

Oakham Town Council

Victoria Hall, 39 High Street, Oakham, Rutland, LE15 6AH
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**TO: ALL MEMBERS OF THE TOWN COUNCIL
IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL
GOVERNMENT ACT 1972 YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF
OAKHAM TOWN COUNCIL, WEDNESDAY 12TH JUNE 2019 AT 6.30 PM, AT THE OFFICES
OF THE TOWN COUNCIL, VICTORIA HALL, 39 HIGH STREET, OAKHAM, RUTLAND LE15 6AH.
MEMBERS OF THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND**

Allison Greaves
Clerk to the Council
5th June 2019

**THE MEETING OF OAKHAM TOWN COUNCIL
WEDNESDAY 12TH JUNE 2019 AT 6.30PM**

Members of the public attending this meeting are advised that it may be filmed and recorded.

AGENDA

- 1. APOLOGIES - Standing Order 1(u)**
 - (i) To receive apologies for absence
 - (ii) To decide whether to approve absences
- 2. DECLARATIONS OF INTEREST**

Members are asked to declare, if required:

 - (i) Any Disclosable Pecuniary Interest they may have in respect to items on the agenda
 - (ii) Any other interest they may have in respect to items on the agenda

(Members are also reminded to inform the Clerk of any changes in their Register of Members' Interests)
- 3. MINUTES (Appendix A)**

To confirm the minutes of the meeting of the Council held on Wednesday 15th May 2019
- 4. CHAIRMAN AND MEMBER'S REPORTS**

To receive reports from the Chairman and members who have attended meetings on behalf of Oakham Town Council

(Members intending to report should inform the Clerk prior to the meeting)
- 5. COUNCILLOR'S QUESTIONS**

To answer questions previously notified to the Clerk under Standing Order 9
- 6. DEPUTATIONS BY THE PUBLIC**

Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Orders 1(d) – 1(i)

- 7. CLERKS REPORT (for information only)**
To receive a report from the Clerk
- 8. WORKING GROUPS**
To receive reports from working groups or representatives working with external bodies:
- 9. STATEMENT OF ACCOUNTS (*Appendices B, Bi*)**
 - (i) To decide whether to approve the Statement of Accounts to 30th April 2019
 - (ii) To decide whether to approve the Statement of Accounts to 31st May 2019
- 10. INTERNAL AUDITORS REPORT (*Appendix C*)**
Consider the report for Year ending 31st March 2019
- 11. APPOINTMENT OF INTERNAL AUDITOR**
To consider the appointment of Richard Willcocks FCMA (Redwood Pryor Ltd) as an independent Internal Auditor for the coming financial reporting period to 31st March 2020
- 12. AUTHORISATION TO AN PAY INVOICE OVER £5000**
To authorise payments of the following:
 - (i) Plantscape Ltd
Invoice No. 105417
for £9530.30+ VAT (£11,436.36)
Provision of 2019 town floral displays
- 13. NEIGHBOURHOOD PLAN EXPENDITURE**
To authorise the reimbursement of the following:
 - (i) Neighbourhood Plan website for £72.00 + vat (£86.40)
 - (ii) Stationery for £36.67 + vat (£44.00)
- 14. REPORTS AND ACTIONS (*Appendix D*)**
To consider a report and to make any decisions as appropriate
- 15. DEFIBRILLATOR AT PRINCESS AVENUE**
To appoint a Ward Member to perform a visual inspection every month
- 16. SOCIAL MEDIA / PRESS OFFICER**
 - (i) To appoint the two nominated Councillors as moderator(s). They will be responsible for posting and monitoring of the Councils Facebook page
 - (ii) To appoint a Press Officer
- 17. CORRESPONDENCE (*Appendix E*)**
 - (i) Citizens Advice Rutland
- 18. TREE WARDEN (*to follow*)**
To consider a report and to make any decisions as appropriate
- 19. PLANNING APPLICATIONS**
To consider the following applications received to date and to make recommendations comments and observations thereon to Rutland County Council
 - (i) 2019/0424/FUL Mr Munton
Revised Plan: Construction of annexe ancillary to the use of the main dwelling
151 Cold Overton Road
 - (ii) 2019/0387/FUL Ms Gilboy
Change of use from photography studio to D1 non-residential community centre
2A High Street

- (iii) 2019/0478/FULL Mr Duce
Minor material amendment of application 2017/0442/FULL (partial demolition and conversion of existing office premises to form 4 No. apartments and erection of 2 No. dwellings to rear)
43 South Street

- (iv) 2019/0505/FUL Mr & Mrs Fadden
Demolition of existing dwelling and garage and erection of new dwelling and detached garage with studio above and relocation of existing garage to be used as a garden store, new walls and piers to entrance, fencing and gate to driveway
23 Stamford Road

20. EXEMPT ITEMS

To decide whether to exclude the Public and Press during consideration of items 21 and 22 on the agenda, under Section 100 (2) of the Local Government Act 1972, as amended due to the confidential and contractual nature of the matters to be discussed

21. OCC BUILDING (*Appendices F, Fi, Fii*)

To consider a report and to make any decisions as appropriate

22. WILLOW CRESCENT PLAY AREA FENCING (*Appendix G*)

To consider a report and to make any decisions as appropriate