

**DRAFT MINUTES OF THE MEETING OF OAKHAM TOWN COUNCIL HELD ON WEDNESDAY OCTOBER 11<sup>TH</sup> 2017 AT THE OFFICES OF OAKHAM TOWN COUNCIL, VICTORIA HALL, 39 HIGH STREET, OAKHAM**

**PRESENT:**

Cllrs, Peter Ind, Anne Skipworth, Martin Brookes, Adam Lowe, Joyce Lucas BEM, David Romney, Sally-Anne Wadsworth, Nick Woodley

**ABSENT:**

Cllrs Michael Haley, Paul Buxton and Jean Denyer MBE  
1 member of the public was also present

*In the absence of a Chairman, the Deputy Chairman Cllr Peter Ind chaired the meeting*

**506/17 APOLOGIES - Standing Order 1(u)**

- (i) Apologies for absence had been received from Cllrs Buxton, Denyer and Haley
- (ii) An apology for late arrival had been received from Cllr Lucas
- (iii) It was proposed by Cllr Skipworth seconded by Cllr Wadsworth and unanimously resolved to approve the absence of Cllr Buxton due to a prior commitment
- (iv) It was proposed by Cllr Lowe seconded by Cllr Woodley and resolved with 5 votes for, 1 against and 1 abstention to approve the absence of Cllr Denyer due to a prior commitment
- (v) It was proposed by Cllr Lowe seconded by Cllr Wadsworth and unanimously resolved to approve the absence of Cllr Haley due to a prior commitment
- (vi) It was proposed by Cllr Romney seconded by Cllr Skipworth and resolved with 6 votes for and 1 against to approve the apology for late arrival of Cllr Lucas due to a family emergency

**507/17 DECLARATIONS OF INTEREST**

- (i) No Disclosable Pecuniary Interests were declared
- (ii) No other interests were declared

**508/17 MINUTES (*Appendix Ai - Aii*)**

- (i) It was proposed by Cllr Martin Brookes, seconded by Cllr Romney and resolved with 5 votes for, 1 against and 1 abstention subject to amendments on items 488/17, 491/17, 505/17 and that the final paragraph is retracted, the minutes of the meeting of the Oakham Town Council held on the Wednesday 13<sup>th</sup> September 2017 were adopted as a true and accurate record
- (ii) It was proposed by Cllr Lowe, seconded by Cllr Wadsworth and resolved with 6 votes for and 2 abstentions, the minutes of the Extraordinary meeting of the Oakham Town Council held on the Monday 18<sup>th</sup> September 2017 were adopted as a true and accurate record

**509/17 CHAIRMAN AND MEMBER'S REPORTS**

- (i) Cllr Lowe, tabled a report on Christmas 2017 and on his attendance at a meeting of the Rutland Committee for First World War Commemoration

**510/17 COUNCILLOR'S QUESTIONS**

None received

**511/17 CLERK'S REPORT – For information only**

**CIRCUS**

Circus Vladimir will be arriving on Cutts Close from Saturday 14<sup>th</sup> October.  
A site inspection from the Environmental Officer at RCC has been arranged.

**ROYCES RECREATION GROUND**

A work order has been given to Wicksteed to carry out repairs to the perimeter and infill the cracks for the existing surfacing around the existing large pendulum swing and roundabout

**512/17 DEPUTATIONS BY THE PUBLIC**

None

**513/17 WORKING GROUPS AND STEERING GROUPS STRATEGY (*Appendix C*)**

Members noted the report

**514/17 STATEMENT OF ACCOUNTS (*Appendix D*)**

It was proposed by Cllr Romney, seconded by Cllr Woodley and resolved with 6 votes for and 2 abstentions to approve the Statement of Accounts – September 2017.  
Members formally noted that the maximum petty case float held has increased to £250 due to postage expenditure

**515/17 CHAMBER FURNITURE (*Appendix E*)**

It was proposed by Cllr Lowe seconded by Cllr Skipworth and unanimously resolved to approve the expenditure of £1447.20 for the furniture and equipment and an additional £500 for installation

**516/17 KNOW YOUR COUNCILLOR LEAFLET (*Appendices Fi -Fii*)**

It was proposed by Cllr Lucas seconded by Cllr Skipworth and unanimously resolved to defer this item in order to allow for the possibility of a Council restructure

**517/17 PARISH TREES (*Appendix G*)**

It was proposed by Cllr Lowe, seconded by Cllr Brookes and unanimously resolved to accept the report and authorise the Clerk to investigate further for free non-obligatory quotations

**518/17 FINANCIAL RESERVES BANKING ACCOUNTS (*Appendix H*)**

It was proposed by Cllr Brookes, seconded by Cllr Romney and unanimously resolved that up to £85,000 is deposited within a Melton Mowbray Building Society Business savings account

**519/17 REVIEW OF POLICIES AND PROCEDURES (*Appendix I*)**

It was proposed by Cllr Lowe, seconded by Cllr Lucas and unanimously resolved that the changes are made to Dignity at Work – Bullying and harassment Policy and Grievance Procedures only

**520/17 INSTALL VEHICLE RESTRICTIONS AT THE ENTRANCE TO CUTTS CLOSE PARK (*Appendix J*)**

It was proposed by Cllr Lowe, seconded by Cllr Brookes and resolved with 7 votes for and 1 against to instruct Cllr Lowe and the Clerk to identify a suitable style and prices and bring back to Council for resolution

**521/17 A HEDGE BORDERING THE BURLEY ROAD ALLOTMENTS AND LADYWELL CARPARK (*Appendices Ki-Kii*)**

It was proposed by Cllr Brookes, seconded by Cllr Lucas and resolved with 7 votes for and 1 against that members would not be willing to support the removal of the hedge and for the Clerk to write to the Allotment Society and request the hedge is cut right back on their side of the boundary with immediate effect

**522/17 NOTES OF A MEETING WITH OAKHAM TOWN COUNCIL AND RUTLAND COUNTY COUNCIL (*Appendix L*)**

Received and noted

**523/17 CONCILLATION REGARDING A COUNCILLOR AND COUNCIL (*Appendix M*)**

- (i) It was proposed by Cllr Lowe, seconded by Cllr Romney and unanimously resolved to defer this item until the whole Council were present.
- (ii) It was proposed by Cllr Lowe, seconded by Cllr Woodley and unanimously resolved that Mr Grimes is invited to provide training regarding Governance to Council

**524/17 RUTLAND COMMUNITY TRUST (*Appendix N*)**

It was proposed by Cllr Romney, seconded by Cllr Lowe and unanimously resolved to that the Clerk write to the Community Trust and to advise them no resolution could be made without receiving further information

**525/17 SUSPENSION OF STANDING ORDER 28**

It was proposed by Cllr Brookes, seconded by Cllr Watsworth and resolved with 7 votes for and 1 abstention to suspend Standing Order 28 in order that item 21 on the Agenda can be considered

*8.50pm Cllr Lucas gave her apologies and then left the meeting*

**525/17 PLANNING COMMITTEE**

It was proposed by Cllr Brookes seconded by Cllr Woodley and resolved with 4 votes for, 1 against and 2 abstentions that the membership is increased to 8 members and that Cllrs Woodley and Brookes be elected as members to the Planning Committee

**There being no further business, the Chairman closed the meeting at 20.55**

Signed: \_\_\_\_\_

**08<sup>th</sup> November 2017  
Chairman**