

# Oakham Town Council

Victoria Hall, 39 High Street, Oakham, Rutland, LE15 6AH  
Telephone: 01572 723627  
e-mail: enquiries@oakhamtowncouncil.gov.uk



**TO: ALL MEMBERS OF THE COMMITTEE**  
**IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL GOVERNMENT ACT 1972 YOU ARE HEREBY SUMMONED TO ATTEND A STAFFING COMMITTEE, ON THURSDAY 16<sup>TH</sup> NOVEMBER 2017 AT 4.00PM, AT THE OFFICES OF OAKHAM TOWN COUNCIL, VICTORIA HALL, 39 HIGH STREET, OAKHAM**

A handwritten signature in black ink, appearing to read 'Allison Greaves', is written over a light pink rectangular background.

**Allison Greaves**  
**Clerk to the Council**  
**10<sup>th</sup> November 2017**

A MEETING OF  
OAKHAM TOWN COUNCIL'S STAFFING COMMITTEE  
**THURSDAY 16<sup>TH</sup> NOVEMBER 2017 AT 4.00PM**  
AT THE OFFICES OF OAKHAM TOWN COUNCIL,  
VICTORIA HALL, 39 HIGH STREET, OAKHAM

*Members of the public attending this meeting are advised that it will be filmed and recorded, or photographed*

## **AGENDA**

- 1. APOLOGIES – Standing Order 1(u)**
  - (i) To receive apologies for absence
  - (ii) To decide whether to approve apologies for absence
  
- 2. DECLARATIONS OF INTEREST**

Members are asked to declare, if required:

  - (i) Any Disclosable Pecuniary Interest they may have in respect to items on the agenda
  - (ii) Any other interest they may have in respect to items on the agenda
  
- 3. MINUTES – (Appendix A)**

To approve the minutes of the meeting of the Staffing Committee held on Friday 3<sup>rd</sup> November 2017
  
- 4. DEPUTATIONS BY THE PUBLIC**

Members of the Public are invited to address the meeting in accordance with the procedures laid down in Standing Orders 1(d) – 1(i)
  
- 5. OFFICE SUPPORT**

To consider an appointment of temporary staff to support the office and to make any decisions as appropriate