

DRAFT MINUTES OF THE MEETING OF OAKHAM TOWN COUNCIL HELD ON WEDNESDAY 25TH SEPTEMBER 2019 AT THE OFFICES OF OAKHAM TOWN COUNCIL, VICTORIA HALL, 39, HIGH STREET, OAKHAM

PRESENT:

Cllrs David Romney (Chair) Jean Denyer MBE, Joy Clough, Alan Walters, Paul Ainsley, Nick Woodley, Paul Buxton, Adam Lowe, Sally-Anne Wadsworth, Mark Lomas, Ian Razzell, Clerk

ABSENT: Cllr Zoe Neal

IN THE PUBLIC GALLERY: One

181/19 APOLOGIES

- (i) Apologies were received from Cllr Neal due to a prior commitment
- (ii) Proposed these be accepted by Cllr Ainsley, seconded by Cllr Razzell and unanimously resolved

182/19 DECLARATIONS OF INTEREST

- (i) No disclosable pecuniary interests were declared
- (ii) Cllr Razzell declared an interest in item 11. Cllr Razzell stated he would remain in the room, but would not take part in discussion and in any vote under that item of business

183/19 MINUTES

Proposed by Cllr Woodley, seconded by Cllr Clough and resolved with 10 votes for and 1 abstention that the minutes of the meeting of Oakham Town Council held on Wednesday 7th August 2019 were confirmed, signed by the Chairman and adopted as a true and accurate record of that meeting.

184/19 CHAIRMAN AND MEMBER'S REPORTS

Cllr Ainsley gave a verbal report on a meeting he attended with Cllr Woodley at English Martyrs school regarding a fence

185/19 COUNCILLOR'S QUESTIONS

None received

186/19 DEPUTATIONS BY THE PUBLIC

None

187/19 CLERKS REPORT

The removal of the towns floral displays has been scheduled for 2nd October 2019.

The Mayor and Clerk are meeting the Leader and Chief Exec of RCC on 3rd October for a general liaison discussion.

Correspondence received:

- Letter from Dr Sarah Furness H.M. Lord-Lieutenant of Rutland
- PKF Littlejohn LLP (external auditor)
A member of the public has raised objections to the 2018/19 Annual Return. They will review the submissions in detail and estimate that this is most likely to be after the start of October, additional work as a result of challenge correspondence received will be at a cost to the Council of £355 per hour

188/19 WORKING GROUPS

- (i) Cllr Ainsley gave a verbal update following the RCC blue-sky thinking meeting with RCC. He also gave an update from the Councils website working group
 - (ii) Cllr Buxton gave a verbal update from the Christmas working group, referring to appendix (bi)
 - (iii) Cllr Walters gave a verbal update from the Finance working group, referring to appendix (b)
- The following reports were received and noted by the members

189/19 STATEMENT OF ACCOUNTS

Proposed by Cllr Wadsworth, seconded by Cllr Woodley and unanimously resolved to approve the Statement of Accounts to 31st August 2019 and total amount of £22,552.21 expenditure.
It was also agreed by the council, that in all future council agendas the Statement of Accounts should form a separate document, with header sheet and numbered pages

190/19 AUTHORISATION TO PAY INVOICES OVER £5000

Proposed by Cllr Wadsworth, seconded by Cllr Denyer and unanimously resolved to authorise payment of the Christmas Decorators, Invoice No. 100263 for £9380 + VAT (£11,256) for 50% commitment to proceed for 2019 – Year 2 Christmas Rental Agreement

191/19 RUTLAND HOUSE COMMUNITY TRUST

Proposed by Cllr Lowe, seconded by Cllr Wadsworth and resolved with 9 votes for, 1 against and 1 abstention that the rent increase will take effect once the build is complete. The issue regarding the block paving is deferred and referred to the working group

192/19 OAKHAM ALL SAINTS GRAVEYARD

Proposed by Cllr Woodley, seconded by Cllr Clough and resolved with 9 votes for and 2 abstentions by Cllrs Lowe and Denyer that OTC continue to maintain the mowing of the grassed areas of the closed graveyard at Oakham All Saints but Cllr Walters to investigate further and to identify legal responsibility for the area

193/19 TOWN BENCH

Proposed by Cllr Razzell, seconded by Cllr Romney and resolved with 9 votes for and 2 abstentions to approve the installation and expenditure of a bench. The Clerk is authorised to apply for planning permission and to enquire whether or not RCC would look favourably on a shelter

