Oakham Town Council

Victoria Hall, 39 High Street, Oakham, Rutland, LE15 6AH

Telephone: 01572 723627

e-mail: enquiries@oakhamtowncouncil.gov.uk

**TO: ALL MEMBERS OF THE TOWN COUNCIL**

**IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL GOVERNMENT ACT 1972 YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF OAKHAM TOWN COUNCIL, WEDNESDAY 11th APRIL 2018 AT 7.00 PM, AT THE OFFICES OF THE TOWN COUNCIL, VICTORIA HALL, 39 HIGH STREET, OAKHAM, RUTLAND LE15 6AH.**

**MEMBERS OF THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND**



**Allison Greaves**

**Clerk to the Council**

**5th April 2018**

THE MEETING OF OAKHAM TOWN COUNCIL

 **WEDNESDAY 11TH APRIL 2018 AT 7.00PM**

***Members of the public attending this meeting are advised that it will be***

***filmed and recorded, or photographed***

 **AGENDA**

 **1. APOLOGIES - Standing Order 1(u)**

(i) To receive apologies for absence

(ii) To decide whether to approve absences

 **2. DECLARATIONS OF INTEREST**

Members are asked to declare, if required:

(i) Any Disclosable Pecuniary Interest they may have in respect to items on the agenda

(ii) Any other interest they may have in respect to items on the agenda

*Members are also reminded to inform the Clerk of any changes in their Register of Members’ Interests*

 **3. MINUTES *(Appendix A)***

To confirm the minutes of the meeting held on Wednesday 14th March 2018

 **4. CHAIRMAN AND MEMBER’S REPORTS (*Appendix B)***

To receive reports from the Chairman and members who have attended meetings on behalf of Oakham Town Council

(*Members intending to report should inform the Clerk prior to the meeting*)

 **5.** **COUNCILLOR’S QUESTIONS**

To answer questions previously notified to the Clerk under Standing Order 9

 **6. CLERK’S REPORT – For information only**

To receive a report from the Clerk

 **7. DEPUTATIONS BY THE PUBLIC**

Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Orders 1(d) – 1(i)

 **8. WORKING GROUPS AND STEERING GROUPS STRATEGY *(Appendies C)***

To receive written and verbal reports and to approve any expenditure from Working and Steering Groups and to make any decisions as appropriate:

1. Neighbourhood Plan Steering Group
2. Promotion and Publicity Working Group
3. Christmas Working Group

 **9. STATEMENT OF ACCOUNTS (*Appendices D, i)***

(i)To decide whether to approve the Statement of Accounts to 31st March 2018

 (ii) Members to consider the financial budget to 31st March 2018

 **10. AUTHORISATION TO PAY INVOICES OVER £5000**

To authorise payment of the following:

 (i) Rutland County Council

 Invoice No. 9108594 for £10,551.58

(Community street lighting recharge – as per minute reference 184/16)

 (ii) **Zurich Municipal**

 Invoice 30216220 for £5486.64

 (Insurance)

 **11. COUNCIL CHAMBER HEARING LOOP (*Appendix E)***

(i) To receive a report from the Working Group and to make any decisions as appropriate

(ii) To authorise any expenditure

 **12. ELECTRICTY CONTRACT SUPPLIER (*Appendices F i)***

To receive a report and to make any decisions as appropriate

 **13. COUNCIL SURGERIES (*Appendix G)***

To consider a report and to make any decisions as appropriate

 **14. ADVERTISING MAGNETS (*Appendix H)***

To consider a report and to make any decisions as appropriate

 **15. FLAG POLE IN CUTTS CLOSE (*Appendices I i)***

1. To consider a report and to make any decisions as appropriate
2. To authorise any expenditure

 **16.** **CAR BOOT SALES IN CUTTS CLOSE *(Appendix J*)**

To consider a report and to make any decisions as appropriate

 **17. REQUEST TO USE CUTTS CLOSE (*Appendices K, i)***

(i)To consider a request and grant permission for Rutland Concert Band to set off pyrotechnics

 in the park on the evening of Saturday 30th June as part of their Proms in the park concert

(ii) To consider a request and grant permission for Rutland Branch Bell ringers to host the mobile belfry in the park on the evening of Saturday 30th June as part of the Proms in the park event

1. To consider a request and grant permission for Oakham Town Partnership to organise 2 bouncy castles and 3 food suppliers to coincide with their car boot event on 22nd April 2018

 **18. EXEMPT ITEM**

 To decide whether to exclude the Press and Public under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, as amended, during consideration of Items 19 and 20 on the Agenda as they both concern confidential matters

 **19. CO-OPTION FOR THE OAKHAM NORTH EAST WARD VACANCY (*Appendix L)***

To consider recommendations from the interview panel and to make any decisions as appropriate relating to those recommendations

 **20. STAFFING COMMITTEE RECOMMENDATIONS (*Appendix M to follow, awaiting information)***

To consider recommendations from the meeting of the Staffing Committee held on 28h March 2018 and to make any decisions as appropriate relating to those recommendations