

# Oakham Town Council

Victoria Hall, 39 High Street, Oakham, Rutland, LE15 6AH

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**TO: ALL MEMBERS OF THE TOWN COUNCIL**  
**IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL**  
**GOVERNMENT ACT 1972 YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF OAKHAM**  
**TOWN COUNCIL, WEDNESDAY 14<sup>th</sup> MARCH 2018 AT 7.00 PM, AT THE OFFICES OF THE TOWN**  
**COUNCIL, VICTORIA HALL, 39 HIGH STREET, OAKHAM, RUTLAND LE15 6AH.**  
**MEMBERS OF THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND**

**Allison Greaves**  
**Clerk to the Council**  
**28<sup>th</sup> February 2018**

THE MEETING OF OAKHAM TOWN COUNCIL  
**WEDNESDAY 14<sup>TH</sup> MARCH 2018 AT 7.00PM**  
AT THE OFFICES OF OAKHAM TOWN COUNCIL,  
VICTORIA HALL, 39 HIGH STREET, OAKHAM

***Members of the public attending this meeting are advised that it will be  
filmed and recorded, or photographed***

## AGENDA

- 1. APOLOGIES - Standing Order 1(u)**
  - (i) To receive apologies for absence
  - (ii) To decide whether to approve absences
  
- 2. DECLARATIONS OF INTEREST**

Members are asked to declare, if required:

  - (i) Any Disclosable Pecuniary Interest they may have in respect to items on the agenda
  - (ii) Any other interest they may have in respect to items on the agenda

*Members are also reminded to inform the Clerk of any changes in their Register of Members' Interests*
  
- 3. MINUTES (*Appendices A i*)**
  - (i) To confirm the minutes of the meeting held on Wednesday 14<sup>th</sup> February 2018
  - (ii) To confirm the minutes of the Extraordinary meeting held on Thursday 22<sup>nd</sup> February 2018
  
- 4. CHAIRMAN AND MEMBER'S REPORTS (*Appendix B*)**

To receive reports from the Chairman and members who have attended meetings on behalf of Oakham Town Council  
*(Members intending to report should inform the Clerk prior to the meeting)*
  
- 5. COUNCILLOR'S QUESTIONS**

To answer questions previously notified to the Clerk under Standing Order 9
  
- 6. CLERK'S REPORT (*Appendix C*)**

To receive a report from the Clerk
  
- 7. DEPUTATIONS BY THE PUBLIC**

Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Orders 1(d) – 1(i)
  
- 8. WORKING GROUPS AND STEERING GROUPS STRATEGY (*Appendices D, i, ii to follow*)**

To receive written reports and to approve any expenditure from Working and Steering Groups and to make any decisions as appropriate:

- (i) Neighbourhood Plan Steering Group
- (ii) Promotion and Publicity Working Group
- (iii) Christmas Working Group

**9. STATEMENT OF ACCOUNTS (*Appendices E, i, ii*)**

- (i) To decide whether to approve the Statement of Accounts to 28<sup>th</sup> February 2018
- (ii) Members to consider the financial budget to 28<sup>th</sup> February 2018
- (iii) To approve Clerks expenditure

**10. RESIDENTS-ONLY PARKING ZONE (*Appendix F*)**

Deferred Item: To consider a residents-only parking zone be implemented in Sculthorpe Close and to confirm whether the Town Council are in support of the proposal

**11. PARKING ON HACKAMORE WAY (OPPOSITE ALDI) (*Appendix G*)**

To consider a proposal from Rutland County Council

**12. ADDITIONAL DISABLED PARKING SPACES IN OAKHAM (*Appendix H*)**

To consider a proposal from Rutland Access Group:

- (i) Are Council happy to support the proposal?
- (ii) Would the Council be willing to make a financial contribution?

**13. EVENTS SUPPORT (*Appendices I i*)**

To consider a request and to make any decisions as appropriate

**14. REVISION TO FINANCIAL REGULATIONS (*Appendix J*)**

To consider an amendment to the Council's Financial Regulation 4.1 and to decide whether to agree to the amendment

**15. AMENDMENT TO STANDING ORDERS (*Appendix K*)**

To consider an amendment to the Council's Standing Order 21 and to decide whether to agree to the amendment

**16. ALLOTMENTS LEASE (*Appendix L*)**

To consider a request and to make any decisions as appropriate

**17. ALLOTMENT RENT REVIEW (*Appendix M*)**

To consider a request and to make any decisions as appropriate

**18. REQUEST TO USE CUTTS CLOSE**

To consider a request and grant permission for Hollands Fair to use Cutts Close from 1<sup>st</sup> May until Monday 7<sup>th</sup> May 2018

**19. CO-OPTION FOR THE OAKHAM NORTH EAST WARD VACANCY**

To appoint members for the interview panel (minimum of four)

**20. HEARING AID WORKING GROUP**

To appoint members to the working group

**21. BUS STOP ENHANCEMENTS (*Appendix N*)**

To make any recommendations to Rutland County Council

**22. EXEMPT ITEM**

To decide whether to exclude the Press and Public under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, as amended, during consideration of Item 23 on the Agenda as they both concern confidential matters

**23. REPORTS FROM THE STAFFING COMMITTEE (*Appendices O i*)**

To receive recommendations from the Staffing Committee and to make any decisions as appropriate