

DRAFT MINUTES OF THE MEETING OF OAKHAM TOWN COUNCIL HELD ON WEDNESDAY 10TH JULY 2019 AT THE OFFICES OF OAKHAM TOWN COUNCIL, VICTORIA HALL, 39, HIGH STREET, OAKHAM

PRESENT:

Cllrs David Romney (Chair) Jean Denyer MBE, Zoe Neal, Joy Clough, Alan Walters, Paul Ainsley, Nick Woodley, Paul Buxton, Adam Lowe, Sally-Anne Wadsworth, Ian Razzell

ABSENT: Cllr Mark Lomas

IN THE PUBLIC GALLERY: Eleven

138/19 APOLOGIES

- (i) Apologies were received from Cllr Lomas due to a prior commitment
- (ii) Proposed these be accepted by Cllr Lowe, seconded by Cllr Wadsworth and unanimously resolved

139/19 DECLARATIONS OF INTEREST

- (i) No disclosable pecuniary interests were declared
- (ii) Cllrs Razzell, Ainsley and Woodley all declared an interest in item 7 (i) as members of the Rutland Planning Licensing Committee. They stated they would remain in the room, but would not take part in discussion and in any vote under that item of business
- (iii) Cllr Neal declared an interest in item 17 as the person is known to her. Cllr Neal stated she would remain in the room, and would take part in discussion and in any vote under that item of business

140/19 MINUTES

- (i) Proposed by Cllr Romney, seconded by Cllr Woodley and resolved with 8 votes for and 3 abstentions that the minutes of the meeting of Oakham Town Council held on Wednesday 26th June 2019 were confirmed, signed by the Chairman and adopted as a true and accurate record of that meeting.

141/19 CHAIRMAN AND MEMBER'S REPORTS

The Chairman tabled a report of the functions he had attended in his capacity as Mayor

142/19 COUNCILLOR'S QUESTIONS

None

143/19 DEPUTATIONS BY THE PUBLIC

- (i) Proposed by Cllr Romney, seconded by Cllr Woodley and unanimously resolved to suspend Standing Order 1e, in accordance with procedures laid down to allow for representations by the public
- (ii) A member of the public gave a deputation regarding items 10 and 15 on the agenda
- (iii) A member of the public gave a deputation regarding item 17 on the agenda
- (iv) Four members of the public gave public deputations regarding items 7 i, ii, on the agenda

144/19 PLANNING APPLICATIONS

To consider the following applications received to date and to make recommendations comments and observations thereon to Rutland County Council

- (i) 2019/0614/FUL McDonalds Restaurants Ltd
Erection of a freestanding restaurant with drive-thru facility, car parking, landscaping and associated works, including Customer Order Displays (CODs).
Land Off Lands' End Way

- (ii) 2019/0610/ADV McDonalds Restaurants Ltd
Various site signage including 4 no. Freestanding signs, 3 no. Banner units, 20 no. Dot signs, 1 no. Digital Booth Screen and 1 no. Playland sign.
Lands Off Lands' End Way
- (iii) 2019/0613/ADV McDonalds Restaurants Ltd
Installation of 1 no. freestanding 12m Totem Sign.
Land Off Lands' End Way
Proposed by Cllr Lowe, seconded by Cllr Wadsworth and resolved with 7 votes for, 1 against and 3 abstentions by Cllrs Razzell, Woodley and Ainsley to recommend approval for the above planning applications, subject to the following concerns being addressed:
- Increase the number of "Blue Badge" parking spaces from two to three to reflect the demographics of the community served, and in particular the use of Blue Badges for non-mobility users, as recommended by Highways.
 - Ensure the statements contained within the supporting document regarding litter patrols (three per day - see 6.22) are covered by appropriate planning conditions. Ideally, a minimum of 4 litter picks per day plus an additional one at close of business would seem appropriate.
 - Include within the Waste Management Plan, a method statement to determine segregation of waste for recycling and frequency of bin emptying, and the siting of additional bins leading away from the area as required.
 - Parking bays should have permeable paving or similar to increase water retention in the soil and increase the green credentials of the build.
 - This is a rural location and care should be taken that night-time light pollution is not excessive and in line with the Environmental officer's report.
 - The safety of access for pedestrians and cyclists should be prioritised. It would appear that many people, particularly young people, will access the restaurant on foot, particularly during peak holiday times and local events, e.g. the Rutland Show. It is important that appropriate, safe access is available with the necessary pavement improvements and crossing refuges in place, as specified in the Highways report.
 - Signage should be kept to the minimum so as to make the site less visually intrusive and out of keeping with the location.
 - This location is a very small commercial development and the Totem height of 12m suggested is inappropriate and out of proportion and would produce a negative visual impact. Other similar locations have much smaller totems.
 - During the construction process, appropriate traffic management will need to be in place to maximise road safety, and due consideration should be given to the safe management of construction traffic.
 - Safeguarding of employees going to and from work in hours of darkness.
 - Opening hours – does it need to be 24 hours? Could the hours be restricted 6am – 10pm Monday to Thursday, 6am - 12am Friday & Saturday and 8am to 10pm Sunday.
- (iv) 2019/0627/FUL Maks Swiecik
Single storey dwelling.
98 Brooke Road
Proposed by Cllr Razzell, seconded by Cllr Clough and resolved with 8 votes for, 2 against and 1 abstention to recommend refusal due to public safety and highways
- (v) 2019/0646/PTA Mrs Woolford
(T1) 1 no. Sycamore – reduce to stand stem (5m height) due to defective condition and risk
28 Catmose Park Road
Proposed by Cllr Lowe, seconded by Cllr Woodley and unanimously resolved to recommend approval

