

# Oakham Town Council

Victoria Hall, 39 High Street, Oakham, Rutland, LE15 6AH  
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**TO: ALL MEMBERS OF THE TOWN COUNCIL**  
**IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL**  
**GOVERNMENT ACT 1972 YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF**  
**OAKHAM TOWN COUNCIL, WEDNESDAY 27<sup>TH</sup> NOVEMBER 2019 AT 6.30 PM, AT THE OFFICES**  
**OF THE TOWN COUNCIL, VICTORIA HALL, 39 HIGH STREET, OAKHAM, RUTLAND LE15 6AH.**  
**MEMBERS OF THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND**

**Allison Greaves**  
**Clerk to the Council**  
**21<sup>st</sup> November 2019**

**COUNCIL MEETING OF OAKHAM TOWN COUNCIL**  
**WEDNESDAY 27<sup>TH</sup> NOVEMBER 2019 AT 6.30PM**

*Members of the public attending this meeting are advised that it may be filmed and recorded.*

## **AGENDA**

### **1. APOLOGIES**

- (i) To receive apologies for absence
- (ii) To decide whether to approve absences

### **2. DECLARATIONS OF INTEREST**

Members are asked to declare, if required:

- (i) Any Disclosable Pecuniary Interest they may have in respect to items on the agenda
- (ii) Any other interest they may have in respect to items on the agenda

*(Members are also reminded to inform the Clerk of any changes in their Register of Members' Interests)*

### **3. MINUTES (*Appendix A – to follow*)**

To confirm the minutes of the meeting of the Council held on Wednesday 6<sup>th</sup> November 2019

### **4. CHAIRMAN AND MEMBER'S REPORTS**

To receive reports from the Chairman and members who have attended meetings on behalf of Oakham Town Council or representatives working with external bodies

### **5. COUNCILLOR'S QUESTIONS**

To answer questions previously notified to the Clerk under Standing Order 9

### **6. DEPUTATIONS BY THE PUBLIC**

Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Orders 1(d) – 1(i)

### **7. RUTLAND HOUSE COMMUNITY TRUST (*Appendices B, Bi, Bii, Biii*)**

To consider a report and to make any decisions as appropriate

### **8. PLANNING APPLICATIONS**

To consider the following applications for planning permission:

- a) 2019/1071/LBA – construction of a glazed vestibule to the main entrance of them Great Hall. Construction of glass with an automatic sliding door. The glazing will be mechanically fixed to the floor and walls of the building. It will not have an interface with the decorative stonework around the entrance arch, Oakham Castle, Castle Lane
- b) 2019/1180/OUT – application for outline planning permission with all matters reserved apart from access for the construction of up to 120 starter (affordable) homes, Hawksmead area 11 site, Land End Way
- c) 2019/0753/PTA – fell group of Ash (G1) on boundary to facilitate erecting fence - there are several stems in area to be felled, 11 Catmose Park
- d) 2019/1247/PTA – fell 1 no. Beech Tree, 6 Catmose Park Road

**9. WORKING GROUPS (*Appendix C – to follow*)**

- To receive reports from working groups
- Christmas Working Group – Mill Street decorations

**10. SOUND EQUIPMENT (*Appendices D, Di, Dii, Diii*)**

To consider a report and to make any decisions as appropriate

**11. STATEMENT OF ACCOUNTS (*Appendix E*)**

To decide whether to approve the Statement of Accounts to 31<sup>st</sup> October 2019

**12. RECOMMENDED CHANGES TO FINANCIAL POLICIES (*Appendix F*)**

To consider a report and to make any decisions as appropriate

**13. CUTTS CLOSE SHELTER (*Appendices G, Gi, Gii, Giii*)**

To consider a report and to make any decisions as appropriate

**14. HR POLICIES (*Appendix H*)**

To consider a report and to make any decisions as appropriate

**15. COMMUNITY SPEED WATCH (*Appendix I*)**

Consider correspondence from Rutland County Council

**16. APPOINT REPRESENTATIVES ON OUTSIDE BODIES**

- Oakham Town Partnership
- Oakham United Charities

**17. PARKS AND OPEN SPACES TASK AND FINISH GROUP**

To agree on which members should be its appointed representatives. Nominations received from Cllrs Wadsworth, Woodley, Clough and Razzell

**18. COTTESMORE HUNT (*Appendix J*)**

To consider a report and to make any decisions as appropriate

**19. EXEMPT ITEM**

To decide whether to exclude the Press and Public under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, as amended, during consideration of Item 20 on the Agenda as it concerns contractual matters

**20. RELOCATION OF COUNCIL OFFICES AND CHAMBER (*Appendices K, Ki, Kii, Kiii, Kiv, Kv*)**

To consider a report and to make any decisions as appropriate