

**DRAFT MINUTES OF THE MEETING OF OAKHAM TOWN COUNCIL HELD ON WEDNESDAY 7<sup>TH</sup> AUGUST 2019 AT THE OFFICES OF OAKHAM TOWN COUNCIL, VICTORIA HALL, 39, HIGH STREET, OAKHAM**

**PRESENT:**

Cllrs David Romney (Chair) Jean Denyer MBE, Joy Clough, Alan Walters, Paul Ainsley, Nick Woodley, Paul Buxton, Adam Lowe, Sally-Anne Wadsworth, Mark Lomas

**ABSENT:** Cllrs Zoe Neal and Ian Razzell

**IN THE PUBLIC GALLERY:** Four

**160/19 APOLOGIES**

- (i) Apologies were received from Cllrs Neal and Razzell due to prior commitments
- (ii) Proposed these be accepted by Cllr Woodley, seconded by Cllr Clough and unanimously resolved

**161/19 DECLARATIONS OF INTEREST**

- (i) No disclosable pecuniary interests were declared
- (ii) No other interests were declared

**162/19 MINUTES**

Proposed by Cllr Romney, seconded by Cllr Woodley and resolved with 9 votes for and 1 abstention that the minutes of the meeting of Oakham Town Council held on Wednesday 10<sup>th</sup> July 2019 were confirmed, signed by the Chairman and adopted as a true and accurate record of that meeting.

**163/19 CHAIRMAN AND MEMBER'S REPORTS**

Cllr Ainsley gave a verbal report on a meeting he attended as Councils representative for St George's Barracks project. The report was received and noted by the meeting

**164/19 COUNCILLOR'S QUESTIONS**

None previously notified to the Clerk under Standing Order 9

*At this point in the meeting and in accordance with procedures laid down in Standing Orders 6 (a) the Chairman altered the order of business so that Item 9 could be considered after item 6*

**165/19 DEPUTATIONS BY THE PUBLIC**

- (i) Two members of the public gave a deputation regarding item 9 on the agenda
- (ii) A member of the public gave a deputation regarding item 20 (iii) on the agenda

**166/19 PARKING REVIEW – SCHEME PROPOSAL FORM**

Proposed by Cllr Walters, seconded by Cllr Clough and unanimously resolved that Council are in support of the proposal of yellow lines on Huntsman's Drive, outside Catmose Campus, with restricted parking in adjacent area bays for general parking between Monday to Friday, 10am -4pm, but are not willing to make a financial contribution. The Clerk duly signed the form.

**167/19 CLERKS REPORT**

**Christmas Lights**

The Clerk had a meeting with the Christmas Decorators on Monday 5<sup>th</sup> August. They discussed stress testing lamp posts and test and repair/ renewal of the power sockets on the High Street (at least three are non-functioning)

**Work at Cutts Close**

The refurbishment of the shelter is taking place this week.

**Goal Posts at Cutts Close and Royce's Recreation Ground**

1 x stolen and 3 x damaged

## **Closure of Office**

The office will be closed on Monday 26<sup>th</sup> August (Bank holiday)

### **168/19 WORKING GROUPS**

As Councils representative, Cllr Clough gave an update from the Neighbourhood Plan Steering Group

### **169/19 STATEMENT OF ACCOUNTS**

- (i) Proposed by Cllr Walters, seconded by Cllr Woodley and unanimously resolved to approve the Statement of Accounts to 30<sup>th</sup> June 2019
- (ii) Proposed by Cllr Walters, seconded by Cllr Denyer and unanimously resolved to approve the Statement of Accounts to 31<sup>st</sup> July 2019 subject to the Clerk writing to Plantscape regarding their invoice

### **170/19 PERSONNEL ADVICE & SOLUTIONS LTD**

Proposed by Cllr Lowe, seconded by Cllr Buxton and unanimously resolved to approve the continuation of the current agreement for 6 months at a cost of £100 per month

*At this point in the meeting and in accordance with procedures laid down in Standing Orders 6 (a) the Chairman altered the order of business so that Item 12 could be considered after item 20*

