

DRAFT MINUTES OF THE MEETING OF OAKHAM TOWN COUNCIL HELD ON WEDNESDAY JUNE 13TH, 2018 AT THE OFFICES OF OAKHAM TOWN COUNCIL, VICTORIA HALL, 39, HIGH STREET, OAKHAM

PRESENT:

Cllrs Adam Lowe, Peter Ind, David Romney, Sally-Anne Wadsworth, Nick Woodley, Joyce Lucas BEM, Paul Buxton, Martin Brookes, Daniel Bottomley, Jean Denyer MBE

ABSENT: Anne Skipworth

108/18 APOLOGIES - Standing Order 1(u)

- (i) Apologies were received from Cllr Skipworth
- (ii) It was proposed by Cllr Woodley, seconded by Cllr Ind and unanimously resolved to approve the absence of Cllr Skipworth due to a prior commitment

109/18 DECLARATIONS OF INTEREST

- (i) No disclosable pecuniary interests were declared
- (ii) Cllr Brookes declared an interest in items 13 and 22 on the Agenda. He stated he would take part in discussion and in any vote under those items of business

110/18 MINUTES (*Appendices A, Ai*)

- (i) It was proposed by Cllr Woodley, seconded by Cllr Wadsworth and resolved with 9 votes for and 1 abstention to confirm the minutes of the Annual meeting of the Council held on Wednesday 9th May 2018
- (ii) It was proposed by Cllr Woodley, seconded by Cllr Ind and resolved with 9 votes for and 1 abstention to confirm the minutes of the Extraordinary meeting held on Wednesday 30th May 2018

111/18 CHAIRMAN AND MEMBER'S REPORTS

- (i) The Chairman tabled a report of the functions he had attended in his capacity as Mayor
- (ii) Cllr Woodley gave a verbal report as a representative of the Task and Finish Group and on the meetings of the Policy and Procedures and Finance Working Groups
- (iii) Cllr Brookes gave a verbal report as a representative of the NPSG and as a member of the Finance Working Group
- (iv) Cllr Ind gave a verbal report as a representative of the Parish Council Forum

The reports were received and noted by the meeting.

112/18 COUNCILLOR'S QUESTIONS

None received

It was proposed by Cllr Lowe, seconded by Cllr Romney and unanimously resolved to alter the order of business so that Item 13 on the Agenda would be considered next

113/18 NEIGHBOURHOOD PLANNING GRANT (*Appendix G*)

It was proposed by Cllr Ind, seconded by Cllr Bottomley and unanimously resolved that the Clerk be authorised to instruct Open Plan and that Council resolve to accept the grant offer of £4,500 and due diligence is applied, with the caveat that any additional expenditure must come back to Council

114/18 CLERK'S REPORT

Cutts Close

Work on the widening of the lower path and installation of a barrier gate is due to start on 27th June 2018

115/18 DEPUTATIONS BY THE PUBLIC

None

116/18 WORKING GROUPS AND STEERING GROUPS STRATEGY (*Appendix B*)

The written and verbal reports were noted. Members thanked the Christmas Working Group on their progress and look forward to the presentation

117/18 STATEMENT OF ACCOUNTS (*Appendices C, Ci*)

It was proposed by Cllr Brookes, seconded by Cllr Woodley and unanimously resolved to approve the Statement of Accounts to 31st May 2018 and the financial budget to 31st May 2018

118/18 APPOINTMENT OF INTERNAL AUDITOR (*Appendix D*)

It was proposed by Cllr Woodley, seconded by Cllr Romney and unanimously resolved to appoint Mr Willcocks as the Internal Auditor for the 2018 – 2019 Financial Year

119/18 SERVICE CONTRACT FOR HOIST SITED AT CHURCH STREET PUBLIC TOILETS (*Appendix E*)

It was proposed by Cllr Brookes, seconded by Cllr Denyer and unanimously resolved that Council agrees to a Service contract with Prism Medical UK for a period of 3 years, to authorise the expenditure of £110 per year and the Clerk be authorised to sign the contract on behalf of the Council

120/18 WW1 CENTENARY FIELD (*Appendix F*)

It was proposed by Cllr Wadsworth, seconded by Cllr Brookes and unanimously resolved that members note the recommendations

121/18 REPRESENTATION ON OTHER ORGANISATIONS (*Appendices H, Hi*)

(i) Trustees of the Victoria Hall

It was proposed by Cllr Lucas, seconded by Cllr Romney and unanimously resolved to appoint Cllr Lowe

It was proposed by Cllr Brookes, seconded by Cllr Woodley and unanimously resolved to appoint Cllr Bottomley

(ii) Trustees of the Memorial Institute

It was proposed by Cllr Lucas, seconded by Cllr Denyer and unanimously resolved to appoint Cllr Lowe

122/18 SUSPENSION OF STANDING ORDER 28

It was proposed by Cllr Woodley, seconded by Cllr Brookes and unanimously resolved to agree to suspend Standing Order 28 in order that item 16 on the Agenda can be considered

123/18 RESIDENTS-ONLY PARKING ZONE (*Appendix I*)

After much discussion it was proposed by Cllr Lowe, seconded by Cllr Romney to support the proposal of double yellow lines to be implemented in Sculthorpe Close. This motion fell with 2 votes for and 8 against

124/18 A5 FLYERS (*Appendix J*)

The report was noted, and an alternative recommendation was considered and accepted

125/18 BOUNCY CASTLE (*Appendix K*)

It was proposed by Cllr Wadsworth, seconded by Cllr Brookes and resolved with 9 votes for and 1 abstention that the Council is willing to permit a bouncy castle to be present in Cutts Close on a Sunday from 17th June 2018 – Sunday 26th August 2018

126/18 BUNTING – CUTTS CLOSE

It was proposed by Cllr Wadsworth, seconded by Cllr Brookes and unanimously resolved that permission is given to the PPWG to erect bunting on the railings around the perimeter of the park

127/18 CO-OPTION FOR THE OAKHAM NORTH EAST WARD VACANCY

It was proposed by Cllr Ind, seconded by Cllr Woodley and resolved with 9 votes for and 1 abstention to:

- (i) co-opt one new member to the Council for the Oakham North East Ward
- (ii) to suspend Standing Order 28 and that a decision will be made at the 11th July meeting
- (iii) Council to advertise the vacancy via The Rutland Times, Councils website, notice boards and Rutland Radio
- (iv) Council authorise expenditure up to £500 within the budget heading allocated to Elections

128/18 EXEMPT ITEM

It was proposed by Cllr Wadsworth, seconded by Cllr Romney and unanimously resolved to exclude the Press and Public under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, as amended, during consideration of Item 22 on the Agenda as it concerns confidential matters

129/18 ADMINISTRATIVE ACTIONS (*Appendix L*)

- (i) It was proposed by Cllr Lucas, seconded by Cllr Denyer and unanimously resolved to accept the recommendation
- (ii) It was proposed by Cllr Woodley, seconded by Cllr Denyer and unanimously resolved to accept the recommendation
- (iii) It was proposed by Cllr Lucas, seconded by Cllr Romney and unanimously resolved to accept the recommendation
- (iv) It was proposed by Cllr Bottomley, seconded by Cllr Woodley and unanimously resolved to accept the recommendation but to *add "in consultation with 2 other Councillors"*
- (v) It was proposed by Cllr Romney, seconded by Cllr Buxton and resolved with 9 votes for and 1 abstention that any other administrative actions are rescinded

There being no further business, the Chairman closed the meeting at 8.32pm

Signed: _____

**11th July 2018
Chairman**