

**DRAFT MINUTES OF THE MEETING OF OAKHAM TOWN COUNCIL HELD ON WEDNESDAY 8<sup>TH</sup> JANUARY 2020 AT THE OFFICES OF OAKHAM TOWN COUNCIL, VICTORIA HALL, 39, HIGH STREET, OAKHAM**

**PRESENT:** Cllrs David Romney (Chair), Joy Clough, Adam Lowe, Sally-Anne Wadsworth, Jean Denyer MBE, Alan Walters, Paul Ainsley, Nick Woodley, Paul Buxton, Zoe Neal, Clerk

**ABSENT:** Cllrs Ian Razzell, Mark Lomas

**IN THE PUBLIC GALLERY:**

**01/20 APOLOGIES**

- (i) Apologies were received from Cllr Razzell due to sickness
- (ii) Proposed these be accepted by Cllr Buxton, seconded by Cllr Wadsworth and unanimously resolved

**02/20 DECLARATIONS OF INTEREST**

- (i) No disclosable pecuniary interests were declared
- (ii) No other interests were declared

**03/20 MINUTES**

Proposed by Cllr Lowe, seconded by Cllr Clough and resolved with 5 votes for and 5 abstentions that the minutes of Oakham Town Council held on Wednesday 11<sup>th</sup> December 2019 were confirmed, signed by the Chairman and adopted as a true and accurate record of that meeting.

**04/20 CHAIRMAN AND MEMBER'S REPORTS**

The Chairman advised Council members that more confidential information had been disclosed to a third party. Those members found to be in breach will be subject to Standing Order 22 (d)

**05/20 COUNCILLOR'S QUESTIONS**

None received

**06/20 DEPUTATIONS BY THE PUBLIC**

Non received

**07/20 NEIGHBOURHOOD PLAN REGULATION 16 CONSULTATION AND SUBMISSION**

Proposed by Cllr Walters, seconded by Cllr Clough and unanimously resolved that:

1. The plan is returned to the steering group to be double checked against the emerging local plan for compliance, and for any appropriate additions and amendments to be made
2. Council notes that notwithstanding the above, individual Councillors have a number of concerns regarding the current draft Neighbourhood Plan, and that these need further consideration
3. Council invites comments from Councillors on the draft plan as it stands to be sent to the Clerk by 17<sup>th</sup> January, and resolves to forward all the comments of all Councillors received for the steering group to consider before returning the draft plan to full Council
4. The Clerk has delegated powers to apply for funding for the additional work but not to exceed the balance of the grant

*Proposed by Cllr Romney, seconded by Cllr Lowe and unanimously resolved to suspend Standing Order 6e*

**08/20 2020-21 BUDGET**

Proposed by Cllr Waters, seconded by Cllr Ainsley and unanimously resolved that:

1. The draft budget document for 2020-21 be accepted
2. That Council notes a minor change from the last submitted draft budget being an additional £400 expenditure under "additional maintenance" for the potential replacement of the defib battery
3. That Council notes that the reserves remaining at the end of year 2019/2020 (and thereby carried forward to 2020/2021) is the current best estimate but is subject to variation depending on spending during the remainder of the year
4. The Clerk would now issue the precept notice to Rutland County Council
5. For minute record purposes, the final budget total was £285,069 (two hundred and eighty-five thousand, and sixty-nine pounds).

## 09/20 STATEMENT OF ACCOUNTS

Proposed by Cllr Waters, seconded by Cllr Buxton and unanimously resolved to approve the Statement of Accounts to 31st December 2019 and total expenditure of £30,227.42

## 10/20 WORKING GROUPS

No reports received

## 11/20 PERSONNEL ADVICE & SOLUTIONS LTD

Proposed by Cllr Woodley, seconded by Cllr Neal and unanimously resolved to approve the continuation of the current agreement for 6 months at a cost of £100 per month

## 12/20 BUCKINGHAM PALACE GARDEN PARTIES

Proposed by Cllr Neal, seconded by Cllr Clough and unanimously resolved to nominate the Mayor (Cllr Romney) and Mayoress to attend the Garden Party on 27<sup>th</sup> May 2020

## 13/20 TOWN FLORAL DISPLAYS

Proposed by Cllr Romney, seconded by Cllr Woodley and unanimously resolved that:

1. That the Town Floral Display is put out to tender with a closing date of Friday 7<sup>th</sup> February 2020
2. Any questions to be directed to Cllr Clough
3. To encompass that Load bearing testing of lampposts is specified

## 14/20 PLANNING APPLICATIONS

- a) 2019/0847/LBA – proposed alterations to rear area of existing shop to form rear access/egress, 15 High Street  
Oakham Town Council was pleased to note the additional Outline Historical Appraisal and Heritage Impact Assessment has been submitted, and recommends approval of the interior and rear works, noting that archaeological monitoring would not be required.  
However, it again recommends refusal of any plans to remodel the frontage which would necessitate removal of the fabric of the original front building wall, and the loss of the appearance of the original two matching shop fronts, which would negatively impact on the historical aspect of the High Street within the Conservation Area.  
  
