

Oakham Town Council

Victoria Hall, 39 High Street, Oakham, Rutland, LE15 6AH
Telephone: 01572 723627
e-mail: enquiries@oakhamtowncouncil.gov.uk



**TO: ALL MEMBERS OF THE TOWN COUNCIL
IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL
GOVERNMENT ACT 1972 YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF
OAKHAM TOWN COUNCIL, WEDNESDAY 12th DECEMBER 2018 AT 6.30 PM, AT THE OFFICES
OF THE TOWN COUNCIL, VICTORIA HALL, 39 HIGH STREET, OAKHAM, RUTLAND LE15 6AH.
MEMBERS OF THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND**

**Allison Greaves
Clerk to the Council
6th December 2018**

**THE MEETING OF OAKHAM TOWN COUNCIL
WEDNESDAY 12TH DECEMBER 2018 AT 6.30PM**

Members of the public attending this meeting are advised that it may be filmed and recorded.

AGENDA

- 1. APOLOGIES - Standing Order 1(u)**
 - (i) To receive apologies for absence
 - (ii) To decide whether to approve absences
- 2. DECLARATIONS OF INTEREST**

Members are asked to declare, if required:

 - (i) Any Disclosable Pecuniary Interest they may have in respect to items on the agenda
 - (ii) Any other interest they may have in respect to items on the agenda

Members are also reminded to inform the Clerk of any changes in their Register of Members' Interests

- 3. MINUTES (*Appendices A, ii*)**
 - (i) To confirm the minutes of the meeting of the Council held on Wednesday 10th October 2018
 - (ii) To confirm the minutes of the Extraordinary meeting held on Wednesday 19th November 2018
- 4. CHAIRMAN AND MEMBER'S REPORTS**

To receive reports from the Chairman and members who have attended meetings on behalf of Oakham Town Council
(Members intending to report should inform the Clerk prior to the meeting)
- 5. COUNCILLOR'S QUESTIONS**

To answer questions previously notified to the Clerk under Standing Order 9
- 6. CLERK'S REPORT – For information only**

To receive a report from the Clerk
- 7. DEPUTATIONS BY THE PUBLIC**

Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Orders 1(d) – 1(i)

- 8. RUTLAND HOUSE COMMUNITY TRUST (*Appendices B, i,ii,iii,iv,v,vi,vii*)**
To consider a request and to agree in principle or otherwise a replacement care home for 8 residents plus alterations to existing care home to create 7 independent apartments
- 9. WORKING GROUPS AND STEERING GROUPS STRATEGY**
To receive any written or verbal reports from the Working and Steering Groups and to make any decisions as appropriate:
- (i) Neighbourhood Plan Steering Group
 - (ii) Promotion and Publicity Working Group
 - (iii) St George's Barracks
 - (iv) Oakham Town Task and Finish Group
- 10. STATEMENT OF ACCOUNTS (*Appendices C, i*)**
- (i) To decide whether to approve the Statement of Accounts to 31st October 2018
 - (ii) To decide whether to approve the Statement of Accounts to 30th November 2018
- 11. AUTHORISATION TO AN PAY INVOICE OVER £5000**
To authorise payments of the following:
- (i) The Christmas Decorators
Invoice No. 100246
for £9380 + VAT (£11256)
Year 1 Christmas Rental Agreement
- 12. FLORAL DISPLAYS (*Appendix D*)**
To receive a report for decisions on the town's summer floral displays
- 13. LOCAL TRANSPORT PLAN - MOVING RUTLAND FORWARD (*Appendix E*)**
Review and consider the 4th Local Transport Plan and to agree on any comments and responses to be made to Rutland County Council
- 14. NEIGHBOURHOOD PLAN STEERING GROUP**
To approve the expenditure of £675 (ex VAT) for an additional 1.5 days for Openplan in preparation of the final submission of the Neighbourhood Plan