

DRAFT MINUTES OF THE MEETING OF OAKHAM TOWN COUNCIL HELD ON WEDNESDAY 13TH FEBRUARY 2019 AT THE OFFICES OF OAKHAM TOWN COUNCIL, VICTORIA HALL, 39, HIGH STREET, OAKHAM

PRESENT:

Cllrs Adam Lowe (Chair), Martin Brookes, Daniel Bottomley, Anne Skipworth, Paul Buxton, Sally-Anne Wadsworth, Joy Clough, David Romney, Peter Ind, Zoe Neal

ABSENT: Cllrs Jean Denyer MBE, Joyce Lucas BEM

IN THE PUBLIC GALLERY: 1 member of the public

27/19 APOLOGIES

- (i) Apologies were received from Cllrs Denyer due to a prior commitment, and Cllr Lucas due to ill health
- (ii) Proposed these be accepted by Cllr Skipworth, seconded by Cllr Bottomley and resolved with 9 votes for and 1 abstention

28/19 DECLARATIONS OF INTEREST

- (i) No disclosable pecuniary interests were declared
- (ii) Cllrs Bottomley and Neal declared a non-pecuniary interest in item 16. They stated they would take part in discussion and in any vote under that item of business
- (iii) Cllr Clough declared a non-pecuniary interest in interest in item 16. Cllr Clough stated she would not take part in any discussion or any vote under that item of business
- (iv) Cllr Wadsworth declared a non-pecuniary interest in item 20. Cllr Wadsworth stated she would take part in discussion and in any vote under that item of business

29/19 MINUTES

Proposed by Cllr Wadsworth, seconded by Cllr Bottomley and resolved with 9 votes for and 1 abstention that the minutes of the meeting of Oakham Town Council held on Wednesday 30th January 2019 were confirmed, signed by the Chairman and adopted as a true and accurate record of that meeting

30/19 CHAIRMAN AND MEMBER'S REPORTS

None received

31/19 COUNCILLOR'S QUESTIONS

None received

32/19 DEPUTATIONS BY THE PUBLIC

Mr Gale Robinson, a representative from the Oakham Bowls Club gave a public deputation regarding item 20 on the agenda

Ms Gemma Maxwell gave a deputation regarding item 12 on the agenda

33/19 CLERKS REPORT

Internal Audit

The first visit will be on March 7th 2019. The report from the Internal Auditor will then be considered by Council as soon as possible

Councillor's Training

These are being run by the LRALC and take place on Wednesday 20th March 2019 (6pm-9pm) or Monday 8th April 2019, between 10am – 1pm in Anstey. If any member wishes to attend, then please contact the Clerk who will book a place.

Purdah

This takes effect from 25th March 2019

At this point in the meeting it was proposed by Cllr Lowe, seconded by Cllr Bottomley and unanimously resolved to alter the order of business so that Item 20 could be considered after item 7

34/19 OAKHAM BOWLS CLUB

Proposed by Cllr Brookes, seconded by Cllr Wadsworth and unanimously resolved to agree in principle to grant an extension of 12 years to their lease and that the Clerk, be authorised, in consultation with the Solicitor, to act on behalf of the Council in matters relating to the variation of the lease between Oakham Town Council and the Oakham Bowls Club

At this point in the meeting it was proposed by Cllr Bottomley, seconded by Cllr Brookes and unanimously resolved to alter the order of business so that Item 12 could be considered after item 8

35/19 THE RED BOX PROJECT

Proposed by Cllr Clough, seconded by Cllr Skipworth and resolved with 9 votes for and 1 against, that Council agree to support the Red Box Project in Rutland, and approve the expenditure of £340 to provide four boxes. This is with the caveat that the Red Box organisation must apply annually for further support and funding

36/19 WORKING GROUPS

- (i) Cllr Bottomley gave a verbal report as Councils representative on the George's Barracks advisory group
- (ii) Cllr Wadsworth gave a brief verbal update from the Promotions and Publicity working group

Cllr Skipworth thanked all the members of the PPWG for their hard work and efforts

37/19 STATEMENT OF ACCOUNTS

Proposed by Cllr Neal, seconded by Cllr Brookes and unanimously resolved to approve the Statement of Accounts to 31st January 2019

38/19 NEIGHBOURHOOD PLAN CONSULTANCY SERVICES INVOICE

- (i) Proposed by Cllr Skipworth, seconded by Cllr Romney that the Clerk approaches the steering group, but an interim amount is paid. This motion fell with 3 votes for, 5 against and 1 abstention
- (ii) Proposed by Cllr Clough, seconded by Cllr Wadsworth and resolved with 5 votes for, 3 against and 2 abstentions that the Clerk writes to the Steering Group and ask all members to confirm whether they agree that the professional company met their financial obligations and expectations and then Council would base the payment of the bill on their response, providing the work has been finished