Proposed by Cllr Clough, seconded by Cllr Romney and resolved by 8 votes for, 1 abstention by Cllr Lowe and 1 against
- b) 2019/0848/FUL – rear single storey flat roof extension. Internal alterations. Alterations to existing shop frontage, 17 High Street  
*As above*
- c) 2019/0849/LBA – rear single storey flat roof extension. Internal alterations. Alterations to existing shop frontage, 17 High Street  
*As above*
- d) 2019/0898/FUL – internal alterations to conjoin ground floor retail space of No.17 with No.15 High Street to form a single shop/retail unit. Alterations to existing shop frontages. Single storey extension to rear, 15 and 17 High Street  
*As above*
- e) 2019/0899/LBA - internal alterations to conjoin ground floor retail space of No.17 with No.15 High Street to form a single shop/retail unit. Alterations to existing shop frontages. Single storey extension to rear, 15 and 17 High Street  
*As above*
- f) 2019/1341/FUL – change of use from offices (class B1) class to beauty salon (sui generis), 17c Gaol Street  
Recommend Approval  
Proposed by Cllr Denyer, seconded by Cllr Clough and resolved by 9 votes for, and 1 abstention by Cllr Lowe

- g) 2019/1351/FUL – ground floor extension, 145 Brooke Road  
Recommend Approval  
Proposed by Cllr Neal, seconded by Cllr Denyer and resolved by 9 votes for, and 1 abstention by Cllr Lowe
- h) 2019/1271/FUL – single storey rear extension, Linden House, 12 Stamford Road  
Recommend Approval  
Proposed by Cllr Denyer, seconded by Cllr Wadsworth and resolved by 9 votes for, and 1 abstention by Cllr Lowe
- i) 2019/1362/CAT – crown raise trees T0155,T0154,T0171,T0170 to 5.2m from ground level, Stevens House, 9 Station Road  
Recommend Approval  
Proposed by Cllr Woodley, seconded by Cllr Wadsworth and unanimously resolved
- j) 2019/1376/VCAT – significantly reduce by 3 metres T1 Apple Tree, 17 Northgate  
Recommend Approval  
Proposed by Cllr Clough, seconded by Cllr Buxton and unanimously resolved
- k) 2019/1326/FUL – variation of conditions (no. 2 proposed plans), condition (no. 3 materials), condition (no 4-air source heat pump) relating to planning permission 2019/0505/FUL, 23 Stamford Road  
Recommend refusal of any measures which adversely affect the character of the building, taking into account its position within the Conservation Area, and proximity to Catmose.  
Specifically Condition 2:- entrance piers and walls should be constructed in Ancaster/Greetham Stone with stone capping's as per the original planning application, not reconstituted Bath coloured stone. Opening head label mouldings should also be retained as per the original planning application.  
There are no objections to changes in Condition 3 –roof, windows and doors, or Condition 4 –heat source pump.  
Proposed by Cllr Clough, seconded by Cllr Neal and resolved by 8 votes for, and 2 abstentions (1 by Cllr Lowe)
- l) 2019/1383/RES – Reserved Matters application to amend external materials of apartment block 18 x 2 bedroom and 6 x 3-bedroom apartments approved under RM 2016/0673/RES in relation to permission APP/2011/0832 – Land between Burley Park Way  
Recommend Approval  
Proposed by Cllr Neal, seconded by Cllr Denyer and resolved by 7 votes for, 1 against and 2 abstentions (1 by Cllr Lowe)

**15/20 EXEMPT ITEM**

Proposed by Cllr Romney, seconded by Cllr Wadsworth and resolved with 8 votes for and 2 against to exclude the Press and Public, during consideration of item 16 on the agenda as it concerns contractual matters

**16/20 RELOCATION OF COUNCIL OFFICES AND CHAMBER**

Proposed by Cllr Woodley, seconded by Cllr Neal and resolved with 9 votes for and 1 against by Cllr Ainsley that Council agrees to the six months' notice expiring on 31<sup>st</sup> May 2020 and that the Clerk writes to the Trustees for a definitive letter on the work to be carried out when vacating

**The Chairman thanked everyone for their contributions and closed the meeting at 19.43**

Signed: \_\_\_\_\_

**Chairman  
29<sup>th</sup> January 2020**