
Oakham Town Council

Bank - Cash and Investment Reconciliation as at 1 September 2017

Confirmed Bank & Investment Balances

Bank Statement Balances

30/09/2017	HSBC Current Account	36,066.69
30/09/2017	HSBC Deposit Account	235,292.73
30/09/2017	Petty Cash	190.21

271,549.63

Other Cash & Bank Balances

0.00

271,549.63

Unpresented Payments

920.00

270,629.63

All Cash & Bank Accounts

Current Bank Account - HSBC	35,146.69
Deposit Account - HSBC	235,292.73
Cambridge Building Society	60,000.00
Petty Cash	190.21
Other Cash & Bank Balances	0.00
Total Cash & Bank Balances	330,629.63



Statements

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Account name:	OAK TOWN COU	Sort code:	409521
Account type:	BUSINESS A/C	Account number:	18300004
Statement date:	01 Oct 2017	Sheets:	388-390

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Date	Type	Description	Paid out(£)	Paid in(£)	Balance(£)
01 Sep 2017		Balance brought forward			28437.22
05 Sep 2017	BP	inv 1155 MILLENNIUM LTD BIB BACS PAYMENT	4.99		
05 Sep 2017	BP	Expenses MALCOLM PLUMB BIB BACS PAYMENT	214.40		
05 Sep 2017	BP	Inv-1169 MILLENNIUM LTD BIB BACS PAYMENT	84.00		
05 Sep 2017	BP	SM18168 RIALTAS BUSINESS BIB BACS PAYMENT	432.00		
05 Sep 2017	BP	3643215 PHS GROUP BIB BACS PAYMENT	393.19		
05 Sep 2017	BP	4380134 ILIFFE MEDIA BIB BACS PAYMENT	234.36		
05 Sep 2017	BP	4380346 ILIFFE MEDIA BIB BACS PAYMENT	102.38		
05 Sep 2017	CHQ	104203	720.00		26251.90
07 Sep 2017	CHQ	104202	550.00		25701.90
14 Sep 2017	BP	Cleaning AA CLEANING BIB BACS PAYMENT	1500.00		
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14 Sep 2017	BP	Colemans ALLISON GREAVES BIB BACS PAYMENT	37.98		
14 Sep 2017	BP	Computer Services MILLENNIUM LTD BIB BACS PAYMENT	33.60		
14 Sep 2017	BP	D-0009777 BIFFA BIB BACS PAYMENT	2309.92		
14 Sep 2017	BP	Inv 0604 G & R GREGG BIB BACS PAYMENT	20.00		
14 Sep 2017	BP	Inv 0605 G & R GREGG BIB BACS PAYMENT	40.00		
14 Sep 2017	BP	Inv 0606 G & R GREGG BIB BACS PAYMENT	160.00		
14 Sep 2017	BP	62769302 OPUS ENERGY LTD BIB BACS PAYMENT	24.20		
14 Sep 2017	CHQ	104207 CASH 403521	250.00		21326.20

2017					
15 Sep 2017	BP	Salaries BIB MULTIPLE BENEF BIB BACS PAYMENT	3639.72		17686.48
19 Sep 2017	CHQ	104204	389.94		17296.54
20 Sep 2017	TFR	403521 11352636 INTERNET TRANSFER		20000.00	37296.54
22 Sep 2017	BP	Expenses MALCOLM PLUMB BIB BACS PAYMENT	78.60		
22 Sep 2017	BP	Inv 736122 WICKSTEED LEISURE BIB BACS PAYMENT	697.20		
22 Sep 2017	DR	TOTAL CHARGES TO 31AUG2017	12.25		36508.49
27 Sep 2017	DD	WATER PLUS FIRST PAYMENT	40.05		
27 Sep 2017	DD	E.ON	17.37		36451.07
28 Sep 2017	DD	WATER PLUS FIRST PAYMENT	307.90		
28 Sep 2017	DD	MILL TELE LTD	76.48		36066.69
28 Sep 2017		Balance carried forward			36066.69

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-----End Of Sheet 389-----

Date	Type	Description	Paid out(£)	Paid in(£)	Balance(£)
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Transaction list

From account: OAK TOWN COU **Sort code:** ~~405521~~
Account type: BUSINESS A/C **Account number:** 01300504

Using this enquiry you can view all transactions applied to your account since your last statement was issued. To view further transactions, enter the date range below or select '[View Previous Statements](#)'.

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As at 05 Oct 2017 11:04:44

Date ▾	Type ▶	Description ▶	Paid out (£) ▶	Paid in (£) ▶	Balance (£)
05 Oct 2017		balance carried forward			36139.19
04 Oct 2017	CHQ	104206	310.00		36139.19
02 Oct 2017	CR	01300504 OAK BOWL CB		177.50	36449.19
02 Oct 2017	CR	OAK LAWN		205.00	36271.69
28 Sep 2017		balance brought forward			36066.69
Date	Type	Description	Paid out (£)	Paid in (£)	Balance (£)

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**Bank Reconciliation Statement as at 30/09/2017
for Cashbook 1 - Current Bank Account - HSBC**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Current Account	30/09/2017	2	36,066.69
			<u>36,066.69</u>
<u>Unpresented Cheques (Minus)</u>			<u>Amount</u>
29/06/2017 104188	Rutland & Distirct Schools Fed	500.00	
13/09/2017 104206	The Kibworth Band	310.00	
13/09/2017 104205	All Seasons	110.00	
			<u>920.00</u>
			35,146.69
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			35,146.69
		Balance per Cash Book is :-	35,146.69
		Difference is :-	0.00

