

# Oakham Town Council

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**TO: ALL MEMBERS OF THE TOWN COUNCIL**  
**IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL GOVERNMENT ACT 1972**  
**YOU ARE HEREBY SUMMONED TO ATTEND THE ANNUAL MEETING OF OAKHAM**  
**TOWN COUNCIL, WEDNESDAY 15<sup>TH</sup> MAY 2019 AT 6.30 PM, AT THE OFFICES OF**  
**OAKHAM TOWN COUNCIL, VICTORIA HALL, 39 HIGH STREET, OAKHAM**  
**MEMBERS OF THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND**

**Allison Greaves**  
**Clerk to the Council**  
**8<sup>th</sup> May 2019**

THE ANNUAL MEETING OF OAKHAM TOWN COUNCIL  
**WEDNESDAY 15<sup>TH</sup> MAY 2019 AT 6.30PM**

*Members of the public attending this meeting are advised that it will be  
filmed and recorded, or photographed*

## AGENDA

- 1. ELECTION OF CHAIRMAN**  
To elect a Chairman of the Council, who shall also be the Mayor of Oakham, for the forthcoming municipal year
- 2. DECLARATION OF ACCEPTANCE OF OFFICE**  
To receive the Declaration of Acceptance of Office for the Chairman
- 3. APOLOGIES - Standing Order 1(u)**
  - (i) To receive apologies for absence
  - (ii) To decide whether to approve absences
- 4. COUNCILLOR'S QUESTIONS**  
To answer questions previously notified to the Clerk under Standing Order 9  
*(Members note that 72 hours' notice is now required)*
- 5. DECLARATIONS OF INTEREST**  
Members are asked to declare, if required:
  - (i) Any Disclosable Pecuniary Interest they may have in respect to items on the agenda
  - (ii) Any other interest they may have in respect to items on the agenda

*Members are also reminded to inform the Clerk of any changes in their Register of Members' Interests*

- 6. ELECTION OF VICE CHAIRMAN**  
To elect a Vice Chairman of the Council, who shall also be the Deputy Mayor of Oakham, for the forthcoming municipal year

- 7. MINUTES (*Appendix A*)**  
To confirm the minutes of the meeting of Oakham Town Council held on Wednesday 17<sup>th</sup> April 2019
- 8. MEMBER'S REPORTS**  
To receive reports from Members  
(*Members intending to report should inform the Clerk prior to the meeting*)
- 9. DEPUTATIONS BY THE PUBLIC**  
Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Orders 1(d) – 1(i)
- 10. APPOINTMENT OF STANDING COMMITTEES (*Appendix B*)**  
To appoint members to such committees and to make any decisions as appropriate
- 11. APPOINTMENT OF WORKING GROUPS (*Appendix C*)**  
To appoint members and to make any decisions as appropriate
- 12. REPRESENTATION ON OTHER ORGANISATIONS (*Appendix D*)**  
To review the representation on, or work with, other organisations and to make any appropriate decisions
- 13. SCHEDULE OF MEETINGS (*Appendix E*)**  
To approve the Schedule of Meetings for the 2018 – 2019 municipal year
- 14. BANK SIGNATORIES (*Appendix F*)**  
To authorise signatories to the following accounts:  
(i) The Council's Current Account  
(ii) The Mayor's Charity Account  
(ii) Cambridge Building Society 90 Day Notice Account  
(iii) Melton Building Society Business Account
- 15. STATEMENT OF ACCOUNTS (*Appendix G - to follow*)**  
To decide whether to approve the Statement of Accounts to 30<sup>th</sup> April 2019
- 16. GENERAL POWER OF COMPETENCE (*Appendix H*)**  
To receive a report and to make any decisions as appropriate
- 17. TREE WARDEN**  
To appoint a Tree Warden for Oakham
- 18. OAKHAM TOWN PROJECT BOARD (*Appendix I*)**  
To decide whether Council wishes to express an interest in participating
- 19. LRALC 2019 ANNUAL GENERAL MEETING (*Appendix J*)**  
To appoint a delegate to attend the LRALC AGM
- 20. EXEMPT ITEM**  
To decide whether to exclude the Press and Public under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, as amended, during consideration of item 21 on the agenda as it concerns confidential and contractual matters
- 21. OCC BUILDING (*Appendix K*)**  
To receive a report and to make any decisions as appropriate