194/19 PLANNING APPLICATIONS

To consider the following applications received to date and to make recommendations comments and observations thereon to Rutland County Council

- (i) 2019/0967/FUL Mr Ian Smith
Single storey rear extension with balcony.
6 Camrose Close
Recommend approval
Proposed by Cllr Wadsworth, seconded by Cllr Ainsley and unanimously resolved
- (ii) 2019/0881/FUL Mr & Mrs Williams
Boundary Treatment.
7 Dove Close
Recommend approval
Proposed by Cllr Razzell, seconded by Cllr Clough and unanimously resolved
- (iii) 2019/0916/LBA
Remediation works to existing lath & plaster ceiling to room 4 using 23mm stainless steel washers and tension wire support system. Renovation of existing timber sash windows to rooms 4 & 6 first floor south elevation and preparation to receive slim profile aluminum secondary sliding sash glazing to enhance security and energy performance criteria.
Rutland County Museum
Recommend approval. Members fully support the application but with the caveat that all work carried out is in-keeping with the existing building
Proposed by Cllr Razzell, seconded by Cllr Clough and unanimously resolved

- (iv) 2019/0873/FUL Martin Leader
Single storey rear extension.
17 Penn Street
Recommend approval
Proposed by Cllr Clough, seconded by Cllr Romney and unanimously resolved
- (v) 2019/0819/FUL Mr Roy Earle
Double garage.
3 Redland Road
Recommend approval
Proposed by Cllr Ainsley, seconded by Cllr Lowe and resolved with 6 votes for, 5 against, and 1 abstention, with the Chairman having the casting vote
- (vi) 2019/0831/FUL Mr Cole-Wallace
Extension and alteration to the side and rear of property.
8 Browning Walk
Recommend approval
Proposed by Cllr Wadsworth, seconded by Cllr Clough and unanimously resolved
- (vii) 2019/0966/FUL Mr & Mrs Foort
Proposed ground floor kitchen extension to existing dwelling and associated works.
9 Finch Avenue
Recommend approval
Proposed by Cllr Wadsworth, seconded by Cllr Denyer and unanimously resolved
- (viii) 2019/0980/FUL Mr Jason Allen
Convert garage to utility room, guest bedroom, en-suite and store. Single storey rear extension.
Front porch extension. Two storey side extension to link existing garage. Proposed bay windows.
16 Greenfield Road
Recommend approval
Proposed by Cllr Wadsworth, seconded by Cllr Denyer and unanimously resolved
- (ix) 2019/0905/LBA Mrs Joan Tyler
Removal of redundant sun canopy and frame. Re-in state and repair the original shop front.
13 High Street
Recommend approval
Proposed by Cllr Clough, seconded by Cllr Wadsworth and unanimously resolved
- (x) 2019/0848/FUL Mr & Mrs Tyler
Rear single storey flat roof extension. Internal alterations. Alterations to existing shop frontage.
17 High Street
Recommend refusal on the grounds of:
- This is a listed building and should be subject to a professional historic building survey and assessment prior to planning consent being considered, and any works undertaken should conform to advice from Historic England
 - Ground works associated with digging a stair well in the back yard should be subject to archaeological monitoring
 - Information should be supplied as to access to, use of, or impact on the upper stories of the building
 - Preserve the stone fabric of the frontage of the building, keeping the two doors and 2 windows in keeping with the listed building status
- Proposed by Cllr Clough, seconded by Cllr Woodley and resolved with 6 votes for, 2 against and 3 abstentions

Proposed by Cllr Romney, seconded by Cllr Wadsworth and resolved with 10 votes for and 1 against to extend the meeting by thirty minutes to allow for the business to be transacted

195/19 EXEMPT ITEM

Proposed by Cllr Romney, seconded by Cllr Walter and resolved with 10 votes for and 1 against by Cllr Lowe to exclude the Press and Public under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, as amended, during consideration of Items 16 and 17 on the Agenda as they concern confidential matters

The meeting was adjourned at 20.13 and reconvened at 20.18

196/19 OAKHAM TOWN COUNCIL LEASE RENEWAL

Record Note Item 16 / Minute reference 196/19 are recorded on a separate confidential page of the minutes and will be filed with the Town Council official minute book

197/19 STAFFING COMMITTEE RECOMMENDATIONS

Deferred

The Chairman thanked everyone for their contributions and closed the meeting at 20.49

Signed: _____

**7th October 2019
Chairman**