-Walnut, 2-3 metre house clearance, reduce West facing limb over car park
by 2 metres. A1-Ash tree 2-3 metre house clearance. Fell 1 No. Yew Tree. Fell 2
No Cherry Trees.
All Saints Vicarage, 2 Vicarage Road
Recommend approval with the proviso that the 1 No. Yew Tree and 2 No Cherry
Trees are to be pruned and not felled
Proposed by Cllr Lucas, seconded by Cllr Brookes and unanimously resolved

170/18 EXEMPT ITEM

Proposed by Cllr Brookes, seconded by Cllr Lucas and resolved with 8 votes for and 1 abstention to exclude the Press and Public under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, as amended, during consideration of Item 18 on the Agenda as it concerns a confidential matter

Proposed by Cllr Brookes, seconded by Cllr Wadsworth and resolved with 8 votes for, and 1 against to extend the meeting to 9.30pm so business can be transacted

171/18 OCC BUILDING

For reasons of transparency, it is recorded that this item of business involves a confidential matter. As a consequence, the formal minute record of this matter (minute no. 171/18) is included in a confidential attachment paper to these minutes for formal record purposes, and is for the information of Town Councillors ONLY

The Vice Chairman thanked everyone for their contributions and closed the meeting at 9.35pm

Signed: _____

**12th September 2018
Chairman**