Current Bank Account - HSBC

Payments made between 01/09/2017 and 30/09/2017

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
01/09/2017	Malcolm Plumb	BACS	214.40			4080	100	214.40	Travel and Expenses
13/09/2017	Broxap	104204	389.94		64.99	4325	300	324.95	Broxap
13/09/2017	All Seasons	104205	110.00			4320	300	110.00	Clean office carpets
13/09/2017	The Kibworth Band	104206	310.00			4305	300	310.00	Performance at Bandstand
13/09/2017	G & R Gregg	BACS	160.00			4305	300	160.00	Take down bunting
13/09/2017	G & R Gregg	BACS	40.00			4320	300	40.00	Remove graffiti
13/09/2017	Colemans	BACS	37.98			4065	100	37.98	Stationary
13/09/2017	AA Cleaning Services	BACS	1,500.00		250.00	4215	200	1,250.00	Cleaning services Aug 17
13/09/2017	Biffa	BACS	2,309.92		384.99	4200	200	1,924.93	Litter pick and bins
13/09/2017	Millennium Computer Services	BACS	33.60		5.60	4050	100	28.00	Non contract data
13/09/2017	Opus Energy Ltd	BACS	24.20		1.15	4055	100	23.05	Electricity Bill princess ave
13/09/2017	G & R Gregg	BACS	20.00			4320	300	20.00	Remove damaged swing
13/09/2017	Petty Cash	PC	250.00				200	250.00	Petty cash
14/09/2017	Malcolm Plumb	BACS	78.60			4080	100	78.60	Mileage Expenses
15/09/2017	salaries	BACS	2,850.66			4000	100	2,850.66	Salaries
15/09/2017	HMRC	BACS	789.06			4000	100	789.06	Tax and NI
20/09/2017	Wicksteed Leisure	BACS	697.20		116.20	4330	300	581.00	Wicksteed Leisure
22/09/2017	HSBC	DD	12.25			4420	400	12.25	Bank Charges
27/09/2017	Eon	DD	17.37		0.83	4055	100	16.54	Eon
27/09/2017	Millennium Computer Services	DD	76.48		12.75	4070	100	63.73	Millennium Computer Services
27/09/2017	Water Plus	DD	307.90			4055	100	307.90	Water
28/09/2017	Water Plus	DD	40.05			4055	100	40.05	Water
Total Payments:			10,269.61	0.00	836.51			9,433.10	

Bank Reconciliation Statement as at 30/09/2017
for Cashbook 2 - Deposit Account - HSBC

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Deposit Account	30/09/2017		235,292.73
			<u>235,292.73</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			235,292.73
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			235,292.73
		Balance per Cash Book is :-	235,292.73
		Difference is :-	0.00



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Account name:	OAKHAM TOWN	Sort code:	403521
Account type:	DEPOSIT A/C	Account number:	11352636
Statement date:	01 Oct 2017	Sheets:	70-70

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Date	Type	Description	Paid out(£)	Paid in(£)	Balance(£)
01 Sep 2017		Balance brought forward			255292.73
20 Sep 2017	TFR	403521 01300504 INTERNET TRANSFER	20000.00		235292.73
20 Sep 2017		Balance carried forward			235292.73
-----End Of Sheet 70-----					
Date	Type	Description	Paid out(£)	Paid in(£)	Balance(£)

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Deposit Account - HSBC

Payments made between 01/09/2017 and 30/09/2017

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
20/09/2017	Current Bank Account - HSBC	Transfer	20,000.00			210	20,000.00	
Total Payments:			20,000.00	0.00	0.00		20,000.00	

Bank Reconciliation Statement as at 30/09/2017
for Cashbook 4 - Petty Cash

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	30/09/2017		190.21
			<u>190.21</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			190.21
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			190.21
		Balance per Cash Book is :-	190.21
		Difference is :-	0.00

Petty Cash

Payments made between 01/09/2017 and 30/09/2017

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
13/09/2017	Post Office	PC	13.92			4065	100	13.92	Postage for agendas
13/09/2017	Cllr Haley	PC	10.80			4080	100	10.80	Mileage Expenses
14/09/2017	Ann Lewis	PC	40.00			4085	100	40.00	Course attended
14/09/2017	Ann Lewis	PC	18.00			4080	100	18.00	Mileage
14/09/2017	Post Office	PC	1.75			4065	100	1.75	Post
19/09/2017	Post Office	PC	0.98			4065	100	0.98	Post
20/09/2017	Timpsons	PC	12.00		2.00	4405	400	10.00	Keys
20/09/2017	Post Office	PC	5.88			4065	100	5.88	Post
27/09/2017	Tesco	PC	6.00		1.00	4405	400	5.00	Refreshments
Total Payments:			109.33	0.00	3.00			106.33	

Current Bank Account - HSBC

Receipts received between 01/09/2017 and 30/09/2017

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: 20/09/2017	20,000.00						
Transfer	Deposit Account - HSBC	20,000.00				200	20,000.00	
	Total Receipts:	20,000.00	0.00	0.00			20,000.00	

Petty Cash

Receipts received between 01/09/2017 and 30/09/2017

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: 13/09/2017	250.00						
PC	Current Bank Account - HSBC	250.00				250	250.00	Petty cash
	Total Receipts:	250.00	0.00	0.00			250.00	

**Bank Reconciliation Statement as at 31/03/2017
for Cashbook 3 - Cambridge Building Society**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Cambridge Building Society	30/09/2017		60,000.00
			<u>60,000.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			60,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			60,000.00
		Balance per Cash Book is :-	60,000.00
		Difference is :-	0.00