

Oakham Town Council

Victoria Hall, 39 High Street, Oakham, Rutland, LE15 6AH

Telephone: 01572 723627

e-mail: enquiries@oakhamtowncouncil.gov.uk



TO: ALL MEMBERS OF THE TOWN COUNCIL

**IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL GOVERNMENT ACT 1972
YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF OAKHAM TOWN
COUNCIL, WEDNESDAY 8th NOVEMBER 2017 AT 7.00 PM, AT THE OFFICES OF OAKHAM
TOWN COUNCIL, VICTORIA HALL, 39 HIGH STREET, OAKHAM, RUTLAND LE15 6AH**

**Allison Greaves
Clerk to the Council
2nd November 2017**

**THE MEETING OF OAKHAM TOWN COUNCIL
WEDNESDAY 8TH NOVEMBER 2017 AT 7.00PM
AT THE OFFICES OF OAKHAM TOWN COUNCIL,
VICTORIA HALL, 39 HIGH STREET, OAKHAM**

*Members of the public attending this meeting are advised that it will be
filmed and recorded, or photographed*

AGENDA

- 1. APOLOGIES - Standing Order 1(u)**
 - (i) To receive apologies for absence
 - (ii) To decide whether to approve absences

- 2. DECLARATIONS OF INTEREST**

Members are asked to declare, if required:

 - (i) Any Disclosable Pecuniary Interest they may have in respect to items on the agenda
 - (ii) Any other interest they may have in respect to items on the agenda

Members are also reminded to inform the Clerk of any changes in their Register of Members' Interests

- 3. MINUTES (*Appendix A*)**

To confirm the minutes of the meeting held on Wednesday 11th October 2017

- 4. CHAIRMAN AND MEMBER'S REPORTS (*Appendix B*)**

To receive a report from the Chairman on functions attended and to receive reports from Members who have attended meetings on behalf of Oakham Town Council
(*Members intending to report should inform the Clerk prior to the meeting*)

- 5. COUNCILLOR'S QUESTIONS**

To answer questions previously notified to the Clerk under Standing Order 9
(*Members note that 72 hours' notice is now required*)

- 6. CLERK'S REPORT – For information only**

To receive a report from the Clerk

7. DEPUTATIONS BY THE PUBLIC

Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Orders 1(d) – 1(i)

8. WORKING GROUPS AND STEERING GROUPS STRATEGY (*Appendix Ci, Cii*)

To receive written and a verbal report from Working Groups and Steering Groups and to make any decisions as appropriate:

- (i) Neighbourhood Plan Steering Group
- (ii) Promotion and Publicity Working Group

9. STATEMENT OF ACCOUNTS (*Appendices Di, Dii*)

- (i) To decide whether to approve the Statement of Accounts to 31st October 2017
- (ii) Members to consider the financial budget to 31st October 2017

10. CONSTITUTION OF WORKING GROUPS (*Appendix E*)

To receive a report and to make any decisions as appropriate

11. OCC BUILDING (*Appendix F to follow*)

To consider a request for additional internal building alterations and to make any decisions as appropriate

12. PARKING REVIEW- SCHEME PROPOSAL FORM (*Appendix Gi, Gii, Giii*)

Consider or otherwise a proposal from residents to the yellow line element only on Park Lane

13. TO REPAIR AND WIDEN A PATH IN CUTTS CLOSE (*Appendix Hi, Hii*)

- (i) To award the contract to Martin Cowman Ltd
- (ii) To approve expenditure of up to £60,000
- (iii) To make any decisions as appropriate

14. CONCILIATION REGARDING A COUNCILLOR AND COUNCIL (*Appendix I*)

- (i) To consider a report and to make any decisions as appropriate
- (ii) To approve expenditure

15. BUDGET 2018 – 2019

Working Groups to provide detailed requests for inclusion in draft budget

16. EXEMPT ITEM

To decide whether to exclude the Press and Public under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, as amended, during consideration of Item 17 on the Agenda as it concerns confidential matters

17. STAFFING COMMITTEE UPDATE (*Appendix J to follow*)

To receive a tabled report from the meeting of the Staffing Committee held on Friday 3rd November 2017 and to make any decisions as appropriate