

Oakham Town Council

Victoria Hall, 39 High Street, Oakham, Rutland, LE15 6AH

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TO: ALL MEMBERS OF THE TOWN COUNCIL

**IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL GOVERNMENT ACT 1972
YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF OAKHAM TOWN
COUNCIL, WEDNESDAY 14th JUNE 2017 AT 7.00 PM, AT THE OFFICES OF OAKHAM
TOWN COUNCIL, VICTORIA HALL, 39 HIGH STREET, OAKHAM, RUTLAND LE15 6AH**

**Allison Greaves
Clerk to the Council
7th June 2017**

**THE MEETING OF
OAKHAM TOWN COUNCIL
WEDNESDAY 14TH JUNE 2017 AT 7.00PM
AT THE OFFICES OF OAKHAM TOWN COUNCIL,
VICTORIA HALL, 39 HIGH STREET, OAKHAM**

*Members of the public attending this meeting are advised that it will be
filmed and recorded, or photographed*

AGENDA

1. APOLOGIES - Standing Order 1(u)

- (i) To receive apologies for absence
- (ii) To decide whether to approve absences

2. DECLARATIONS OF INTEREST

Members are asked to declare, if required:

- (i) Any Disclosable Pecuniary Interest they may have in respect to items on the agenda
- (ii) Any other interest they may have in respect to items on the agenda

Members are also reminded to inform the Clerk of any changes in their Register of Members' Interests

3. MINUTES (Appendices Ai -Aiii)

- (i) To confirm the minutes of the annual meeting held on Wednesday 10th May 2017
- (ii) To confirm the minutes of the extraordinary meeting held on Wednesday 24th May 2017
- (iii) To confirm the minutes of the extraordinary meeting held on Thursday 1st June 2017

4. CHAIRMAN AND MEMBER'S REPORTS

To receive a report from the Chairman on functions attended and to receive reports from Members who have attended meetings on behalf of Oakham Town Council
(Members intending to report should inform the Clerk prior to the meeting)

5. COUNCILLOR'S QUESTIONS

To answer questions previously notified to the Clerk under Standing Order 9
(Members note that 72 hours' notice is now required)

- 6. CLERK’S REPORT – For information only**
To receive a report from the Clerk
- 7. DEPUTATIONS BY THE PUBLIC**
Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Orders 1(d) – 1(i)
- 8. WORKING GROUPS AND STEERING GROUPS STRATEGY**
(Appendices Bi –Biii)
To receive written reports from Working Groups and Steering Groups and to make any decisions as appropriate:
 - (i) Neighbourhood Plan Steering Group
 - (ii) Promotions and Publicity Working Group
 - (iii) PPWG Expenditure
- 9. STATEMENT OF ACCOUNTS** *(Appendix C)*
To decide whether to approve the Statement of Accounts – May 2017
- 10. PAYMENT APPROVAL**
To authorise the following payment:
 - (i) Oakham Town Partnership
Contribution towards the Oakham Town Centre manager
Invoice 00818
£6000.00
- 11. STAFFING COMMITTEE**
To appoint one member to the Staffing Committee
- 12. SUSPENSION OF STANDING ORDER 28**
To agree to suspend Standing Order 28 in order that Item 13 on the agenda can be considered
- 13. TOWN COUNCIL REPRESENTATIVES**
 - (i) To appoint an additional member to be the Council’s representative to the Trustees of the Memorial Institute taking its representation to two members
 - (ii) The nomination for LSP Rutland Together is rejected as the Terms of Reference for the same state that only the Mayor can be appointed as the Council’s representative
 - (ii) To appoint a member to be the Council’s representative for Oakham In Bloom
- 14. OAKHAM TOWN COUNCIL E-MAIL ACCOUNTS** *(Appendix D)*
 - (i) To consider a report and to make any decisions as appropriate
 - (ii) To authorise expenditure
- 15. NEIGHBOURHOOD PLAN TERMS OF REFERENCE** *(Appendix E)*
To consider a report from the Neighbourhood Plan Steering Group and to decide on the proposals contained in the report
- 16. HARINGTON SCHOOL GOVERNORS LIBRARY APPEAL** *(Appendices Fi, Fii)*
 - (i) To consider a request for financial support and to make any decisions as appropriate
 - (ii) To authorise expenditure
- 17. OBSERVING STANDING ORDERS AT COUNCIL AND COMMITTEE MEETINGS**
(Appendix G)
Members are asked to consider and note the report

- 18. CUTTS CLOSE PATHWAY (*Appendix Hi- Hiii*)**
To consider a report to repair and widen a pathway in Cutts Close
- 19. PARKING CHANGES REVIEW (*Appendix I*)**
To consider a letter received from a resident in Dean's Street and to make any decisions as appropriate
- 20. PARKING REVIEW – SCHEME PROPOSAL FORM (*Appendix Ji -ii*)**
To consider a proposal from residents in Brooke Road

 - (i) Are Council happy to support the proposal?
 - (ii) Would the Council be willing to make a financial contribution?
- 21. EXEMPT ITEM**
To decide whether to exclude the Press and Public under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, as amended, during consideration of Item 22 on the agenda as it concerns confidential matters
- 22. GRIEVANCE (*Appendix Ki-Kii*)**
Report to be given to the meeting by the Chairman