

# Oakham Town Council

Victoria Hall, 39 High Street, Oakham, Rutland, LE15 6AH

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**TO: ALL MEMBERS OF THE TOWN COUNCIL**  
**IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL**  
**GOVERNMENT ACT 1972 YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF**  
**OAKHAM TOWN COUNCIL, WEDNESDAY 30<sup>th</sup> JANUARY 2019 AT 6.30 PM, AT THE OFFICES**  
**OF THE TOWN COUNCIL, VICTORIA HALL, 39 HIGH STREET, OAKHAM, RUTLAND LE15 6AH.**  
**MEMBERS OF THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND**

**Allison Greaves**  
**Clerk to the Council**  
**23<sup>rd</sup> January 2019**

THE MEETING OF OAKHAM TOWN COUNCIL  
**WEDNESDAY 30<sup>TH</sup> JANUARY 2019 AT 6.30PM**

*Members of the public attending this meeting are advised that it may be filmed and recorded.*

## **AGENDA**

**1. APOLOGIES - Standing Order 1(u)**

- (i) To receive apologies for absence
- (ii) To decide whether to approve absences

**2. DECLARATIONS OF INTEREST**

Members are asked to declare, if required:

- (i) Any Disclosable Pecuniary Interest they may have in respect to items on the agenda
- (ii) Any other interest they may have in respect to items on the agenda

*Members are also reminded to inform the Clerk of any changes in their Register of Members' Interests*

**3. MINUTES (*Appendix A*)**

To confirm the minutes of the meeting of the Council held on Wednesday 9<sup>th</sup> January 2019

**4. CHAIRMAN AND MEMBER'S REPORTS**

To receive reports from the Chairman and members who have attended meetings on behalf of Oakham Town Council

*(Members intending to report should inform the Clerk prior to the meeting)*

**5. COUNCILLOR'S QUESTIONS**

To answer questions previously notified to the Clerk under Standing Order 9

**6. DEPUTATIONS BY THE PUBLIC**

Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Orders 1(d) – 1(i)

**7. MAYORAL CHAIN OF OFFICE (*Appendix B*)**

To receive a report and to make any decisions as appropriate

**8. REPLACEMENT TREES IN ROYCES RECREATION GROUND (*Appendix C*)**

To receive a report and to make any decisions as appropriate

**9. CORRESPONDENCE RECEIVED (*Appendix D*)**

To receive a letter from League Against Cruel Sports in relation to the Fox Hunt Meeting in Oakham and to make any decisions as appropriate

**10. SERVICE CONTRACT FOR 5 HANDWASHING/DRYING UNITS AT CHURCH STREET PUBLIC TOILETS (*Appendix E*)**

- (i) Council agrees to a Service contract with Wallgate for a period of 1 year
- (ii) To authorise the expenditure
- (iii) The Clerk be authorised to sign the contract on behalf of the Council

**11. PERSONNEL ADVICE & SOLUTIONS LTD**

To authorise the continuation of the current agreement for 6 months

**12. REQUEST TO USE CUTTS CLOSE**

- (i) To consider a request and grant permission for Hollands Fair to use Cutts Close from: 30<sup>th</sup> April until 6<sup>th</sup> May 2019 and 11<sup>th</sup> August until 17<sup>th</sup> August 2019
- (ii) To consider a request and grant permission for an Ice Cream vendor (Mr Whippy Soft Ice Cream) to be parked in Cutts Close on a Sunday from 23<sup>rd</sup> June 2019 until Sunday 11<sup>th</sup> August 2019
- (iii) To consider a request and grant permission for Rutland Concert Band to use Cutts Close Bandstand and pyrotechnics for their 1812 Overture on Saturday 29<sup>th</sup> June 2019

**13. PLANNING APPLICATIONS**

To consider the following applications received to date and to make recommendations comments and observations thereon to Rutland County Council

- (i) 2018/1314/FUL Mr & Mrs Wainwright  
Single storey rear extension and alterations to existing garage  
10 Gunthorpe Close
- (ii) 2018/1341/FUL Mr S Murray  
Change of use from 2 no cottages to commercial shop use (Class A)  
18 & 20 Gaol Street
- (iii) 2019/0037/RG3 Rutland County Council  
Regulation 3 application for change of use of first floor of Jules House from Residential to Office use (B1), returning the whole building back to office use  
Jules House, 1 Cold Overton Road
- (iv) 2018/1337/CAT Alan Wadsworth  
Fell 14 no Yew Trees and then replant similar trees. This work is needed due to poisonous berries from the Yew Trees falling into the Library area where children have access to pick up and eat berries.  
The Lodge, Stamford Road

**14. EXEMPT ITEM**

To decide whether to exclude the Public and Press during consideration of items 15 and 16 on the agenda, under Section 100 (2) of the Local Government Act 1972, as amended due to the confidential nature of the matters to be discussed

**15. NEIGHBOURHOOD PLAN (*Appendix F already distributed*)**

Review and receive feedback on the draft plan

**16. OCC BUILDING**

To discuss matters relating to the lease and to make any decisions as appropriate