**MINUTES OF THE MEETING OF OAKHAM TOWN COUNCIL HELD ON WEDNESDAY 26TH JUNE 2019 AT THE OFFICES OF OAKHAM TOWN COUNCIL, VICTORIA HALL, 39, HIGH STREET, OAKHAM**

**PRESENT:**

Cllrs David Romney (Chair) Jean Denyer MBE, Zoe Neal, Joy Clough, Alan Walters, Paul Ainsley, Mark Lomas, Nick Woodley, Paul Buxton

**ABSENT:** Cllrs Adam Lowe, Sally-Anne Wadsworth, Ian Razzell

**IN THE PUBLIC GALLERY**: Two

*Prior to the commencement of the business, the Chairman thanked Cllr Wadsworth for hard work and congratulations regarding the outstanding event held in Cutts Close park on 23rd June 2019*

**123/19 APOLOGIES**

1. Apologies were received from Cllrs Wadsworth, Lowe and Razzell due to a prior commitment
2. Proposed these be accepted by Cllr Neal, seconded by Cllr Buxton and unanimously resolved

**124/19 DECLARATIONS OF INTEREST**

1. No disclosable pecuniary interests were declared

(ii) No other interests were declared

 **125/19 MINUTES**

1. Proposed by Cllr Clough, seconded by Cllr Neal and unanimously resolved that the minutes of the meeting of Oakham Town Council held on Wednesday 12th June 2019 were confirmed, signed by the Chairman and adopted as a true and accurate record of that meeting.
2. A separate confidential page for minute reference 122/19, will be an exempt item and presented at the meeting of the full Council held on 10th July 2019

 **126/19 CHAIRMAN AND MEMBER’S REPORTS**

Cllr Clough gave a verbal report as Councils representative regarding the Annual General Meeting of LRALC, she attended on Saturday 15th June 2019

 **127/19 COUNCILLOR’S QUESTIONS**

None

 **128/19 DEPUTATIONS BY THE PUBLIC**

A member of the public gave a deputation regarding item 8 on the agenda

 **129/19 OAKHAM TOWN PROJECT BOARD**

Nominations were invited for council’s representative on the Shadow Board:

1. Nomination received by Cllr Ainsley. There was no seconder, so this motion fell
2. Proposed by Cllr Romney, seconded by Cllr Walters an unanimously resolved to duly appoint

Cllr Neal

 **130/19 ENHANCEMENTS TO COUNCILS WEBSITE**

1. Council agreed that a working group is set up to examine the OTC web site functionality. Consisting of 3 members:
2. Proposed by Cllr Romney, seconded by Cllr Woodley and unanimously resolved to duly appoint Cllr Ainsley
3. Proposed by Cllr Romney, seconded by Cllr Clough and unanimously resolved to duly appoint Cllr Walters
4. Nomination received by Cllr Lomas, seconded by Cllr Buxton and unanimously resolved to duly appoint Cllr Lomas

 **131/19 RECOMMENDATIONS FROM RUTLAND HOUSE WORKING GROUP**

Proposed by Cllr Woodley, seconded by Cllr Ainsley and unanimously resolved to defer this item

 **132/19 REQUEST TO USE CUTTS CLOSE**

Proposed by Cllr Clough, seconded by Cllr Woodley and unanimously resolved to grant permission for Fire and Rescue to use Cutts Close from Sunday 23rd June until Sunday 18th August 2019

 **133/19 CCTV SURVEY REPORT – OAKHAM COMMUNITY CENTRE**

Proposed by Cllr Ainsley, seconded by Cllr Buxton and unanimously resolved to authorise the work as per the quotation, and to approve expenditure of £450 plus vat, under the budget heading of Additional Maintenance

 **134/19 ANNUAL GOVERNANCE STATEMENT**

Proposed by Cllr Neal, seconded by Cllr Denyer and unanimously resolved to approve the Annual Governance Statement (Section 1) of the Annual Return for the year ended 31st March 2019

 **135/19 ANNUAL RETURN**

Proposed by Cllr Neal, seconded by Cllr Walters and unanimously resolved to approve (Section 2) of the Annual Return for the year ended 31st March 2019

**136/19 MAYORAL CHAIN**

 Proposed by Cllr Ainsley, seconded by Cllr Woodley and resolved with 6 votes for and 3 against that

written notice by at least 50% plus 1 will be given to the Clerk in accordance with Standing Order 6r,

allowing members consider an alternative design

**137/19 PLANNING APPLICATIONS**

 To consider the following applications received to date and to make recommendations comments and observations thereon to Rutland County Council

1. 2019/0508/FUL Mr Leo Sugden

Variation of condition 2 in relation to 2018/0621/FUL, proposed conversion and alterations of existing vacant bank (A1) use to create a new Deli/Restaurant (A3) use, including the conversion of the un-used first and second floor elements of the original listed building. Requirements for two additional fire doors in the building. One to the front and one to the side.

44 High Street

No comment

Proposed by Cllr Ainsley, seconded by Cllr Woodley and unanimously resolved

1. 2019/0509/LBA Mr Leo Sugden

Proposed conversion and alterations of existing vacant bank A1 use to create new Deli/Restaurant A3 use, including the conversion of the un-used first and second floor elements of the original listed building.

44 High Street

No Comment

Proposed by Cllr Ainsley, seconded by Cllr Woodley and unanimously resolved

1. 2019/0526/FUL Mr Robert Liley

Change of use from a retail premise (A1) to a food premise (A3). The unit will be used for preparing, cooking of food and baked goods for consumption on the premises and take away.

Unit 5 Knights Yard, Goal Street

In principle recommend approval but members are concerned over lack of extraction. Proposed by Cllr Woodley, seconded by Cllr Ainsley and unanimously resolved

**The Chairman thanked everyone for their contributions and closed the meeting at 7.34pm**

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **10th July 2019**

 **Chairman**