- (vi) 2019/0639/PTA Mr & Mrs Nerini
Various works to various trees (see arboriculture report): T2, T4, T6, T9, T12, G1 & G2 – Fell. T5 – Sever ivy and crown lift to 2 metres. T7 – Cut back overhanging branches by 1-3 metres to give at least 1 metre clearance from neighbouring property. T8 – Crown lift to 3 metres. T1 and T3 – Fell and replace due to the unsuitable proximity to the bungalow. For every tree felled intention is to replant with a more suitable tree in a more suitable location in the next planting season.
Fair View 3 Mount Pleasant
Proposed by Cllr Clough, seconded by Cllr Razzell and unanimously resolved to recommend approval

At this point in the meeting and in accordance with procedures laid down in Standing Orders 6 (a) the Chairman altered the order of business so that Items 17 could be considered after item 7

145/19 DIDI RUGBY

Proposed by Cllr Lowe, seconded by Cllr Woodley and resolved with 10 votes for and 1 against to grant permission for Didi Rugby to use Cutts Close and Royce's Recreation ground, during 22nd July – 25th August 2019 providing no families will be charged and toilet provision is made available

146/19 CLERKS REPORT

The Clerk advised members that the office have submitted a planning application for the removal of an Ash Tree in Cutts Close/All Saints due to decaying fungus, fruiting body on branch, framework risk of stem/branch failure. Brittle cylinder fruiting bodies at base of stem risk of failure at root base

147/19 WORKING GROUPS

As Councils representative, Cllr Buxton gave a report on Oakham In Bloom and an update from the Christmas working group. The following reports were received and noted by the members

148/19 STATEMENT OF ACCOUNTS

At this point in the meeting and in accordance with procedures laid down in Standing Orders 6 (a) the Chairman altered the order of business so this Item could be considered after item 20 due to a confidential matter arising

149/19 NEIGHBOURHOOD PLAN EXPENDITURE

Proposed by Cllr Lowe, seconded by Cllr Neal and unanimously resolved to authorise the reimbursement of £33.95 for laminating and copying documents and to be taken from general reserves

150/19 REVIEW OF POLICIES AND PROCEDURES

- (i) Proposed by Cllr Woodley, seconded by Cllr Razzell and resolved with 10 votes for and 1 Abstention to approve the Terms of Reference for the Recreation and Planning Committee
- (ii) Proposed by Cllr Walters, seconded by Cllr Razzell and unanimously resolved to approve the Model Publication Scheme with the inclusion of the Parish Plan and Quality Status
- (iii) Proposed by Cllr Clough, seconded by Cllr Neal and unanimously resolved to approve:
 - o The Clerks report should include a progress report on decisions made by council
 - o The Council will only accept verbal report with a hard copy.
 - o The Council will not accept recommendations in a verbal report. These should come as a written report as per Councils Standing Orders
- (iv) Proposed by Cllr Woodley, seconded by Cllr Lowe and unanimously resolved that Council adopt in principle the Volunteer Policy but is deferred to the Staffing Committee and HR Advice and Solutions for any recommendations or comments

151/19 THE 75th ANNIVERSARY OF THE D DAY LANDINGS – 8th SEPTEMBER 2019

Proposed by Cllr Clough, seconded by Cllr Wadsworth and unanimously resolved to approve the expenditure of £450.00 for Hathern Band

152/19 NEW HIGHWAYS AND TRANSPORT REQUEST FOR SERVICE

Proposed by Cllr Ainsley, seconded by Cllr Denyer and unanimously resolved that Council support a feasibility study being undertaken for a Pedestrian Access to Voluntary Action Rutland

153/19 FITNESS EQUIPMENT LOCATION

Proposed by Cllr Lowe, seconded by Cllr Woodley and resolved with 7 votes for and 4 against (IR,JC) that the outdoor fitness equipment that was originally agreed to be situated on the grass area between Sculthorpe Close and Burley Park Way, has now been resolved for the installation on Royce's Recreation ground off Princess Avenue. As originally agreed, the cost of supplying and installations will still be covered by RCC and the inspection and maintenance is all the Council would be responsible for

Proposed by Cllr Romney, seconded by Cllr Woodley and unanimously to extend the meeting by thirty minutes to allow for the business to be transacted

154/19 OCC BUILDING

Proposed by Cllr Razzell, seconded by Cllr Ainsley and unanimously resolved to grant the tenant permission for the installation of a small air conditioning unit in the main dance studio subject to an amendment to the Heads of Terms on the Lease

155/19 OAKHAM TOWN COUNCIL WEBSITE

Proposed by Cllr Ainsley, seconded by Cllr Razzell and unanimously resolved to accept the fixes to the Councils website with immediate effect

156/19 EXEMPT ITEM

Proposed by Cllr Romney, seconded by Cllr Neal and unanimously resolved exclude the Public and Press during consideration of items 20 and 21 on the agenda, under Section 100 (2) of the Local Government Act 1972, as amended due to the confidential and contractual nature of the matters to be discussed

The meeting was adjourned at 20.24 and reconvened at 20.28

157/19 EXEMPT MINUTES

Proposed by Cllr Neal, seconded by Cllr Wadsworth and unanimously resolved to confirm the exempt minutes of the meeting of the Council held on Wednesday 12th June 2019

158/19 STATEMENT OF ACCOUNTS

Cllr Walters and the Clerk to investigate and resolve and to bring back to Council

The Chairman thanked everyone for their contributions and closed the meeting at 8.48pm

Signed: _____

**7th August 2019
Chairman**