

Report No. TC05319 Appendix: C Agenda Item No. 9	Council 27th November 2019
OAKHAM TOWN COUNCIL	
Report Author: Cllr Buxton on behalf of the Xmas working group	Title: Christmas Decorations
Subject: Christmas Decorations	
Strategic Aims. 1 Ensure that Oakham remains a viable and pleasant environment in which to live, work and play. 2 Improve and increase facilities within the town. 3 Maintain and improve OTC land and buildings for the benefit of the community. 4 Promote the town as an attractive place to visit and stay.	

The Christmas working group discussed the possible purchase of 15 x 3' Christmas trees without roots at £13 each plus £15.00 delivery charge to Victoria Hall. These can be sourced locally from Digby Farm. These would be used to decorate Mill Street and possible empty shop windows.

Together with battery operated lights on loan from Cllr Wadsworth, ITS Gardening Service of Melton Mowbray have quoted £145 for installation of decorated trees into the wall-mounted holders in Mill Street as soon as possible.

The working group also propose an additional budget for any extra decorations

Quotation:

Trees and delivery - £210
Installation & removal - £145
Total £355

The working group is aware of the lateness of the proposal but was mainly due to the difficulty of getting a quote to have installation, removal and insurance.

Proposal:

- The Council approves the expenditure of £355 for trees (as per the quotations) in Mill Street
- Award the contract for installation/ removal to ITS Gardening Service
- Grants permission to the Clerk to purchase 15 trees and instruct ITS Gardening Service
- Purchase additional decorations as determined by the working group, up to £145
- Council approves the expenditure of the total project but should not exceed £500, and to be taken from general reserves