

DRAFT MINUTES OF THE FORTY SIXTH ANNUAL MEETING OF OAKHAM TOWN COUNCIL HELD ON WEDNESDAY MAY 15TH 2019 AT THE OFFICES OF OAKHAM TOWN COUNCIL, VICTORIA HALL, 39, HIGH STREET, OAKHAM

PRESENT:

Cllrs Adam Lowe, David Romney, Sally-Anne Wadsworth, Jean Denyer MBE, Paul Buxton, Zoe Neal, Joy Clough, Alan Walters, Paul Ainsley, Mark Lomas, Ian Razzell, Nick Woodley

ABSENT: None

IN THE PUBLIC GALLERY: Four members of the public were also present

START TIME OF THE MEETING: 6.34PM

81/19 ELECTION OF CHAIRMAN

- (i) It was proposed by Cllr Lowe, seconded by Cllrs Wadsworth, Buxton and unanimously resolved that members shall vote by a signed paper ballot to determine the vote. Therefore, nominations were invited to appoint a Chairman.
- (ii) It was proposed by Cllr Lowe, seconded by Cllr Buxton, to elect Cllr Romney
- (iii) It was proposed by Cllr Ainsley, seconded by Cllr Walters, to elect Cllr Razzell

The vote was 6 for Cllr Romney and 6 for Cllr Razzell. With the Chairman having the casting vote, Cllr Romney was duly elected as Chairman of the Council and Mayor of Oakham for the forthcoming municipal year

A handing over of the chain of office was made by the outgoing Chairman Cllr Lowe. Cllr Romney made a short acceptance speech and took the Chair.

82/19 DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Romney signed the Declaration of Acceptance of Office for the Chairman which was duly witnessed by the Clerk to the Council

83/19 APOLOGIES

None received

84/19 DECLARATIONS OF INTEREST

- (i) No Disclosable Pecuniary Interests were declared
- (ii) Cllr Neal declared an interest in item 20 as the person was known to her. Cllr Neal stated she would remain in the room, but would not take part in discussion and in any vote under that item of business

85/19 ELECTION OF VICE CHAIRMAN

- (i) It was proposed by Cllr Romney, seconded by Cllrs Lowe, Neal and resolved with 11 votes for and 1 abstention that members shall vote by a signed paper ballot to determine the vote. Therefore, nominations were invited to appoint a Vice Chairman.
- (ii) It was proposed by Cllr Romney, seconded by Cllr Lowe, to elect Cllr Wadsworth.
- (iii) It was proposed by Cllr Ainsley, seconded by Cllr Woodley, to elect Cllr Razzell

The vote was 6 for Cllr Wadsworth and 6 for Cllr Razzell. With the Chairman having the casting vote, Cllr Wadsworth was duly elected as Vice Chairman of the Council and Deputy Mayor of Oakham for the forthcoming municipal year

86/19 MINUTES

It was proposed by Cllr Romney, seconded by Cllr Clough and resolved with 6 votes for, and 6 abstentions that the minutes of the meeting of the Oakham Town Council held on Wednesday 17th April 2019 be signed by the Chairman and adopted as a true and accurate record of that meeting

87/19 MEMBER'S REPORTS

None

88/19 DEPUTATIONS BY THE PUBLIC

A member of the public gave a deputation regarding items 1, 7 and 15 on the agenda

89/19 APPOINTMENT OF STANDING COMMITTEES

Nominations were invited for members to the Staffing Committee:

- (i) Nomination received by Cllr Romney, seconded by Cllr Lowe
- (ii) Nomination received by Cllr Lowe, seconded by Cllr Romney
- (iii) Nomination received by Cllr Razzell, seconded by Cllr Clough
- (iv) Nomination received by Cllr Neal, seconded by Cllr Romney
- (v) Nomination received by Cllr Clough, seconded by Cllr Woodley
- (vi) Nomination received by Cllr Ainsley, seconded by Cllr Woodley

It was therefore unanimously resolved that the above members were duly appointed

At 19.01, Cllr Lowe and the Clerk left the room for clarification of an item. Returned at 19.02