### **171/19 CUTTS CLOSE SHELTER**

Proposed by Cllr Romney, seconded by Cllr Lowe and resolved with 9 votes for and 1 abstention that this item should be considered by the Parks and Leisure Working Group, the formation of which was agreed at the R&P Committee meeting on Wed 31<sup>st</sup> July. In the meantime, it was agreed that Cllr Clough and the Clerk would make exploratory enquiries to Heritage England about the implications of possible further development of the shelter

### **172/19 PRINCESS AVENUE GARAGES**

- (i) Proposed by Cllr Ainsley, seconded by Cllr Walters and unanimously resolved that a small working group is set up
- (ii) Proposed by Cllr Clough, seconded by Cllr Denyer and unanimously resolved that this is comprised of Cllrs Ainsley, Buxton and Lomas, and to consider all options for this site and to liaise with RCC, and report back to Council

### **173/19 RUTLAND COUNTY COUNCIL – CONDUCT COMMITTEE**

Proposed by Cllr Buxton, seconded by Cllr Wadsworth and resolved with 9 votes for and 1 abstention to appoint Cllr Denyer as Councils representative to serve on Rutland County Councils Conduct Committee

### **174/19 REPRESENTATION ON OTHER ORGANISATIONS**

Citizens Advice Rutland

Cllr Ainsley

Trustees of the Victoria Hall

Cllrs Ainsley and Woodley

Rutland House Community Trust

Cllr Denyer

Rutland Access Group

Cllr Buxton

United Charities

Cllr Clough

Proposed by Cllr Romney, seconded by Cllr Lowe and unanimously resolved

**175/19 TOWN COUNCILS FLOOR PLANTER IN GAOL STREET**

Proposed by Cllr Lowe, seconded by Cllr Clough and unanimously resolved that the Clerk writes to the Society of Friends, asking if they would be happy for Council to ask Oakham in Bloom if they would allow the Council to gift them the container, in which case it would be included in their licence and they would oversee the twice yearly planting and maintenance

**176/19 MEMBERSHIP OF TOWN COUNCILS FLORAL WORKING GROUP**

Proposed by Cllr Romney, seconded by Cllr Lowe and resolved with 9 votes for and 1 against, that the Clerk writes to Oakham in Bloom inviting them to nominate a representative to the Town Council Floral Working Group

**177/19 NEW HIGHWAYS AND TRANSPORT REQUEST FOR SERVICE**

Proposed by Cllr Ainsley, seconded by Cllr Clough and unanimously resolved that the Clerks writes to Rutland County Council, thanking them for inviting Council advising whether they support a feasibility study being undertaken but advising that it was unable to comment because the submission details were insufficient, and it believed the footnote to be incorrect

**178/19 PLANNING APPLICATIONS**

Council considered the following applications received to date and made recommendations comments and observations thereon to Rutland County Council

- (i) 2019/0473/FUL Strays  
Change of use of internal floor space from A1 to A3.  
2 High Street  
Recommend approval  
Proposed by Cllr Lowe, seconded by Cllr Wadsworth and resolved with 9 votes for and 1 abstention
- (ii) 2019/0762/FUL PG & J Hooley  
Replace existing conservatory with single storey mono-pitch roof rear extension.  
18 Forth Close  
Recommend approval  
Proposed by Cllr Lowe, seconded by Cllr Wadsworth and unanimously resolved
- (iii) 2019/0778/FUL Mrs Elli Dean  
Single storey rear extension.  
9 South Street  
Recommend approval subject to the implementation of an appropriate archaeological condition  
Proposed by Cllr Walters, seconded by Cllr Ainsley and resolved with 5 votes for, 3 against and 2 abstentions

**179/19 EXEMPT ITEM**

Proposed by Cllr Romney, seconded by Cllr Wadsworth and unanimously resolved exclude the Public and Press during consideration of the next item on the agenda, under Section 100 (2) of the Local Government Act 1972, as amended due to the confidential and contractual nature of the matters to be discussed

**180/19 CORRESPONDENCE FROM THE TRUSTEES OF THE VICTORIA HALL**

Proposed by Cllr Walters, seconded by Cllr Clough and unanimously resolved, that the Clerk writes to the Trustees, that Oakham Town Council, having consulted the terms of the lease, regrets that it is unable to consider this request

**The Chairman thanked everyone for their contributions and closed the meeting at 8.16pm**

**Signed:** \_\_\_\_\_

**25<sup>th</sup> September 2019  
Chairman**