

Oakham Town Council

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TO: ALL MEMBERS OF THE TOWN COUNCIL
IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL
GOVERNMENT ACT 1972 YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF
OAKHAM TOWN COUNCIL, WEDNESDAY 10th OCTOBER 2018 AT 6.30 PM, AT THE OFFICES
OF THE TOWN COUNCIL, VICTORIA HALL, 39 HIGH STREET, OAKHAM, RUTLAND LE15 6AH.
MEMBERS OF THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Allison Greaves
Clerk to the Council
4th October 2018

THE MEETING OF OAKHAM TOWN COUNCIL
WEDNESDAY 10TH OCTOBER 2018 AT 6.30PM

Members of the public attending this meeting are advised that it may be filmed and recorded.

AGENDA

- 1. APOLOGIES - Standing Order 1(u)**
 - (i) To receive apologies for absence
 - (ii) To decide whether to approve absences
- 2. DECLARATIONS OF INTEREST**

Members are asked to declare, if required:

 - (i) Any Disclosable Pecuniary Interest they may have in respect to items on the agenda
 - (ii) Any other interest they may have in respect to items on the agenda

Members are also reminded to inform the Clerk of any changes in their Register of Members' Interests

- 3. MINUTES (Appendix A)**

To confirm the minutes of the meeting of the Council held on Wednesday 12th September 2018
- 4. CHAIRMAN AND MEMBER'S REPORTS**

To receive reports from the Chairman and members who have attended meetings on behalf of Oakham Town Council
(Members intending to report should inform the Clerk prior to the meeting)
- 5. COUNCILLOR'S QUESTIONS**

To answer questions previously notified to the Clerk under Standing Order 9
- 6. CLERK'S REPORT – For information only**

To receive a report from the Clerk
- 7. DEPUTATIONS BY THE PUBLIC**

Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Orders 1(d) – 1(i)

- 8. EXEMPT ITEM**
To decide whether to exclude the Press and Public under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, as amended, during consideration of item 9 on the Agenda as it concerns contractual matters
- 9. RUTLAND COMMUNITY TRUST (*Appendix B*)**
To consider a request and to agree in principle or otherwise
- 10. WORKING GROUPS AND STEERING GROUPS STRATEGY (*Appendix C*)**
To receive written and verbal reports and to approve any expenditure from Working and Steering Groups and to make any decisions as appropriate:
 - (i) Neighbourhood Plan Steering Group
 - (ii) Promotion and Publicity Working Group
 - (iii) St George's Barracks
 - (iv) Oakham Town Task and Finish Group
- 11. STATEMENT OF ACCOUNTS (*Appendix D*)**
To decide whether to approve the Statement of Accounts to 30th September 2018
- 12. EXTERNAL AUDITORS REPORT (*Appendix E*)**
Accept or otherwise the external auditors report dated 21st September 2018 from PKF Littlejohn LLP
- 13. RISK ASSESSMENT AND MANAGEMENT (*Appendix F*)**
To review the Council's Risk Assessment, to agree on any changes and to approve the document
- 14. BUDGET 2019 – 2020 (*Appendices G, i*)**
To discuss the Council's budget for 2019 – 2020 and requests for inclusion in the draft budget
- 15. REVIEW OF POLICIES AND PROCEDURES (*Appendix H*)**
To consider a report and to make any decisions as appropriate
- 16. REVIEW OF THE FINANCIAL REGULATIONS (*Appendix I*)**
To consider a report and to make any decisions as appropriate
- 17. MEETING TIMES**
To decide whether, if no other time is fixed, the meeting of the full Council and the Recreation, Planning and General Purposes Committee shall take place at 6.30pm