

**DRAFT MINUTES OF THE MEETING OF OAKHAM TOWN COUNCIL HELD ON WEDNESDAY 11<sup>TH</sup> APRIL 2018 AT THE OFFICES OF OAKHAM TOWN COUNCIL, VICTORIA HALL, 39 HIGH STREET, OAKHAM**

**PRESENT:**

Cllrs, Michael Haley (Chair) Martin Brookes, Miss Sally-Anne Wadsworth, Nick Woodley, Paul Buxton (part), Adam Lowe, David Romney, Peter Ind, Mrs Anne Skipworth (part), Mrs Jean Denyer MBE (part)

**ABSENT:** Cllr Mrs Joyce Lucas BEM

2 members of the public were also present

**61/18 APOLOGIES - Standing Order 1(u)**

- (i) Apologies were received from Cllr Lucas
- (ii) It was proposed by Cllr Romney, seconded by Cllr Wadsworth and resolved with 7 votes for, 1 against and 2 abstentions to approve the absence of Cllr Lucas due to other commitments

**62/18 DECLARATIONS OF INTEREST**

- (i) No Disclosable Pecuniary Interests were declared
- (ii) Cllr Brookes declared an interest in item 20. He stated he would take part in discussion and in any vote under this item of business

**63/18 MINUTES (*Appendix A*)**

- (i) It was proposed by Cllr Brookes, seconded by Cllr Romney and resolved with 4 votes for, 1 against and 5 abstentions to remove a paragraph
- (ii) It was proposed by Cllr Lowe, seconded by Cllr Haley and resolved with 9 votes for, and 1 abstention to remove part of the paragraph between minute reference 51/18 and 52/18
- (iii) It was proposed by Cllr Romney, seconded by Cllr Wadsworth and resolved with 4 votes for, 3 against and 4 abstentions with the Chairman having casting vote, that the minutes of the meeting of Oakham Town Council held on Wednesday 14<sup>th</sup> March 2018 subject to an amendment were accepted and signed by the Chairman and adopted as a true and accurate record of that meeting

**64/18 CHAIRMAN AND MEMBER'S REPORTS (*Appendix B*)**

- (i) The Chairman recited a thank you letter from Sir Laurence Howard OBE

**65/18 COUNCILLOR'S QUESTIONS**

None received

**66/18 CLERK'S REPORT (*Appendix C*)**

Members noted the report

**67/18 DEPUTATIONS BY THE PUBLIC**

None

**68/18 WORKING GROUPS AND STEERING GROUPS STRATEGY (*Appendices D i, ii*)**

- (i) Members noted the NGSG report
- (ii) Cllr Wadsworth tabled a PPWG report
- (iii) It was proposed by Cllr Skipworth, seconded by Cllr Romney and unanimously resolved that the confectionary left over from the Easter Egg Hunt may be donated to run a tombola at the band concert event on 17<sup>th</sup> June 2018.
- (iv) It was proposed by Cllr Skipworth, seconded by Cllr Romney and resolved with 9 votes for, and 1 abstention that Council approve the expenditure for 12 adverts to be placed in The Rutland Times

**69/18 STATEMENT OF ACCOUNTS (*Appendices E, i, ii*)**

- (i) It was proposed by Cllr Ind, seconded by Cllr Haley and resolved by 9 votes for and 1 against to approve the Statement of Accounts to 31<sup>st</sup> March 2018
- (ii) It was proposed by Cllr Woodley, seconded by Cllr Romney and resolved with 9 votes for and 1 against to approve the financial budget to 31<sup>st</sup> March 2018

**70/18 AUTHORISATION TO PAY INVOICES OVER £5000**

- (i) It was proposed by Cllr Brookes, seconded by Cllr Woodley and unanimously resolved to approve the payment of £10,551.58 for invoice No. 9108594 to RCC (Community street lighting recharge – as per minute reference 184/16)
- (ii) It was proposed by Cllr Brookes, seconded by Cllr Ind and unanimously resolved to approve the payment of £5486.64 for Invoice 30216220 to Zurich Municipal (Insurance)

**71/18 COUNCIL CHAMBER HEARING LOOP (*Appendix E*)**

- (i) It was proposed by Cllr Lowe, seconded by Cllr Ind and resolved with 8 votes for, 1 against and 1 abstention to approve the expenditure for the Clerk to purchase 2 Signet AFILS PL1/K1 portable induction loops and to produce suitable signage and that the equipment is made available upon demand.

