

Oakham Town Council

Victoria Hall, 39 High Street, Oakham, Rutland, LE15 6AH

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TO: ALL MEMBERS OF THE TOWN COUNCIL

IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL GOVERNMENT ACT 1972 YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF OAKHAM TOWN COUNCIL, WEDNESDAY 13th DECEMBER 2017 AT 7.00 PM, AT THE OFFICES OF OAKHAM TOWN COUNCIL, VICTORIA HALL, 39 HIGH STREET, OAKHAM, RUTLAND LE15 6AH

Allison Greaves
Clerk to the Council
7th December 2017

**THE MEETING OF OAKHAM TOWN COUNCIL
WEDNESDAY 13TH DECEMBER 2017 AT 7.00PM
AT THE OFFICES OF OAKHAM TOWN COUNCIL,
VICTORIA HALL, 39 HIGH STREET, OAKHAM**

Members of the public attending this meeting are advised that it will be filmed and recorded, or photographed

AGENDA

Prior to the commencement of the business of the meeting, the Chairman (Councillor Haley) will ask members to hold a minute's silence as a mark of respect for former Mayor and Councillor, Jean Stewart who has sadly passed away

1. APOLOGIES - Standing Order 1(u)

- (i) To receive apologies for absence
- (ii) To decide whether to approve absences

2. DECLARATIONS OF INTEREST

Members are asked to declare, if required:

- (i) Any Disclosable Pecuniary Interest they may have in respect to items on the agenda
- (ii) Any other interest they may have in respect to items on the agenda

Members are also reminded to inform the Clerk of any changes in their Register of Members' Interests

3. MINUTES (*Appendix A*)

To confirm the minutes of the meeting held on Wednesday 8th November 2017

4. CHAIRMAN AND MEMBER'S REPORTS (*Appendix B*)

To receive reports from Members who have attended meetings on behalf of Oakham Town Council

(Members intending to report should inform the Clerk prior to the meeting)

5. COUNCILLOR'S QUESTIONS

To answer questions previously notified to the Clerk under Standing Order 9

(Members note that 72 hours' notice is now required)

- 6. CLERK'S REPORT – For information only**
To receive a report from the Clerk
- 7. DEPUTATIONS BY THE PUBLIC**
Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Orders 1(d) – 1(i)
- 8. WORKING GROUPS AND STEERING GROUPS STRATEGY (*Appendix C*)**
To receive written reports and to approve any expenditure from Working and Steering Groups and to make any decisions as appropriate:
 - (i) Promotion and Publicity Working Group
- 9. STATEMENT OF ACCOUNTS (*Appendices Di, ii*)**
 - (i) To decide whether to approve the Statement of Accounts to 30th November 2017
 - (ii) Members to consider the financial budget to 30th November 2017
- 10. DRAFT BUDGET 2018/2019 (*Appendices Ei, ii*)**
To receive a report from the Financial Working Group and to make any decisions as appropriate
- 11. AMENDMENT TO FINANCIAL REGULATIONS (*Appendix F*)**
To receive a report and to make any decisions as appropriate
- 12. STREET NAME (*Appendix G*)**
To agree on one street name to be put forward for consideration for the development at the back of Brooke Road
- 13. INTEGRATED TRANSPORT CAPITAL PROGRAMME (*Appendices Hi, ii, iii*)**
To consider the following proposal and to confirm whether or not the Town Council are in support of the proposal
- 14. PERSONNEL ADVICE & SOLUTIONS LTD**
To decide whether to authorise the continuation of the current agreement
- 15. GREEN FLAG AWARD**
 - (i) That an application for Green Flag status for Cutts Close is submitted for 2018/19
 - (ii) To authorise the application fee expenditure of £319
- 16. CATMOSE COLLEGE RESILIENCE AWARD DONATION**
 - (i) To agree the amount of prize money up to £100
 - (ii) To authorise expenditure
- 17. EXEMPT ITEM**
To decide whether to exclude the Press and Public under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, as amended, during consideration of Item 18 on the Agenda as it concerns confidential matters
- 18. REPORT FROM THE STAFFING COMMITTEE (*Appendices li, ii, iii*)**
To receive a report and recommendations from the Staffing Committee and to make any decisions as appropriate