**DRAFT MINUTES OF THE MEETING OF THE PLANNING SUB - COMMITTEE HELD ON WEDNESDAY 25TH MAY2016 AT 10.00AM AT THE OFFICES OF OAKHAM TOWN COUNCIL, VICTORIA HALL, 39, HIGH STREET, OAKHAM**

**PRESENT:**

Cllrs, Vince Howard, Michael Elliott, Jasmine Hopkins, Peter Ind

**ABSENT:**

Cllr Martin Brookes

One other member of the Council was also present

**07/16 ELECTION OF CHAIRMAN**

Proposed by Cllr Michael Elliott, seconded by Cllr Jasmine Hopkins and unanimously agreed to elect Cllr Vince Howard as Chairman of the Sub – Committee for the forthcoming municipal year

**08/16 ELECTION OF VICE CHAIRMAN**

Proposed by Cllr Michael Elliott, seconded by Cllr Vince Howard and unanimously agreed to elect Cllr Peter Ind as Vice Chairman of the Sub – Committee for the forthcoming municipal year

**09/16 APOLOGIES FOR ABSENCE**

1. Apologies for absence were received from Cllr Martin Brookes
2. It was proposed by Cllr Vince Howard, seconded by Cllr Michael Elliott and unanimously agreed to accept the apology from Cllr Martin Brookes

**10/16 DECLARATIONS OF INTEREST**

1. No Disclosable Pecuniary Interests were declared
2. No other interests were declared

**11/16 MINUTES *(Appendix A)***

It was proposed by Cllr Vince Howard, seconded by Cllr Michael Elliott and agreed with 2 votes for and 2 abstentions that the minutes of the meeting of the Planning Sub – Committee held on Thursday 21st April 2016 be signed by the Chairman as a true record of that meeting

**12/16 DEPUTATIONS BY THE PUBLIC**

None

**13/16 PLANNING APPLICATIONS**

To consider the following applications received to date and to make recommendations comments and observations thereon to Rutland County Council

 To also decide whether any planning application received to date should be referred to a meeting of the Council or the Planning and Parks Committee

1. 2016/0391/FUL Tim Norton (Properties)

Change of use to form flat involving internal alterations.

5 High Street

Recommend approval but it’s a shame the town is losing another commercial building to domestic use

Proposed by Cllr Michael Elliott, seconded by Cllr Jasmine Hopkins and unanimously agreed

(ii) 2016/0392/LBA Tim Norton (Properties)

 Change of use to form flat involving internal alterations.

 5 High Street

 Recommend approval

Proposed by Cllr Michael Elliott, seconded by Cllr Peter Ind and unanimously agreed

(iii) 2016/0397/FUL Mr Leo Sugden

Demolition of existing lean-to utility room and single storey flat roof living room. Erection of 2 No. two storey extensions and internal alterations.

35 Stamford Road

Recommend approval

Proposed by Cllr Michael Elliott, seconded by Cllr Peter Ind and unanimously agreed

(iv) 2016/0374/FUL Mr & Mrs Alan & Judy Wiggins

 Single storey extension

 29 Barmstedt Drive

 Recommend approval subject to no neighbour objections

Proposed by Cllr Michael Elliott, seconded by Cllr Peter Ind and unanimously agreed

(v) 2016/0414/FUL Mr Gary Nancarrow

Proposed extension to bungalow to form guest bedroom, en-suite and utility room.

21 Welland Way

Recommend approval

Proposed by Cllr Michael Elliott, seconded by Cllr Peter Ind and unanimously agreed

(vi) 2016/0403/FUL Mrs Elizabeth Stanhope

To install a new shopfront, including the replacement of two double doors and first floor window.

27 Mill Street

Recommend approval

Proposed by Cllr Michael Elliott, seconded by Cllr Peter Ind and unanimously agreed

(vii) 2016/0394/FUL Ms M Tyler

Proposed Rear Family Room Extension, New Front Porch and Replacement Bay Window; Reconfigure Existing Pitched Roof Areas and Replace Existing Tiles with Natural Slate; Render Existing External Facing Brickwork; Replace all Existing Windows and Doors with Powder Coated Aluminium Frame.

16 Stamford Road

Recommend approval

Proposed by Cllr Peter Ind, seconded by Cllr Jasmine Hopkins and unanimously agreed

(viii) 2016/0210/FUL Mr Patrick Trower, Oakham School Estates Department

 Replacement Gates to the garden of Wharflands.

 Wharflands House, Station Road

Recommend approval

Proposed by Cllr Michael Elliott, seconded by Cllr Peter Ind and unanimously agreed

(ix) 2016/0365/RES Mr Simon Harrison, Bellway Homes (East Midlands)

Reserved matters application for ‘revised car parking layout to the G-Link Buildings to better utilise the car parking areas to allow all 3 bedroom dwellings to have 2 parking spaces. Better use of private amenity space’ following approved application APP/2012/0495.

Land Between Barleythorpe And, Burley Park Way, Barleythorpe

Recommend approval

Proposed by Cllr Michael Elliott, seconded by Cllr Peter Ind and unanimously agreed

(x) 2016/0399/LBA Rutland County Council

 Site information panel to be fixed to a wall.

 Oakham Castle, Castle Lane

Recommend approval

Proposed by Cllr Michael Elliott, seconded by Cllr Peter Ind and unanimously agreed

(xi) 2016/0343/LBA Mr C Binks, Oakham School Estates Department

 Internal alterations to ground floor entrance foyer and offices

 Oakham School, Chapel Close, Market Place

Recommend approval

Proposed by Cllr Peter Ind, seconded by Cllr Jasmine Hopkins and unanimously agreed

(xii) 2016/0366/LBA Mr C Binks, Oakham School Estates Department

Formation of two oak framed glazed pedestrian links between existing buildings - Libray (listed) to Hodges building and Library (listed) to Queen Anne building (listed). The work will involve the formation of 1 no. new external opening and alterations to 3 no. existing external openings, all in the listed buildings.

Oakham School, Chapel Close, Market Place

Recommend approve subject to Conservation Officer approval

Proposed by Cllr Michael Elliott, seconded by Cllr Peter Ind and unanimously agreed

(xiii) 2016/0402/PTA Mr Edens

2 No. Holly Trees and 1 Silver Birch Tree – reduce and re-shape by 1.5 metres. 1 No. Cedar Tree crown reduce by 4 metres and tip prune the side branches.

Beechdene, The Dell

Recommend approval

Proposed by Cllr Michael Elliott, seconded by Cllr Peter Ind and unanimously agreed

**There being no further business the Chairman closed the meeting at 6.18pm**

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Wednesday 8th June 2016**

 **Chairman**