90/19 APPOINTMENT OF WORKING GROUPS

Nominations were invited for members to the working groups:

Policies and Procedures Working Group

- (i) Nomination received by Cllr Romney, seconded by Cllr Lowe
- (ii) Nomination received by Cllr Woodley, seconded by Cllr Lowe
- (iii) Nomination received by Cllr Razzell, seconded by Cllr Clough
- (iv) Nomination received by Cllr Neal, seconded by Cllr Romney
- (v) Nomination received by Cllr Ainsley, seconded by Cllr Woodley

It was therefore unanimously resolved that the above members were duly appointed

Finance Working Group

- (i) Nomination received by Cllr Romney, seconded by Cllr Lowe
- (ii) Nomination received by Cllr Lomas, seconded by Cllr Woodley
- (iii) Nomination received by Cllr Lowe, seconded by Cllr Woodley
- (iv) Nomination received by Cllr Walters, seconded by Cllr Romney
- (v) Nomination received by Cllr Clough, seconded by Cllr Razzell

It was therefore unanimously resolved that the above members were duly appointed

The Promotions and Publicity Working Group

- (i) Nomination received by Cllr Denyer, seconded by Cllr Romney
- (ii) Nomination received by Cllr Wadsworth, seconded by Cllr Romney
- (iii) Nomination received by Cllr Buxton, seconded by Cllr Lowe
- (iv) Nomination received by Cllr Neal, seconded by Cllr Woodley

It was therefore unanimously resolved that the above members were duly appointed

Neighbourhood Plan Steering Group

- (i) Nomination received by Cllr Clough, seconded by Cllr Buxton
- (ii) Nomination received by Cllr Lowe, seconded by Cllr Romney

It was therefore unanimously resolved that the above members were duly appointed

Floral Working Group

- (i) Nomination received by Cllr Clough, seconded by Cllr Ainsley
- (ii) Nomination received by Cllr Buxton, seconded by Cllr Romney
- (iii) Nomination received by Cllr Woodley, seconded by Cllr Romney

It was therefore unanimously resolved that the above members were duly appointed

Christmas Working Group

- (i) Nomination received by Cllr Buxton, seconded by Cllr Lowe
- (ii) Nomination received by Cllr Neal, seconded by Cllr Lowe
- (iii) Nomination received by Cllr Woodley, seconded by Cllr Romney

It was therefore unanimously resolved that the above members were duly appointed

Rutland House Community Trust Working Group

- (i) Nomination received by Cllr Denyer, seconded by Cllr Romney
- (ii) Nomination received by Cllr Lowe, seconded by Cllr Neal
- (iii) Nomination received by Cllr Clough, seconded by Cllr Razzell

It was therefore unanimously resolved that the above members were duly appointed

91/19 REPRESENTATION ON OTHER ORGANISATIONS

Nominations were invited for representatives to outside bodies:

Military Commemorations

Nomination from Cllr Razzell, seconded by Cllr Ainsley
Resolved with 11 votes for and 1 abstention

St Georges Barracks

Nomination from Cllr Ainsley, seconded by Cllr Razzell
Unanimously resolved

Oakham in Bloom

Nomination from Cllr Buxton, seconded by Cllr Lowe
Nomination from Cllr Clough, seconded by Cllr Neal
Unanimously resolved

Trustees of the Memorial Institute

Nomination from Cllr Lowe, seconded by Cllr Neal
Resolved with 8 votes for and 4 abstentions

It was proposed by Cllr Ainsley, seconded by Cllr Razzell and unanimously resolved to defer, Citizens Advice Rutland, Trustees of the Victoria Hall, Oakham United Charities, Rutland Access Group and the Parish Forum working party, until a review and more information is provided regarding the outside organisations

