**MINUTES OF THE RECREATION, PLANNING AND GENERAL PURPOSES COMMITTEE MEETING HELD ON WEDNESDAY MAY 29TH, 2019 AT THE OFFICES OF OAKHAM TOWN COUNCIL, VICTORIA HALL, 39, HIGH STREET, OAKHAM**

**PRESENT:**

Cllrs, Ian Razzell (Chair), Adam Lowe, Alan Walters, David Romney, Jean Denyer MBE, Joy Clough, Mark Lomas, Nick Woodley, Paul Ainsley, Sally-Anne Wadsworth

**ABSENT:** Cllrs Zoe Neal and Paul Buxton

**IN THE PUBLIC GALLERY**: Three

**01/19 ELECTION OF CHAIRMAN**

Nominations were invited to appoint a Chairman. 2 nominations were received:

1. Proposed by Cllr Romney, seconded by Cllr Lowe to elect Cllr Wadsworth
2. Proposed by Cllr Woodley, seconded by Cllr Clough to elect Cllr Razzell

It was agreed that members shall vote by a show of hands. It was 4 votes for Cllr Wadsworth and 6 votes for Cllr Razzell. Therefore, Cllr Razzell was duly elected as Chairman of the Committee for the forthcoming municipal year.

**02/19** **ELECTION OF VICE CHAIRMAN**

Nominations were invited to appoint a Vice Chairman. 2 nominations were received:

1. Proposed by Cllr Clough, seconded by Cllr Lomas to elect Cllr Walters
2. Proposed by Cllr Romney, seconded by Cllr Denyer to elect Cllr Wadsworth

It was agreed that members shall vote by a show of hands. It was 4 votes for Cllr Wadsworth and 6 votes for Cllr Walters. Therefore, Cllr Walters was duly elected as Vice Chairman of the Committee for the forthcoming municipal year.

**03/19 APOLOGIES**

Apologies were received from Cllrs Neal and Buxton

1. Proposed by Cllr Lowe, seconded by Cllr Romney and unanimously resolved to approve the absence of Cllrs Neal and Buxton due to prior commitments

**04/19 DECLARATIONS OF INTEREST**

1. No disclosable pecuniary interests were declared
2. Cllr Lowe declared an interest in item 9 on the Agenda. He stated he would take part in discussion but would abstain in any vote under those items of business

**05/19 MINUTES**

Proposed by Cllr Lowe, seconded by Cllr Wadsworth and resolved with 5 votes for and 5 abstentions to confirm and accept the minutes of the Recreation, Planning and General Purposes Committee meeting held on Wednesday 28th November 2018

**06/19 DEPUTATIONS BY THE PUBLIC**

1. A member of the public gave a deputation regarding items 7,8, 9 and 10 on the agenda
2. A member of the pubic gave a deputation regarding Cutts Close

**07/19 TERMS OF REFERENCE**

Proposed by Cllr Ainsley, seconded by Cllr Clough and resolved by 7 votes for (Cllrs Razzell, Clough and Woodley), 1 against (Cllr Romney) and 2 abstentions (Cllr Lowe) that Council accepts the Committee’s Terms of Reference but to be reviewed by the Policies and Procedures Working Group and to be resubmitted for Councils approval

**08/19 PLAYGROUND INSPECTION REPORT**

1. Members noted the quarterly independent playground inspection report. After much discussion it was proposed by Cllr Ainsley, seconded by Cllr Denyer and resolved with 8 votes for and 2 abstentions (Cllrs Lowe, Wadsworth) that the reports need to be clearer and concise and ask the Clerk to engage with the reporting company to have the report set out in a more structured way (pages numbers etc) and to include photographs showing the condition of the equipment or an example that demonstrates the narrative.
2. Proposed by Cllr Romney, seconded by Cllr Clough and resolved with 9 votes for and 1 abstention that the committee organise a familiarisation visit of the play equipment and sites

**09/19 TOWN BENCHES**

Proposed by Cllr Clough, seconded by Cllr Lomas and resolved with 8 votes for and 2 abstentions that the Clerks formally writes to Rutland County Council for clarification of ownership of the 4 benches that are currently outside the Library and Museum

**10/19 CUTTS CLOSE SHELTER**

It was agreed that Cllr Lowe would bring a paper back to Committee that would demonstrate what the shelter "footprint" might become in the future.

In the interim members were asked to consider a number of issues and quotation’s relating remedial work:

1. Proposed by Cllr Lowe, seconded by Cllr Romney and resolved with 9 votes for and 1 against to the supplying, fitting and painting of new fascia boards
2. Proposed by Cllr Lowe, seconded by Cllr Wadsworth and resolved with 9 votes for and 1 against to the supplying, fitting and painting of 2 new doors
3. Proposed by Cllr Lowe, seconded by Cllr Wadsworth and resolved with 9 votes for and 1 against for the jet washing and painting of the walls.

It was also agreed that the Clerk asks for a quotation regarding the substitution of anti-graffiti paint

1. Proposed by Cllr Clough, seconded by Cllr Lowe and resolved with 9 voted for and 1 abstention that the steel benches remain but are made safe and secure

**11/19 PLANNING APPLICATION**

1. 2019/0425 Mr Spencer

Create driveway with new access

153 Brooke Road

Recommend Approval

Proposed by Cllr Woodley, seconded by Cllr Wadsworth and unanimously resolved

1. The Clerk to contact Rutland County Council Planning department to request a weekly planning application list

**The Chairman thanked everyone for their contributions and closed the meeting at 7.43pm**

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**31st July 2019**

**Chairman**