

Oakham Town Council

Victoria Hall, 39 High Street, Oakham, Rutland, LE15 6AH
Telephone: 01572 723627
e-mail: enquiries@oakhamtowncouncil.gov.uk



**TO: ALL MEMBERS OF THE TOWN COUNCIL
IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL
GOVERNMENT ACT 1972 YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF
OAKHAM TOWN COUNCIL, WEDNESDAY 13th FEBRUARY 2019 AT 6.30 PM, AT THE OFFICES
OF THE TOWN COUNCIL, VICTORIA HALL, 39 HIGH STREET, OAKHAM, RUTLAND LE15 6AH.
MEMBERS OF THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND**

Allison Greaves
Clerk to the Council
6th February 2019

THE MEETING OF OAKHAM TOWN COUNCIL
WEDNESDAY 13TH FEBRUARY 2019 AT 6.30PM

Members of the public attending this meeting are advised that it may be filmed and recorded.

AGENDA

1. **APOLOGIES - Standing Order 1(u)**
 - (i) To receive apologies for absence
 - (ii) To decide whether to approve absences
2. **DECLARATIONS OF INTEREST**

Members are asked to declare, if required:

 - (i) Any Disclosable Pecuniary Interest they may have in respect to items on the agenda
 - (ii) Any other interest they may have in respect to items on the agenda

(Members are also reminded to inform the Clerk of any changes in their Register of Members' Interests)
3. **MINUTES (Appendix A)**

To confirm the minutes of the meeting of the Council held on Wednesday 30th January 2019
4. **CHAIRMAN AND MEMBER'S REPORTS**

To receive reports from the Chairman and members who have attended meetings on behalf of Oakham Town Council

(Members intending to report should inform the Clerk prior to the meeting)
5. **COUNCILLOR'S QUESTIONS**

To answer questions previously notified to the Clerk under Standing Order 9
6. **DEPUTATIONS BY THE PUBLIC**

Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Orders 1(d) – 1(i)

7. **CLERKS REPORT (for information only)**
To receive a report from the Clerk
8. **WORKING GROUPS (*Appendix B*)**
To receive reports from working groups or representatives working with external bodies
 - (i) George's Barracks Project
 - (ii) Promotions and Publicity working group
 - (iii) Any on the night from members
9. **STATEMENT OF ACCOUNTS (*Appendix C*)**
To decide whether to approve the Statement of Accounts to 31st January 2019
10. **AUTHORISATION TO AN PAY INVOICE OVER £5000**
To authorise payments of the following:
 - (i) Open Plan
Invoice No. 1819
for £9166.00+ VAT (£10,999.20)
Provision of consultancy services in relation to the preparation of the Neighbourhood Plan
11. **GRANTS POLICY (*Appendix D*)**
 - (i) To review the grant policy, to agree on any changes and to approve the document
 - (ii) To consider a request from Citizens Advice Rutland for £2000
 - (iii) To consider a request from Oakham Town Partnership £2500
12. **THE RED BOX PROJECT (*Appendix E*)**
To receive a report and to make any decisions as appropriate
13. **STRATEGIC PLAN (*Appendix F*)**
To review, to agree on any changes and to approve the document
14. **INSURANCE PROVISION FROM APRIL 1ST 2019 (*Appendix G*)**
 - (i) To agree Council's Insurance provider will be Zurich
 - (ii) To decide if Council enters into a three or five-year agreement with the insurance provider
15. **CORRESPONDENCE RECEIVED (*Appendix H*)**
Consider the correspondence from The Lord Lieutenant in relation the establishment of a youth volunteering project in Rutland and make any decisions as appropriate
16. **TASK AND FINISH REPORT (*Already distributed*)**
To receive and note a report from the Task and Finish working group
17. **PLANNING APPLICATIONS**
To consider the following applications received to date and to make recommendations comments and observations thereon to Rutland County Council
 - (i) 2019/0034/FUL The Three Crowns
Change of use from a public house & premises (use class A4) to a single dwelling (use class C3)
42 Northgate
 - (ii) 2018/1349/FUL Ms A Swinscoe
Single storey side/rear extension
52 Ashwell Road
 - (iii) 2019/0061/PTS Mrs Amstein
T1 - 1 no. Sycamore - Remove lowest eastern limb. T2 - 1 no. Lawsons cypress - Prune back tree from house to give 3m clearance from house to end tip of tree branch and crown raise to 3m. T3 - 1 no. Holly - Crown raise to 3m & pull away from house to give 2m clearance from house to end tip of tree branch
Green Hollow, 20 Catmose Park Road

- (iv) 2019/0007/FUL Mrs A Jordan
First floor rear extension. Alteration and extension to front dormer windows. Various modifications to property and landscaping. Alterations to vehicular access onto public highway
4 Vicarage Road

18. MEETING TIMES

To decide whether, if no other time is fixed, the meeting of the full Council and the Recreation, Planning and General Purposes Committee shall continue to take place at 6.30pm until May 2019

19. EXEMPT ITEM

To decide whether to exclude the Public and Press during consideration of items 20 and 21 on the agenda, under Section 100 (2) of the Local Government Act 1972, as amended due to the confidential nature of the matters to be discussed

20. BOWLS CLUB (*Appendix I*)

To receive a report and to make any decisions as appropriate

21. RECOMMENDATIONS FROM THE STAFFING COMMITTEE (*Appendix J*)

To receive recommendations from the Staffing Committee following a meeting of 28th January 2019 and to make any decisions as appropriate