92/19 SCHEDULE OF MEETINGS

- (i) It was proposed by Cllr Wadsworth, seconded by Cllr Lowe and unanimously resolved to approve the Schedule of Meetings for the 2019– 2020 municipal year
- (ii) It was proposed by Cllr Denyer, seconded by Cllr Neal and resolved with 6 votes for and 6 against with the Chairman having the casting vote that, if no other time is fixed, the meeting of the full Council and the Recreation, Planning and General Purposes Committee shall continue to take place at 6.30pm

93/19 BANK SIGNATORIES

Current Account

- (i) Nomination received by Cllr Woodley, seconded by Cllr Buxton
- (ii) Nomination received by Cllr Walters, seconded by Cllr Ainsley
- (iii) Nomination received by Cllr Lowe, seconded by Cllr Woodley

It was therefore unanimously resolved that the above members were duly appointed as authorised signatories for the Councils Current Account

Mayor's Charity Account

- (i) Nomination received by Cllr Woodley, seconded by Cllr Clough
- (ii) Nomination received by Cllr Walters, seconded by Cllr Razzell
- (iii) Proposed by Cllr Woodley, seconded by Cllr Razzell to remove Cllr Lowe as an authorised signatory.

This motion fell with 6 votes for and 6 against and the Chairman having the casting vote. Therefore, Cllrs Woodley, Walters were duly appointed, and Cllr Lowe remains, as authorised signatories for the Mayor's Charity Account

Cambridge Building Society 90 Day Notice Account

- (i) Nomination received by Cllr Woodley, seconded by Cllr Razzell
- (ii) Nomination received by Cllr Neal, seconded by Cllr Romney

It was therefore unanimously resolved that the above members were duly appointed, and Cllrs Lowe and Romney remain as authorised signatories for the Cambridge Building Society 90 Day Notice Account

Melton Building Society Account

- (i) Nomination received by Cllr Woodley, seconded by Cllr Lomas
- (ii) Nomination received by Cllr Neal, seconded by Cllr Clough
- (iii) Nomination received by Cllr Razzell, seconded by Cllr Buxton

It was therefore unanimously resolved that the above members were duly appointed, as authorised signatories for the Melton Building Society Account

94/19 STATEMENT OF ACCOUNTS

It was proposed by Cllr Ainsley, seconded by Cllr Woodley and resolved with 7 votes for and 5 abstentions to defer this item so that the statement of accounts be referred to the finance committee who should report back to council at the next full council meeting with recommendations for approval or otherwise

95/19 GENERAL POWER OF COMPETENCE

It was proposed by Cllr Lowe, seconded by Cllr Woodley and unanimously resolved that on May 15th, 2019 Oakham Town Council met the criteria for eligibility for the General Power of Competence and that it will exercise its right to use it until the next relevant annual meeting of the Council

96/19 TREE WARDEN

It was proposed by Cllr Romney, seconded by Cllr Woodley and resolved by with 9 votes for and 3 against to defer this item so the possibility of an unpaid position of a Tree Warden be investigated further

97/19 OAKHAM TOWN PROJECT BOARD

It was proposed by Cllr Woodley, seconded by Cllr Cough and unanimously resolved that Council wishes to express an interest in participating in the Project Board

98/19 LRALC 2019 ANNUAL GENERAL MEETING

- (i) Nomination received by Cllr Romney, seconded by Cllr Woodley
- (ii) Nomination received by Cllr Clough, seconded by Cllr Razzell

It was therefore unanimously resolved that Cllr Romney was duly appointed as Oakham TC's voting representative at the AGM and Cllr Clough to attend as a non-voting representative

99/19 EXEMPT ITEM

It was proposed by Cllr Romney, seconded by Cllr Woodley and unanimously resolved to exclude the Press and Public under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, as amended, during consideration of item 21 on the agenda as it concerns confidential and contractual matters

100/19 OCC BUILDING

For reasons of transparency, it is recorded that this item of business involves a confidential matter. As a consequence, the formal minute record of this matter (minute no. 100/19) is included in a confidential attachment paper to these minutes for formal record purposes, and is for the information of Town Councillors ONLY

The Chairman thanked everyone for their contributions and closed the meeting at 8.30pm

Signed: _____

**12^h June 2019
Chairman**