Clerk’s Request for expenditure authorisation for compliance with Financial Regulation 4.1

|  |  |  |
| --- | --- | --- |
| Item | Reason | Cost |
| Play area power wash | Clerk has been advised that the Cutts Close play area is slippy due to algae growth | £300 |
| Grit Bins | Residents’ request in accordance with Standing orders | £53 per fill |
| x24 bottles of water | Council meetings | £43.75 |
| Postage stamps 100 1st class | Posting agenda papers and letters | £65.00 |
| Postage stamps 100 2nd class | As above | £56.00 |
| Staples | Stationery | £2.99 |
| A4 paper | Letters and written communication | £17.99 |
| Envelopes | For posting of letters | £16.99 |
| Black printer cartridges | For printer | £29.99 |
| WD My cloud NAS server | Back up for Computers | £362.09 |
| Logitech HD Pro Webcam | Record Meetings | £91.19 |
| Paperclips | Stationery | £2.50 |