

# Oakham Town Council

Victoria Hall, 39 High Street, Oakham, Rutland, LE15 6AH

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**TO: ALL MEMBERS OF THE TOWN COUNCIL**

**IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL**

**GOVERNMENT ACT 1972 YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF OAKHAM TOWN COUNCIL, WEDNESDAY 11<sup>th</sup> JULY 2018 AT 7.00 PM, AT THE OFFICES OF THE TOWN COUNCIL, VICTORIA HALL, 39 HIGH STREET, OAKHAM, RUTLAND LE15 6AH.**

**MEMBERS OF THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND**

**Allison Greaves**  
**Clerk to the Council**  
**5<sup>th</sup> July 2018**

**THE MEETING OF OAKHAM TOWN COUNCIL**  
**WEDNESDAY 11<sup>TH</sup> JULY 2018 AT 7.00PM**

***Members of the public attending this meeting are advised that it will be  
filmed and recorded, or photographed***

## **AGENDA**

**1. APOLOGIES - Standing Order 1(u)**

- (i) To receive apologies for absence
- (ii) To decide whether to approve absences

**2. DECLARATIONS OF INTEREST**

Members are asked to declare, if required:

- (i) Any Disclosable Pecuniary Interest they may have in respect to items on the agenda
- (ii) Any other interest they may have in respect to items on the agenda

*Members are also reminded to inform the Clerk of any changes in their Register of Members' Interests*

**3. MINUTES (Appendix A)**

To confirm the minutes of the Annual meeting of the Council held on Wednesday 13<sup>th</sup> June 2018

**4. CHAIRMAN AND MEMBER'S REPORTS**

To receive reports from the Chairman and members who have attended meetings on behalf of Oakham Town Council

*(Members intending to report should inform the Clerk prior to the meeting)*

**5. COUNCILLOR'S QUESTIONS**

To answer questions previously notified to the Clerk under Standing Order 9

**6. CLERK'S REPORT – For information only**

To receive a report from the Clerk

**7. DEPUTATIONS BY THE PUBLIC**

Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Orders 1(d) – 1(i)

- 8. WORKING GROUPS AND STEERING GROUPS STRATEGY (*Appendix B to follow*)**  
To receive written and verbal reports and to approve any expenditure from Working and Steering Groups and to make any decisions as appropriate:
- (i) Promotion and Publicity Working Group
  - (ii) Christmas Working Group
- 9. STATEMENT OF ACCOUNTS (*Appendices C, Ci*)**
- (i) To decide whether to approve the Statement of Accounts to 30<sup>th</sup> June 2018
  - (ii) Members to consider the financial budget to 30<sup>st</sup> June 2018
- 10. THE APPOINTMENT OF BANK SIGNATORY**  
To appoint a bank signatory for the Melton Building Society
- 11. REPRESENTATIVES ON OUTSIDE BODIES**  
To appoint Members to currently vacant positions:
- (i) Oakham Town Task and Finish Group
  - (ii) Neighbourhood Plan Steering Group
  - (iii) St George's Barracks Development Committee
- 12. OUTDOOR FITNESS OUTDOOR EQUIPMENT (*Appendices D, Di*)**  
To consider a report and to make decisions as appropriate
- 13. MAGICAL LANTERN WALK (*Appendix E*)**  
To consider a report and to make decisions as appropriate
- 14. PERSONNEL ADVICE & SOLUTIONS LTD**  
To authorise the continuation of the current agreement for 6 months
- 15. EXEMPT ITEMS**  
To decide whether to exclude the Press and Public under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, as amended, during consideration of Items 16 and 18 on the Agenda as they concern confidential matters
- 16. CHRISTMAS LIGHTS 2018 – 2020 (*Appendices F, Fi*)**  
To consider quotations received for the provision of Oakham's Christmas displays for the period 2018 – 2020:
- (i) To agree on the supplier for the three-year period
  - (ii) To approve the expenditure
  - (iii) To make any other decisions as appropriate
- 17. SUSPENSION OF STANDING ORDER 28**  
To agree to suspend Standing Order 28 in order that item 18 on the Agenda can be considered
- 18. CO-OPTION FOR THE OAKHAM NORTH EAST WARD VACANCY (*Appendices G, Gi*)**  
To co-opt one new member to the Council for the Oakham North East Ward and to make any decisions as appropriate