

Oakham Town Council

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TO: ALL MEMBERS OF THE TOWN COUNCIL

IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL GOVERNMENT ACT 1972 YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF OAKHAM TOWN COUNCIL, WEDNESDAY 14th FEBRUARY 2018 AT 7.00 PM, AT THE OFFICES OF THE TOWN COUNCIL, VICTORIA HALL, 39 HIGH STREET, OAKHAM, RUTLAND LE15 6AH.

MEMBERS OF THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Allison Greaves
Clerk to the Council
2nd February 2018

THE MEETING OF OAKHAM TOWN COUNCIL
WEDNESDAY 14TH FEBRUARY 2018 AT 7.00PM
AT THE OFFICES OF OAKHAM TOWN COUNCIL,
VICTORIA HALL, 39 HIGH STREET, OAKHAM

Members of the public attending this meeting are advised that it will be filmed and recorded, or photographed

AGENDA

- 1. APOLOGIES - Standing Order 1(u)**
 - (i) To receive apologies for absence
 - (ii) To decide whether to approve absences
- 2. DECLARATIONS OF INTEREST**

Members are asked to declare, if required:

 - (i) Any Disclosable Pecuniary Interest they may have in respect to items on the agenda
 - (ii) Any other interest they may have in respect to items on the agenda

Members are also reminded to inform the Clerk of any changes in their Register of Members' Interests
- 3. MINUTES (Appendix A)**

To confirm the minutes of the meeting held on Wednesday 10th January 2018
- 4. CHAIRMAN AND MEMBER'S REPORTS (Appendices B, i)**

To receive reports from the Chairman and members who have attended meetings on behalf of Oakham Town Council
(Members intending to report should inform the Clerk prior to the meeting)
- 5. COUNCILLOR'S QUESTIONS**

To answer questions previously notified to the Clerk under Standing Order 9
(Members note that 72 hours' notice is now required)
- 6. CLERK'S REPORT (Appendices C, i)**

To receive a report from the Clerk
- 7. DEPUTATIONS BY THE PUBLIC**

Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Orders 1(d) – 1(i)

- 8. WORKING GROUPS AND STEERING GROUPS STRATEGY (*Appendices D, i, ii*)**

To receive written reports and to approve any expenditure from Working and Steering Groups and to make any decisions as appropriate:

 - (i) Neighbourhood Plan Steering Group
 - (ii) Promotion and Publicity Working Group
 - (iii) Christmas Working Group

- 9. STATEMENT OF ACCOUNTS (*Appendices E, i, ii*)**
 - (i) To decide whether to approve the Statement of Accounts to 31st January 2018
 - (ii) Members to consider the financial budget to 31st January 2018
 - (iii) To approve Clerks expenditure

- 10. RESIDENTS-ONLY PARKING ZONE (*Appendix F*)**

To consider a residents-only parking zone be implemented in Sculthorpe Close and to confirm whether the Town Council are in support of the proposal

- 11. VEHICLE RESTRICTIONS AT THE ENTRANCE TO CUTTS CLOSE PARK (*Appendix G*)**
 - (i) Minute reference 520/17. To decide on a design for the installation of vehicle restrictions at the entrance to Cutts Close
 - (ii) Approve expenditure

- 12. PARISH TREES (*Appendix H*)**
 - (i) Minute reference 517/17. To consider a report and to make any decisions as appropriate
 - (ii) Approve expenditure

- 13. ICE CREAM VENDOR IN CUTTS CLOSE**

To decide whether the Council is willing to permit an Ice Cream vendor (Mr Whippy Soft Ice Cream) to be parked in Cutts Close on a Sunday from 24th June 2018 – Sunday 26th August 2018

- 14. REQUEST TO USE CUTTS CLOSE – CAR BOOT SALE (*Appendix I*)**

To consider a request from Oakham Town Partnership and to make any decisions as appropriate

- 15. EASTER EGG HUNT (*Appendix J*)**
 - (i) To consider a report and to make any decisions as appropriate
 - (ii) Approve expenditure

- 16. GOAL POSTS – CUTTS CLOSE (*Appendices K, i, ii*)**
 - (i) Minute reference 14/18. To consider a report and to make any decisions as appropriate
 - (ii) Approve expenditure

- 17. REQUEST TO USE CUTTS CLOSE**

To consider a request and grant permission for Rutland Concert Band to use Cutts Close for the Saturday 30th June 2018, for Oakham Festival Proms in the Park event

- 18. TOILETS FOR LATE OPENING (*Appendix L*)**
 - (iii) To consider a report and to make any decisions as appropriate
 - (iv) Approve expenditure

- 19. TESCO'S 'BAGS FOR HELP' SCHEME (*Appendix M*)**

To consider a report and to make any decisions as appropriate

- 20. BANK SIGNATORIES**

To appoint 3 signatories for the Melton Borough Business Account

- 21. WORKING GROUP STRUCTURE**

To appoint 2 new members to the Promotions and Publicity Working Group