**72/18 ELECTRICITY CONTRACT SUPPLIER (*Appendices F i*)**

It was proposed by Cllr Romney, seconded by Cllr Brookes and unanimously resolved that Councils agrees an electricity supplier contract with Total Gas & Power effective from April 2018 until 31 March 2023, and the Clerk be authorised to sign the contract on behalf of the Council

**73/18 COUNCIL SURGERIES (*Appendix G*)**

It was proposed by Cllr Lowe, seconded by Cllr Woodley and resolved with 8 votes for and 2 abstentions to approve the recommendations, but if a Councillor wishes to advertise that will incur a cost, they will need to bring it back to Council for authorisation.

**74/18 ADVERTISING MAGNETS (*Appendix H*)**

It was proposed by Cllr Denyer, seconded by Cllr Buxton and unanimously resolved to authorise the clerk to obtain quotes to produce 500 Advertising Magnets

**75/18 FLAG POLE IN CUTTS CLOSE (*Appendices I i*)**

It was proposed by Cllr Lowe, seconded by Cllr Skipworth and unanimously resolved to authorise the office to begin obtaining flags up to an expenditure of £150

**76/18 CAR BOOT SALES IN CUTTS CLOSE (*Appendix J*)**

It was proposed by Cllr Lowe, seconded by Cllr Skipworth and unanimously resolved to grant permission for the PPWG to run car boots sales alongside the band concerts (17<sup>th</sup> June until 26<sup>th</sup> August 2018) and all bookings to be made via the office

**77/18 REQUEST TO USE CUTTS CLOSE (*Appendices K, i*)**

- (i) It was proposed by Cllr Haley, seconded by Cllr Skipworth and unanimously resolved to grant permission for Rutland Concert Band to set off pyrotechnics in the park on the evening of Saturday 30<sup>th</sup> June as part of their Proms in the park concert
- (ii) It was proposed by Cllr Haley, seconded by Cllr Wadsworth and unanimously resolved to grant permission for Rutland Branch Bell ringers to host the mobile belfry in the park on the evening of Saturday 30<sup>th</sup> June as part of the Proms in the park event
- (iii) It was proposed by Cllr Woodley, seconded by Cllr Brookes and unanimously to grant permission for Oakham Town Partnership to organise bouncy castles and food suppliers to coincide with their car boot event on 22<sup>nd</sup> April 2018

### **78/18 EXEMPT ITEM**

- (i) After much discussion, it was proposed by Cllr Brookes, seconded by Cllr Ind and unanimously resolved to exclude the Press and Public under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, as amended, during discussion and debate of Item 19 only
- (ii) It was then proposed by Cllr Romney, seconded by Cllr Skipworth and resolved with 8 votes for and 1 against to exclude the Press and Public under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, as amended, during consideration of Item 20 on the Agenda as it concern confidential matters

*It was proposed by Cllr Brookes, seconded by Cllr Romney and resolved with 9 votes for and 1 abstention to extend the meeting by 30 minutes to allow for business to be concluded*

### **79/18 CO-OPTION FOR THE OAKHAM NORTH EAST WARD VACANCY (Appendix L)**

- (i) It was proposed by Cllr Romney, seconded by Cllr Skipworth and unanimously resolved that following recommendations by the interview panel, that Daniel Bottomley is duly co-opted as a member of Oakham Town Council for the Oakham North East Ward vacancy
- (ii) It was proposed by Cllr Ind, seconded by Cllr Romney and unanimously resolved that the Chairman and the Clerk provide induction training before the member attends a Council meeting as a Councillor.

*The meeting was adjourned at 8.57pm and resumed at 9.00pm*

*It was proposed by Cllr Romney, seconded by Cllr Woodley and resolved with 6 votes for and 5 against with the Chairman having the casting vote, to extend the meeting by 30 minutes to allow for business to be concluded.*

*Cllrs Denyer, Skipworth and Buxton left the meeting and did not return*

### **80/18 STAFFING COMMITTEE RECOMMENDATIONS (Appendix M)**

- (i) It was proposed by Cllr Ind, seconded by Cllr Haley and resolved with 2 votes for, 3 against and 2 abstentions that the administrative actions are continued to be reviewed by the Staffing Committee with reports to Council. Therefore, this motion fell
- (i) There was not proposer, so the motion fell

The Chairman thanked everyone for their contributions and closed the meeting at 21.21

**Signed:** \_\_\_\_\_

**9<sup>th</sup> May 2018  
Chairman**