39/19 GRANTS POLICY

- (i) Proposed by Cllr Brookes, seconded by Cllr Clough and unanimously resolved that the policy document is approved and adopted by Council and the application form and guidelines are updated by the Policies and Procedures working group
- (ii) Proposed by Cllr Bottomley, seconded by Cllr Clough and resolved with 9 votes for and 1 against to approve the request from the Citizens Advice Rutland for £2000
- (iii) Proposed by Cllr Brookes, seconded by Cllr Clough and unanimously resolved that Council writes to Oakham Town Partnership to explain politely that their request for £2500 does not fall within the Councils Grant policy remit

The meeting was adjourned at 19.43 and reconvened at 19.46

40/19 STRATEGIC PLAN

Proposed by Cllr Clough, seconded by Cllr Ind and unanimously resolved that the Council in principle should adopt a Strategic Plan. Members to forward comments to the Policies and Procedures working group who will bring back to Council on the 13th March 2019

41/19 INSURANCE PROVISION FROM APRIL 1ST 2019

Proposed by Cllr Ind, seconded by Cllr Skipworth and unanimously resolved that Council's insurance provider will be Zurich and that it enters into five-year agreement

42/19 CORRESPONDENCE RECEIVED

- (i) Proposed by Cllr Brookes, seconded by Cllr Neal and unanimously resolved that the Clerk writes to The Lord Lieutenant in relation the establishment of a youth volunteering project in Rutland and expresses an interest
- (ii) Proposed by Cllr Clough, seconded by Cllr Skipworth and resolved by 9 votes for and 1 abstention by Cllr Lowe to accept the response by Cllr Clough on behalf of the Council to Cllr Foster in relation to the Jules House query

Proposed by Cllr Lowe, seconded by Cllr Wadsworth and resolved with 9 votes for and 1 abstention, to extend the meeting by thirty minutes to allow for the business to be transacted

43/19 TASK AND FINISH REPORT

- (i) Cllr Bottomley gave a verbal report as Councils representative on the Task and Finish group. Proposed by Cllr Bottomley, seconded by Cllr Buxton and resolved with 5 votes for, 3 against, and 2 abstentions that the Council, accepts and endorse the T&F group's reports.
- (ii) Proposed by Cllr Bottomley, seconded by Cllr Wadsworth and resolved with 5 votes for and 5 abstentions, that the Council agree to be represented and actively engage with the Oakham Regeneration Partnership upon its inception.
- (iii) Proposed by Cllr Bottomley, seconded by Cllr Ind and resolved with 5 votes for, 3 against, and 2 abstentions that the Council write a letter of endorsement for RCC's application to the Future High Street Fund.

44/19 PLANNING APPLICATIONS

- (i) 2019/0034/FUL The Three Crowns
Change of use from a public house & premises (use class A4) to a single dwelling (use class C3)
42 Northgate
Recommend Approval
Proposed by Cllr Brookes, seconded by Cllr Wadsworth and unanimously resolved
- (ii) 2018/1349/FUL Ms A Swinscoe
Single storey side/rear extension
52 Ashwell Road
Recommend Approval
Proposed by Cllr Skipworth, seconded by Cllr Wadsworth and unanimously resolved
- (iii) 2019/0061/PTS Mrs Amstein
T1 - 1 no. Sycamore - Remove lowest eastern limb. T2 - 1 no. Lawsons cypress - Prune back tree from house to give 3m clearance from house to end tip of tree branch and crown raise to 3m. T3 - 1 no. Holly - Crown raise to 3m & pull away from house to give 2m clearance from house to end tip of tree branch
Green Hollow, 20 Catmose Park Road
Recommend Approval
Proposed by Cllr Ind, seconded by Cllr Wadsworth and resolved with 9 votes for and 1 abstention
- (iv) 2019/0007/FUL Mrs A Jordan
First floor rear extension. Alteration and extension to front dormer windows. Various modifications to property and landscaping. Alterations to vehicular access onto public highway
4 Vicarage Road
Recommend Approval
Proposed by Cllr Romney, seconded by Cllr Ind and unanimously resolved

45/19 MEETING TIMES

Proposed by Cllr Skipworth, seconded by Cllr Neal and resolved with 9 votes for and 1 against that if no other time is fixed, the meeting of the full Council and the Recreation, Planning and General Purposes Committee shall continue to take place at 6.30pm until May 2019

46/19 EXEMPT ITEM

Proposed by Cllr Lowe, seconded by Cllr Romney and resolved with 9 votes for and 1 against to exclude the Public and Press during consideration of item 21 on the agenda, under Section 100 (2) of the Local Government Act 1972, as amended due to the confidential nature of the matters to be discussed

47/19 RECOMMENDATIONS FROM THE STAFFING COMMITTEE

Proposed by Cllr Skipworth, seconded by Cllr Ind and resolved with 9 votes for and 1 abstention that the recommendations from the Staffing Committee following a meeting of 28th January 2019 are accepted by full Council

The Chairman thanked everyone for their contributions and closed the meeting at 8.38pm

Signed: _____

**13th March 2019
Chairman**