

Oakham Town Council

Victoria Hall, 39 High Street, Oakham, Rutland, LE15 6AH

Telephone: 01572 723627

e-mail: enquiries@oakhamtowncouncil.gov.uk



TO: ALL MEMBERS OF THE TOWN COUNCIL

IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL

GOVERNMENT ACT 1972 YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF OAKHAM TOWN COUNCIL, WEDNESDAY 8th AUGUST 2018 AT 7.00 PM, AT THE OFFICES OF THE TOWN COUNCIL, VICTORIA HALL, 39 HIGH STREET, OAKHAM, RUTLAND LE15 6AH.

MEMBERS OF THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

**Allison Greaves
Clerk to the Council
1st August 2018**

**THE MEETING OF OAKHAM TOWN COUNCIL
WEDNESDAY 8TH AUGUST 2018 AT 7.00PM**

***Members of the public attending this meeting are advised that it will be
filmed and recorded, or photographed***

AGENDA

1. APOLOGIES - Standing Order 1(u)

- (i) To receive apologies for absence
- (ii) To decide whether to approve absences

2. DECLARATIONS OF INTEREST

Members are asked to declare, if required:

- (i) Any Disclosable Pecuniary Interest they may have in respect to items on the agenda
- (ii) Any other interest they may have in respect to items on the agenda

Members are also reminded to inform the Clerk of any changes in their Register of Members' Interests

3. MINUTES (*Appendices A, Ai*)

- (i) To confirm the minutes of the meeting of the Council held on Wednesday 11th July 2018
- (ii) To confirm the minutes of the Extraordinary meeting held on Wednesday 25th July 2018

4. CHAIRMAN AND MEMBER'S REPORTS

To receive reports from the Chairman and members who have attended meetings on behalf of Oakham Town Council

(Members intending to report should inform the Clerk prior to the meeting)

5. COUNCILLOR'S QUESTIONS

To answer questions previously notified to the Clerk under Standing Order 9

6. DEPUTATIONS BY THE PUBLIC

Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Orders 1(d) – 1(i)

- 7. WORKING GROUPS AND STEERING GROUPS STRATEGY (*Appendix B to follow*)**
To receive written and verbal reports and to approve any expenditure from Working and Steering Groups and to make any decisions as appropriate:
- (i) Promotion and Publicity Working Group
- 8. SUSPENSION OF STANDING ORDER 28**
To agree to suspend Standing Order 28 in order that item 9 on the Agenda can be considered
- 9. PARKING REVIEW PROPOSAL FORM (*Appendix C*)**
To consider the following proposal and to confirm whether or not the Town Council:
- (i) Are in support of the proposal?
 - (ii) Be willing to make a financial contribution?
- 10. STATEMENT OF ACCOUNTS (*Appendices D, Di*)**
- (i) To decide whether to approve the Statement of Accounts to 31st July 2018
 - (ii) Members to consider the financial budget to 31st July 2018
- 11. AUTHORISATION OF PAYMENTS BY RESOLUTION OF THE RECREATION, PLANNING AND GENERAL PURPOSES COMMITTEE**
- (i) Resolution 31/19 – Civic Flag - £400 + VAT (£480.00)
 - (ii) Resolution 32/19 – Cutts Close railing painting - £2785.20
 - (ii) Resolution 35/19 - Goal posts for Royce’s Recreation Ground - £179.94 + VAT (£215.93)
- 12. AUTHORISATION TO PAY INVOICES OVER £5000**
To authorise payments of the following:
- (i) The Christmas Decorators
Invoice No. 100223 for £9380 + VAT (£11256)
50% commitment to proceed for 2018 – Year 1 Christmas Rental Agreement
 - (ii) Martin Cowman Ltd
Invoice No. 6048/6042-4015K for £57,359 + VAT (£68,830.80)
Reconstruction of lower and upper paths in Cutts Close
- 13. RECREATION, PLANNING AND GENERAL PURPOSES COMMITTEE (*Appendix E*)**
The approve the Terms of Reference of the committee
- 14. WORKING GROUP STRUCTURE**
- (i) To appoint 1 new member to the Finance Working Group
 - (ii) To appoint 1 new member to the Policies and Procedures Working Group
- 15. RENTAL AGREEMENT WITH THE CHRISTMAS DECORATORS (*Appendix F*)**
To decide whether to authorise the signing of the Rental Agreement
- 16. PLANNING APPLICATIONS**
To consider the following applications received to date and to make recommendations thereon to Rutland County Council:
- (i) 2018/0646/FUL Ms S Lambert
Replacement care home for 8 residents plus alterations to existing care home to create 7 independent apartments with additional care
Willowbrook, Willow Crescent
 - (ii) 2018/0559/FUL Mr Niall Cooter
Alterations to roof, installation of solar panels, new boarding and render to external walls, provision of canopy, creation of opening to first floor side elevation, alteration to first floor bathroom window and new front bay window.
23 Trent Road

- (iii) 2018/0490/FUL Simone McAdam
Single storey rear extension, alterations to existing rear elevation and addition of new roof lights.
3 Penn Street
- (iv) 2018/0582/FUL Mr & Mrs Donald
Single storey rear extension to house.
1 St Albans Close
- (v) 2018/0622/LBA Otters Fine Foods
Proposed conversion and alterations of existing vacant bank band V1 use to create a new Deli/Restaurant A3 use, including the conversion of the un-used first and second floor elements of the original listed building.
44 High Street
- (vi) 2018/0681/FUL Mr Sinar & Ms G Aitken
Proposed extensions and alterations to form additional bedroom and en-suite, study, enlarged ground floor bedroom and en-suite, enlarged garage, utility and enlarged kitchen.
The Brambles, 7 St Alban's Close
- (vii) 2018/0627/FUL Mr Stephen Bath
Construction of new vehicular access.
107 Brooke Road
- (viii) 2018/0561/FUL Mr Chris Byrne
Erection of single storey rear extension.
39 Nene Crescent
- (ix) 2018/0701/PTA Mr George
Fell 1 No. Prunus ceasifera 'purpurea'. Reduce 1 No. Magnolia by 1.5m.
57 Stamford Road
- (x) 2018/0708/PTA Mr & Mrs Cummine
Raise the crown of 1 no. Lime tree (T1) to approx. 5m and raise crown of 1 no. Beech tree (T2) to approx. 5m
18 Stamford Road
- (xi) 2018/0694/CAT Mrs Haddon
Fell 1 no. Cherry tree on the bank. Crown reduction of 1 no. Bay Tree and 1 no. Cherry Tree by 3 metres
7 Finkey Street
- (xii) 2018/0716/CAT Mr Bryan Clary
Fell 1 no. Hawthorn Tree, 1 no. Columnar Cypress Tree and 1 no. Eucalyptus Tree. Prune 3 no. Yew Trees to highway exemption over footpath and road. Crown lift 1 no. Norway Maple Tree to 4 m and reduce from swelling to create 1.5 m clearance.
Rutland Lodge, 63 Northgate
- (xiii) 2018/0698/CAT Mrs Allen
W1-Walnut, 2-3 metre house clearance, reduce West facing limb over car park by 2 metres. A1-Ash tree 2-3 metre house clearance. Fell 1 No. Yew Tree. Fell 2 No Cherry Trees.
All Saints Vicarage, 2 Vicarage Road

17. EXEMPT ITEM

To decide whether to exclude the Press and Public under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, as amended, during consideration of Item 18 on the Agenda as it concerns a confidential matter

18. OCC BUILDING (Appendix G)

To consider a report and to make any decisions as appropriate