Oakham Town Council

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**TO: ALL MEMBERS OF THE TOWN COUNCIL**

**IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL GOVERNMENT ACT 1972 YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF OAKHAM TOWN COUNCIL, WEDNESDAY 14th MARCH 2018 AT 7.00 PM, AT THE OFFICES OF THE TOWN COUNCIL, VICTORIA HALL, 39 HIGH STREET, OAKHAM, RUTLAND LE15 6AH.**

**MEMBERS OF THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND**



**Allison Greaves**

**Clerk to the Council**

**1st March 2018** THE MEETING OF OAKHAM TOWN COUNCIL

**WEDNESDAY 14TH MARCH 2018 AT 7.00PM**

***Members of the public attending this meeting are advised that it will be***

***filmed and recorded, or photographed***

 **AGENDA**

 **1. APOLOGIES - Standing Order 1(u)**

(i) To receive apologies for absence

(ii) To decide whether to approve absences

 **2. DECLARATIONS OF INTEREST**

Members are asked to declare, if required:

(i) Any Disclosable Pecuniary Interest they may have in respect to items on the agenda

(ii) Any other interest they may have in respect to items on the agenda

*Members are also reminded to inform the Clerk of any changes in their Register of Members’ Interests*

 **3. MINUTES *(Appendices A i)***

(i) To confirm the minutes of the meeting held on Wednesday 14th February 2018

(ii) To confirm the minutes of the Extraordinary meeting held on Thursday 22nd February 2018

 **4. CHAIRMAN AND MEMBER’S REPORTS (*Appendix B)***

To receive reports from the Chairman and members who have attended meetings on behalf of Oakham Town Council

(*Members intending to report should inform the Clerk prior to the meeting*)

 **5.** **COUNCILLOR’S QUESTIONS**

To answer questions previously notified to the Clerk under Standing Order 9

 **6. CLERK’S REPORT (*Appendix C)***

To receive a report from the Clerk

 **7. DEPUTATIONS BY THE PUBLIC**

Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Orders 1(d) – 1(i)

 **8. WORKING GROUPS AND STEERING GROUPS STRATEGY *(Appendices D, i, ii to follow)***

To receive written reports and to approve any expenditure from Working and Steering Groups and to make any decisions as appropriate:

1. Neighbourhood Plan Steering Group
2. Promotion and Publicity Working Group
3. Christmas Working Group

 **9. STATEMENT OF ACCOUNTS (*Appendices E, i, ii)***

(i)To decide whether to approve the Statement of Accounts to 28th February 2018

 (ii) Members to consider the financial budget to 28th February 2018

 (iii) To approve Clerks expenditure

 **10. RESIDENTS-ONLY PARKING ZONE (*Appendix F)***

Deferred Item: To consider a residents-only parking zone be implemented in Sculthorpe Close and to confirm whether the Town Council are in support of the proposal

 **11. PARKING ON HACKAMORE WAY (OPPOSITE ALDI) *Appendix G)***

 To consider a proposal from Rutland County Council

 **12.** **ADDITIONAL DISABLED PARKING SPACES IN OAKHAM (*Appendix H)***

 To consider a proposal from Rutland Access Group:

1. Are Council happy to support the proposal?
2. Would the Council be willing to make a financial contribution?

  **13. EVENTS SUPPORT (*Appendices I i*)**

To consider a request and to make any decisions as appropriate

**14. REVISION TO FINANCIAL REGULATIONS (*Appendix J*)**

To consider and decide whether to agree an amendment to the Council’s Financial Regulation 4.1

 **15. AMENDMENT TO STANDING ORDERS (*Appendix K*)**

To consider and decide whether to agree an amendment to the Council’s Standing Order 21

 **16. ALLOTMENTS LEASE (*Appendix L*)**

To consider a request and to make any decisions as appropriate

 **17. ALLOTMENT RENT REVIEW (*Appendix M*)**

To consider a request and to make any decisions as appropriate

 **18. REQUEST TO USE CUTTS CLOSE**

To consider a request and grant permission for Hollands Fair to use Cutts Close from 1st May until Monday 7th May 2018

 **19. CO-OPTION FOR THE OAKHAM NORTH EAST WARD VACANCY**

 To appoint members for the interview panel (minimum of four)

 **20.** **HEARING AID WORKING GROUP**

To appoint members to the working group

 **21. BUS STOP ENHANCEMENTS (*Appendix N)***

To make any recommendations to Rutland County Council

 **22. EXEMPT ITEM**

 To decide whether to exclude the Press and Public under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, as amended, during consideration of Item 23 on the Agenda as they both concern confidential matters

 **23. REPORTS FROM THE STAFFING COMMITTEE (*Appendices O i)***

To receive recommendations from the Staffing Committee and to make any decisions as appropriate