

DRAFT MINUTES OF THE RECREATION, PLANNING AND GENERAL PURPOSES COMMITTEE MEETING HELD ON WEDNESDAY MAY 30TH, 2018 AT THE OFFICES OF OAKHAM TOWN COUNCIL, VICTORIA HALL, 39, HIGH STREET, OAKHAM

PRESENT:

Cllrs Adam Lowe, Peter Ind, David Romney, Sally-Anne Wadsworth, Anne Skipworth, Nick Woodley, Joyce Lucas BEM, Paul Buxton, Martin Brookes, Daniel Bottomley

ABSENT: Jean Denyer MBE

01/18 MINUTES (*Appendix A*)

It was proposed by Cllr Woodley, seconded by Cllr Brookes and resolved with 5 votes for and 5 abstentions to confirm and accept the minutes of the Planning Committee meeting held on Tuesday 1st May 2018

02/18 ELECTION OF CHAIRMAN

Nominations were invited to appoint a Chairman. 2 nominations were received:

- (i) Proposed by Cllr Brookes, seconded by Cllr Woodley to elect Cllr Brookes
- (ii) Proposed by Cllr Skipworth, seconded by Cllr Buxton to elect Cllr Romney

It was agreed that members shall vote by a show of hands. It was 3 votes for Cllr Brookes and 7 votes for Cllr Romney, therefore Cllr Romney was duly elected as Chairman of the Committee for the forthcoming municipal year

03/18 ELECTION OF VICE CHAIRMAN

Nominations were invited to appoint a Vice Chairman. 2 nominations were received:

- (iii) Proposed by Cllr Brookes, seconded by Cllr Woodley to elect Cllr Brookes
- (iv) Proposed by Cllr Romney, seconded by Cllr Ind to elect Cllr Skipworth

It was agreed that members shall vote by a show of hands. It was 4 votes for Cllr Brookes and 6 votes for Cllr Skipworth, therefore Cllr Skipworth, was duly elected as Vice Chairman of the Committee for the forthcoming municipal year

04/18 APOLOGIES – Standing Order 1(u)

- (i) Apologies were received from Cllr Denyer
- (ii) It was proposed by Cllr Romney, seconded by Cllr Wadsworth and unanimously resolved to approve the absence of Cllr Denyer due to a prior commitment

05/18 DECLARATIONS OF INTEREST

- (i) No disclosable pecuniary interests were declared
- (ii) No other interests were declared

06/18 DEPUTATIONS BY THE PUBLIC

None

07/18 CLERK'S REPORT

Update on Neighbourhood Plan Grant

On behalf of the Neighbourhood Planning Programme, Council have been offered a grant of £4500.

Points to note:

- this grant is specifically to be used for the services the grant was applied for
- the maximum grant that can be applied for is £9000
- must be spent within 6 months of the grant being made
- funding is not provided for any activity that has already taken place / been paid for
- further applications can be made up to a total of £9000
- subject to auditing purposes
- Council resolved (min ref 08/18) for the appointment of Open Plan

The total amount Council resolved to spend from last year's budget was £11,475.

Part 1: Council raised an initial order for £2,475 plus vat (min ref 25/18), to assist with the preparation of a design, character and local space assessment. This was paid out of last year's budget. Work to be completed by August 2018.

Part 2: To prepare the consultation statement and amend Neighbourhood Plan. Work to be completed by January 2019. Total this stage is **£4,500** plus vat

The offer is open until **15 June 2018**.

Therefore, I will be writing to the Neighbourhood Plan Steering Group asking if they wish to go-head with Open Plan for stage 2. If NPSG agree, I will be bringing this back to Council in June with the following recommendations:

- that the Clerk instructs Open Plan
- Council resolve to accept the grant offer of £4,500 (as per Open Plans quotation) and due diligence is applied

2018 Floral Display

Plantscape will be installing the floral displays on Friday 15th June

Cutts Close Path / Barrier

The office has received notification that the works to be carried out in Cutts Close with require an archaeological observation and will involve the presence of site of an archaeologist to observe ground works. The office has now received a letter from The University of Leicester and hopefully work will begin middle to late June.

08/18 CHAIRMAN AND MEMBER'S REPORTS (*Appendix B*)

- (i) The Chairman tabled a report of the functions he had attended in his capacity as Mayor
- (ii) Members noted the report from Cllr Brookes

09/18 TERMS OF REFERENCE (*Appendix C*)

It was proposed by Cllr Wadsworth, seconded by Cllr Bottomley and unanimously resolved to accept the Terms of Reference for the Recreation, Planning and General Purposes Committee

Action for the Clerk: To circulate the Neighbourhood Planning Steering Group Report and Terms of Reference

10/18 PLANNING APPLICATIONS

- (i) 2018/0356/FUL Oakham School
Erection of 3.0m high powder coated green steel palisade security fencing around existing storage compound.
Oakham School Pavilion, Ashwell Road
Recommend approval
Proposed by Cllr Lucas, seconded by Cllr Ind and resolved with 9 votes for and 1 abstention
- (ii) 2018/0326/FUL Mr & Mrs A Lear
Rear single storey extension.
85, Station Road
Recommend approval
Proposed by Cllr Woodley, seconded by Cllr Skipworth and unanimously resolved

There being no further business, the Chairman closed the meeting at 7.40pm

Signed: _____

27th June 2018
Chairman