

Oakham Town Council

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TO: ALL MEMBERS OF THE TOWN COUNCIL

IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL

GOVERNMENT ACT 1972 YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF OAKHAM TOWN COUNCIL, WEDNESDAY 11th APRIL 2018 AT 7.00 PM, AT THE OFFICES OF THE TOWN COUNCIL, VICTORIA HALL, 39 HIGH STREET, OAKHAM, RUTLAND LE15 6AH.

MEMBERS OF THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Allison Greaves
Clerk to the Council
5th April 2018

THE MEETING OF OAKHAM TOWN COUNCIL
WEDNESDAY 11TH APRIL 2018 AT 7.00PM

***Members of the public attending this meeting are advised that it will be
filmed and recorded, or photographed***

AGENDA

1. APOLOGIES - Standing Order 1(u)

- (i) To receive apologies for absence
- (ii) To decide whether to approve absences

2. DECLARATIONS OF INTEREST

Members are asked to declare, if required:

- (i) Any Disclosable Pecuniary Interest they may have in respect to items on the agenda
- (ii) Any other interest they may have in respect to items on the agenda

Members are also reminded to inform the Clerk of any changes in their Register of Members' Interests

3. MINUTES (*Appendix A*)

To confirm the minutes of the meeting held on Wednesday 14th March 2018

4. CHAIRMAN AND MEMBER'S REPORTS (*Appendix B*)

To receive reports from the Chairman and members who have attended meetings on behalf of Oakham Town Council

(Members intending to report should inform the Clerk prior to the meeting)

5. COUNCILLOR'S QUESTIONS

To answer questions previously notified to the Clerk under Standing Order 9

6. CLERK'S REPORT – For information only

To receive a report from the Clerk

7. DEPUTATIONS BY THE PUBLIC

Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Orders 1(d) – 1(i)

8. WORKING GROUPS AND STEERING GROUPS STRATEGY (*Appendices C*)

To receive written and verbal reports and to approve any expenditure from Working and Steering Groups and to make any decisions as appropriate:

- (i) Neighbourhood Plan Steering Group
- (ii) Promotion and Publicity Working Group
- (iii) Christmas Working Group

9. STATEMENT OF ACCOUNTS (*Appendices D, i*)

- (i) To decide whether to approve the Statement of Accounts to 31st March 2018
- (ii) Members to consider the financial budget to 31st March 2018

10. AUTHORISATION TO PAY INVOICES OVER £5000

To authorise payment of the following:

- (i) Rutland County Council
Invoice No. 9108594 for £10,551.58
(Community street lighting recharge – as per minute reference 184/16)
- (ii) Zurich Municipal
Invoice 30216220 for £5486.64
(Insurance)

11. COUNCIL CHAMBER HEARING LOOP (*Appendix E*)

- (i) To receive a report from the Working Group and to make any decisions as appropriate
- (ii) To authorise any expenditure

12. ELECTRICITY CONTRACT SUPPLIER (*Appendices F i*)

To receive a report and to make any decisions as appropriate

13. COUNCIL SURGERIES (*Appendix G*)

To consider a report and to make any decisions as appropriate

14. ADVERTISING MAGNETS (*Appendix H*)

To consider a report and to make any decisions as appropriate

15. FLAG POLE IN CUTTS CLOSE (*Appendices I i*)

- (I) To consider a report and to make any decisions as appropriate
- (II) To authorise any expenditure

16. CAR BOOT SALES IN CUTTS CLOSE (*Appendix J*)

To consider a report and to make any decisions as appropriate

17. REQUEST TO USE CUTTS CLOSE (*Appendices K, i*)

- (i) To consider a request and grant permission for Rutland Concert Band to set off pyrotechnics in the park on the evening of Saturday 30th June as part of their Proms in the park concert
- (ii) To consider a request and grant permission for Rutland Branch Bell ringers to host the mobile belfry in the park on the evening of Saturday 30th June as part of the Proms in the park event
- (iii) To consider a request and grant permission for Oakham Town Partnership to organise 2 bouncy castles and 3 food suppliers to coincide with their car boot event on 22nd April 2018

18. EXEMPT ITEM

To decide whether to exclude the Press and Public under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, as amended, during consideration of Items 19 and 20 on the Agenda as they both concern confidential matters

19. CO-OPTION FOR THE OAKHAM NORTH EAST WARD VACANCY (*Appendix L*)

To consider recommendations from the interview panel and to make any decisions as appropriate relating to those recommendations

20. STAFFING COMMITTEE RECOMMENDATIONS (*Appendix M to follow, awaiting information*)

To consider recommendations from the meeting of the Staffing Committee held on 28^h March 2018 and to make any decisions as appropriate relating to those recommendations