

Oakham Town Council

Victoria Hall, 39 High Street, Oakham, Rutland, LE15 6AH
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TO: ALL MEMBERS OF THE TOWN COUNCIL
IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL
GOVERNMENT ACT 1972 YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF
OAKHAM TOWN COUNCIL, WEDNESDAY 26TH JUNE 2019 AT 6.30 PM, AT THE OFFICES
OF THE TOWN COUNCIL, VICTORIA HALL, 39 HIGH STREET, OAKHAM, RUTLAND LE15 6AH.
MEMBERS OF THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

A handwritten signature in black ink, appearing to read 'Allison Greaves', is written over a light blue rectangular background.

Allison Greaves
Clerk to the Council
19th June 2019

THE MEETING OF OAKHAM TOWN COUNCIL
WEDNESDAY 26TH JUNE 2019 AT 6.30PM

Members of the public attending this meeting are advised that it may be filmed and recorded.

AGENDA

- 1. APOLOGIES - Standing Order 1(u)**
 - (i) To receive apologies for absence
 - (ii) To decide whether to approve absences

- 2. DECLARATIONS OF INTEREST**

Members are asked to declare, if required:

 - (i) Any Disclosable Pecuniary Interest they may have in respect to items on the agenda
 - (ii) Any other interest they may have in respect to items on the agenda

(Members are also reminded to inform the Clerk of any changes in their Register of Members' Interests)

- 3. MINUTES (Appendix A)**

To confirm the minutes of the meeting of the Council held on Wednesday 12th June 2019

- 4. CHAIRMAN AND MEMBER'S REPORTS**

To receive reports from the Chairman and members who have attended meetings on behalf of Oakham Town Council

(Members intending to report should inform the Clerk prior to the meeting)

- 5. COUNCILLOR'S QUESTIONS**

To answer questions previously notified to the Clerk under Standing Order 9

- 6. DEPUTATIONS BY THE PUBLIC**

Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Orders 1(d) – 1(i)

- 7. OAKHAM TOWN PROJECT BOARD (*Appendix B*)**
To appoint a representative on the Shadow Board
- 8. ENHANCEMENTS TO COUNCILS WEBSITE (*Appendix C*)**
To consider a report and to make any decisions as appropriate
- 9. RECOMMENDATIONS FROM RUTLAND HOUSE WORKING GROUP (*Appendix D*)**
To note a report
- 10. REQUEST TO USE CUTTS CLOSE (*Appendix E*)**
To consider a request and grant permission for Fire and Rescue to use Cutts Close from Sunday 23rd June until Sunday 18th August 2019
- 11. CCTV SURVEY REPORT – OAKHAM COMMUNITY CENTRE (*Appendix F*)**
 - (i) To decide whether to authorise the work as per the quotation
 - (ii) Council to approve expenditure under the budget heading of Additional Maintenance
 - (iii) Make any other decisions as appropriate
- 12. ANNUAL GOVERNANCE STATEMENT (*Appendix G*)**
To consider and approve the Annual Governance Statement (Section 1) of the Annual Return for for the year ended 31st March 2019
- 13. ANNUAL RETURN (*Appendix H*)**
To consider and approve (Section 2) of the Annual Return for the year ended 31st March 2019
- 14. MAYORAL CHAIN (*Appendix I*)**
To consider a report and to make any decisions as appropriate
- 15. PLANNING APPLICATIONS**
To consider the following applications received to date and to make recommendations comments and observations thereon to Rutland County Council
 - (i) 2019/0508/FUL Mr Leo Sugden
Variation of condition 2 in relation to 2018/0621/FUL, proposed conversion and alterations of existing vacant bank (A1) use to create a new Deli/Restaurant (A3) use, including the conversion of the un-used first and second floor elements of the original listed building. Requirements for two additional fire doors in the building. One to the front and one to the side. 44 High Street
 - (ii) 2019/0509/LBA Mr Leo Sugden
Proposed conversion and alterations of existing vacant bank A1 use to create new Deli/Restaurant A3 use, including the conversion of the un-used first and second floor elements of the original listed building. 44 High Street
 - (iii) 2019/0526/FUL Mr Robert Liley
Change of use from a retail premise (A1) to a food premise (A3). The unit will be used for preparing, cooking of food and baked goods for consumption on the premises and take away. Unit 5 Knights Yard, Goal Street