

# Oakham Town Council

Victoria Hall, 39 High Street, Oakham, Rutland, LE15 6AH  
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**TO: ALL MEMBERS OF THE TOWN COUNCIL**  
**IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL**  
**GOVERNMENT ACT 1972 YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF**  
**OAKHAM TOWN COUNCIL, WEDNESDAY 20<sup>TH</sup> MARCH 2019 AT 6.30 PM, AT THE OFFICES**  
**OF THE TOWN COUNCIL, VICTORIA HALL, 39 HIGH STREET, OAKHAM, RUTLAND LE15 6AH.**  
**MEMBERS OF THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND**

**Allison Greaves**  
**Clerk to the Council**  
**13<sup>th</sup> March 2019**

**THE MEETING OF OAKHAM TOWN COUNCIL**  
**WEDNESDAY 20<sup>TH</sup> MARCH 2019 AT 6.30PM**

*Members of the public attending this meeting are advised that it may be filmed and recorded.*

## **AGENDA**

- 1. APOLOGIES - Standing Order 1(u)**
  - (i) To receive apologies for absence
  - (ii) To decide whether to approve absences
  
- 2. DECLARATIONS OF INTEREST**

Members are asked to declare, if required:

  - (i) Any Disclosable Pecuniary Interest they may have in respect to items on the agenda
  - (ii) Any other interest they may have in respect to items on the agenda

***(Members are also reminded to inform the Clerk of any changes in their Register of Members' Interests)***
  
- 3. MINUTES (Appendix A)**

To confirm the minutes of the meeting of the Council held on Wednesday 13<sup>th</sup> February 2019
  
- 4. CHAIRMAN AND MEMBER'S REPORTS**

To receive reports from the Chairman and members who have attended meetings on behalf of Oakham Town Council

***(Members intending to report should inform the Clerk prior to the meeting)***
  
- 5. COUNCILLOR'S QUESTIONS**

To answer questions previously notified to the Clerk under Standing Order 9
  
- 6. DEPUTATIONS BY THE PUBLIC**

Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Orders 1(d) – 1(i)

**7. CLERKS REPORT (for information only)**

To receive a report from the Clerk

**8. WORKING GROUPS (*Appendices B - i*)**

To receive reports from working groups or representatives working with external bodies

- (i) Floral working group
- (ii) Promotions and Publicity working group
- (iii) Any other on the night

**9. STATEMENT OF ACCOUNTS (*Appendix C*)**

To decide whether to approve the Statement of Accounts to 28<sup>th</sup> February 2019

**10. AUTHORISATION TO AN PAY INVOICE OVER £5000**

To authorise the payment of the following:

Rutland County Council  
Invoice No. 9114676  
for £11499.97 (no Vat)  
Community Street Lighting Recharge

**11. TWINNING EVENT (*Appendix D*)**

To consider a report and to make decisions as appropriate

**12. MAGICAL LANTERN WALK (*Appendix E*)**

To consider a request and to make decisions as appropriate

**13. REVIEW OF POLICIES AND PROCEDURES (*Appendices F – xv*)**

To consider revised documents, agree on any changes and to adopt the protocols

**14. REVIEW OF CUTTS CLOSE LETTINGS CONTRACTS (*Appendix G – ii*)**

To consider the revised documents

**15. BUS STOP ENHANCEMENTS (*Appendix H*)**

Consider the correspondence from Rutland CC in relation to bus stop improvements and agree or otherwise any resulting actions

**16. THE STRATEGIC HOUSING MARKET ASSESSMENT (*Appendix I to follow*)**

To consider a report from Neighbourhood Plan Steering group and to make any decisions as appropriate

**17. PLANNING APPLICATIONS**

To consider the following applications received to date and to make recommendations comments and observations thereon to Rutland County Council

- (i) 2019/0188/FUL Mrs Fan Yau  
First floor extension including dormer to rear.  
34 Noel Avenue
- (ii) 2019/0229/FUL Mr Matthew Denny  
Proposed front porch and rear single storey extension.  
3 Sunnyfield
- (iii) 2019/0133/PTA Mrs Morse  
T1 1 No. Western Red Cedar – Reduce height by up to 4 m to lessen loading on the large bark inclusion on the main stem. T2 1 No. Yew – Crown raise to 4m to allow good vehicle access and more light into area. T3 1 No. Beech – Side boundary – Crown raise tree by removing 3 no. branches as per photograph. T4 and T5 2 No. Beech – Within boundary line – Fell.  
15 Stamford Road

(iv) 2019/0178/PTA Mr Matthew Ellis  
Fell 1 No. Ash tree.  
Aisby House, 10 The Dell

**18. EXEMPT ITEM**

To decide whether to exclude the Public and Press during consideration of items 19 and 20 on the agenda, under Section 100 (2) of the Local Government Act 1972, as amended due to the contractual nature of the matters to be discussed

**19. OCC BUILDING (*Appendix J*)**

To consider a report and to make any decisions as appropriate

**20. RUTLAND HOUSE COMMUNITY TRUST (*Appendix K*)**

To consider a report and to make any decisions as appropriate