

# Oakham Town Council

Victoria Hall, 39 High Street, Oakham, Rutland, LE15 6AH  
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**TO: ALL MEMBERS OF THE TOWN COUNCIL**  
**IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL GOVERNMENT ACT 1972 YOU**  
**ARE HEREBY SUMMOND TO ATTEND**

AN EXTRAORDINARY MEETING  
OF OAKHAM TOWN COUNCIL  
**WEDNESDAY 25<sup>TH</sup> JANUARY 2017 AT 7.00 PM**  
AT THE OFFICES OF OAKHAM TOWN COUNCIL,  
VICTORIA HALL, 39 HIGH STREET, OAKHAM

*Members of the public attending this meeting are advised that it will be  
filmed and recorded, or photographed*

## AGENDA

- 1. APOLOGIES - Standing Order 1(u)**
  - (i) To receive apologies for absence
  - (ii) To decide whether to approve absences
  
- 2. DECLARATIONS OF INTEREST**

Members are asked to declare, if required:

  - (i) Any Disclosable Pecuniary Interest they may have in respect to items on the agenda
  - (ii) Any other interest they may have in respect to items on the agenda

*Members are also reminded to inform the Clerk of any changes in their Register of Members' Interests*
  
- 3. MINUTES (Appendix A)**

To confirm the minutes of the meeting of Oakham Town Council held on Wednesday 11 January 2017
  
- 4. CHAIRMAN AND MEMBER'S REPORTS**

To receive a report from the Chairman on functions attended and to receive reports from Members who have attended meetings on behalf of Oakham Town Council  
*(Members intending to report should inform the Clerk prior to the meeting)*
  
- 5. CLERK'S REPORT – For information only**

To receive a report from the Clerk
  
- 6. DEPUTATIONS BY THE PUBLIC**

Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Orders 1(d) – 1(i)
  
- 7. STATEMENT OF ACCOUNTS (Appendix B)**

To decide whether to approve the Statement of Accounts – December 2016

**8. PAYMENT APPROVAL**

To authorise the following payments:

- (i) LITE Ltd  
Installation, dismantling, and storage of Christmas Lighting  
Invoice 910064 - £6800 + VAT  
**£8160.00**

**9. REQUEST TO USE CUTTS CLOSE (*Appendix Ci, ii, iii*)**

To consider requests to use Cutts Close and to make any decisions as appropriate

- (i) Hollands Fair
- (ii) Circus Tyanna
- (iii) Jane Jones

**10. LETTER RECEIVED FROM RUTLAND COUNTY COUNCIL (*Appendix D*)**

To agree on any comments and responses to be made to Rutland County Council relating to the Grounds Maintenance contract

**11. EXEMPT ITEM**

To resolve to exclude the public and press for the following item.

Reason: To resolve a confidential matter relating to a Councillors Conduct

**12. REVIEW THE DECISION REGARDING A COUNCILLORS APPOINTMENT TO WORKING GROUPS, COMMITTEES AND REPRESENTATION ON OUTSIDE GROUPS (*Appendix E*)**

Members to receive a report and to make any recommendations as appropriate

Malcolm Plumb  
Acting Clerk to the Town Council  
18<sup>th</sup> January 2017