

Oakham Town Council

Victoria Hall, 39 High Street, Oakham, Rutland, LE15 6AH

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TO: ALL MEMBERS OF THE TOWN COUNCIL
IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL
GOVERNMENT ACT 1972 YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF
OAKHAM TOWN COUNCIL, WEDNESDAY 25TH SEPTEMBER 2019 AT 6.30 PM, AT THE OFFICES
OF THE TOWN COUNCIL, VICTORIA HALL, 39 HIGH STREET, OAKHAM, RUTLAND LE15 6AH.
MEMBERS OF THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Allison Greaves
Clerk to the Council
18th September 2019

THE MEETING OF OAKHAM TOWN COUNCIL
WEDNESDAY 25TH SEPTEMBER 2019 AT 6.30PM

Members of the public attending this meeting are advised that it may be filmed and recorded.

AGENDA

1. **APOLOGIES - Standing Order 1(u)**
 - (i) To receive apologies for absence
 - (ii) To decide whether to approve absences
2. **DECLARATIONS OF INTEREST**

Members are asked to declare, if required:

 - (i) Any Disclosable Pecuniary Interest they may have in respect to items on the agenda
 - (ii) Any other interest they may have in respect to items on the agenda

(Members are also reminded to inform the Clerk of any changes in their Register of Members' Interests)
3. **MINUTES (Appendix A)**

To confirm the minutes of the meeting of the Council held on Wednesday 7th August 2019
4. **CHAIRMAN AND MEMBER'S REPORTS**

To receive reports from the Chairman and members who have attended meetings on behalf of Oakham Town Council

(Members intending to report should inform the Clerk prior to the meeting)
5. **COUNCILLOR'S QUESTIONS**

To answer questions previously notified to the Clerk under Standing Order 9
6. **DEPUTATIONS BY THE PUBLIC**

Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Orders 1(d) – 1(i)
7. **CLERKS REPORT (for information only)**

To receive a report from the Clerk
8. **WORKING GROUPS (Appendices B, Bi)**

To receive reports from working groups or representatives working with external bodies:

9. STATEMENT OF ACCOUNTS (*Appendix C*)

To decide whether to approve the Statement of Accounts to 31th August 2019

10. AUTHORISATION TO PAY INVOICES OVER £5000

To authorise payments of the following:

The Christmas Decorators

Invoice No. 100263 for £9380 + VAT (£11,256)

50% commitment to proceed for 2019 – Year 2 Christmas Rental Agreement

11. RUTLAND HOUSE COMMUNITY TRUST (*Appendix D*)

To consider a report and to make any decisions as appropriate

12. OAKHAM ALL SAINTS GRAVEYARD (*Appendix E*)

To consider a report and to make any decisions as appropriate

13. TOWN BENCH (*Appendix F*)

To consider a report and to make any decisions as appropriate

14. PLANNING APPLICATIONS

To consider the following applications received to date and to make recommendations comments and observations thereon to Rutland County Council

- (i) 2019/0967/FUL Mr Ian Smith
Single storey rear extension with balcony.
6 Camrose Close
- (ii) 2019/0881/FUL Mr & Mrs Williams
Boundary Treatment.
7 Dove Close
- (iii) 2019/0916/LBA Mrs Diane Grattage
Remediation works to existing lath & plaster ceiling to room 4 using 23mm stainless steel washers and tension wire support system. Renovation of existing timber sash windows to rooms 4 & 6 first floor south elevation and preparation to receive slim profile aluminium secondary sliding sash glazing to enhance security and energy performance criteria.
Rutland County Museum
- (iv) 2019/0873/FUL Martin Leader
Single storey rear extension.
17 Penn Street
- (v) 2019/0819/FUL Mr Roy Earle
Double garage.
3 Redland Road
- (vi) 2019/0831/FUL Mr Cole-Wallace
Extension and alteration to the side and rear of property.
8 Browning Walk
- (vii) 2019/0966/FUL Mr & Mrs Foort
Proposed ground floor kitchen extension to existing dwelling and associated works.
9 Finch Avenue

- (viii) 2019/0980/FUL Mr Jason Allen
Convert garage to utility room, guest bedroom, en-suite and store. Single storey rear extension. Front porch extension. Two storey side extension to link existing garage. Proposed bay windows. 16 Greenfield Road
- (ix) 2019/0905/LBA Mrs Joan Tyler
Removal of redundant sun canopy and frame. Re-instate and repair the original shop front. 13 High Street
- (x) 2019/0848/FUL Mr & Mrs Tyler
Rear single storey flat roof extension. Internal alterations. Alterations to existing shop frontage. 17 High Street

15. EXEMPT ITEM

To decide whether to exclude the Press and Public under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, as amended, during consideration of Items 16 and 17 on the Agenda as they concern confidential matters

16. OAKHAM TOWN COUNCIL LEASE RENEWAL (*Appendix G*)

To consider a report and to make any decisions as appropriate

17. STAFFING COMMITTEE RECOMMENDATIONS

To consider any recommendations from the meeting of the Staffing Committee held on 23rd September 2019 and to make any decisions as appropriate relating to those recommendations