

Oakham Town Council

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TO: ALL MEMBERS OF THE TOWN COUNCIL

IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL GOVERNMENT ACT 1972 YOU ARE HEREBY SUMMOND TO ATTEND A MEETING OF OAKHAM TOWN COUNCIL, WEDNESDAY 8TH FEBRUARY 2017 AT 7.00 PM, AT THE OFFICES OF OAKHAM TOWN COUNCIL, VICTORIA HALL, 39 HIGH STREET, OAKHAM

**Malcolm Plumb
Acting Clerk to the Council
1st February 2017**

Members of the public attending this meeting are advised that it will be filmed and recorded, or photographed

AGENDA

1. APOLOGIES - Standing Order 1(u)

- (i) To receive apologies for absence
- (ii) To decide whether to approve absences

2. DECLARATIONS OF INTEREST

Members are asked to declare, if required:

- (i) Any Disclosable Pecuniary Interest they may have in respect to items on the agenda
- (ii) Any other interest they may have in respect to items on the agenda

Members are also reminded to inform the Clerk of any changes in their Register of Members' Interests

3. MINUTES (*Appendix A*)

To confirm the minutes of the Extraordinary meeting of Oakham Town Council held on Wednesday 25th January 2017

4. CHAIRMAN AND MEMBER'S REPORTS

To receive a report from the Chairman on functions attended and to receive reports from Members who have attended meetings on behalf of Oakham Town Council

(Members intending to report should inform the Clerk prior to the meeting)

5. CLERK'S REPORT – For information only

To receive a report from the Clerk

6. DEPUTATIONS BY THE PUBLIC

Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Orders 1(d) – 1(i)

- 7. WORKING GROUPS AND STEERING GROUPS STRATEGY ASSURANCE (*Appendix Bi – v*)**
To receive written reports from Working Groups and Steering Groups and to make any decisions as appropriate:

 - (i) OCC Building
 - (ii) Neighbourhood Plan Steering Group
 - (iii) Cemetery
 - (iv) Promotions and Publicity Working Group
 - (v) Finance Working Group
- 8. DEPOSIT ACCOUNTS (*Appendix C*)**
To consider a report and to make any decisions as appropriate
- 9. CONDUCT STATEMENT (*Appendix D*)**
Members to receive a statement and to make any recommendations as appropriate
- 10. STATEMENT OF ACCOUNTS (*Appendix E*)**
To decide whether to approve the Statement of Accounts – January 2017
- 11. WORKING GROUP STRUCTURE**

 - (i) To appoint 2 new members to the Promotions and Publicity Working Group
 - (ii) To appoint 2 new members to the Policies and Procedures Working Group
- 12. REQUEST TO USE CUTTS CLOSE (*Appendix F*)**
To consider requests and grant permission to use Cutts Close

 - (i) Circus Tyanna
 - (ii) Rutland County Council, Lighting of a Beacon – Celebration of Independence – 1 April 2017
 - (iii) Rutland County Council, Lighting of a Beacon – Battle of Passchendaele 11 November 2017
- 13. BUSINESS PLAN FOR OCC BUILDING (*Appendix G*)**
To consider a report and to make any decisions as appropriate
- 14. TREE AT ROYCES RECREATION GROUND (*Appendix H*)**
Consider recommendations and to make any decisions as appropriate
- 15. EAR MARKED RESERVES (*Appendix I*)**
To consider a report and to make any decisions as appropriate
- 16. CONTRACTS (*Appendix J*)**
To consider a report and to make decisions as appropriate
- 17. LETTER RECEIVED FROM BARROWDEN PARISH COUNCIL (*Appendix K*)**
To consider a letter received and to make any decisions as appropriate
- 18. LETTER RECEIVED FROM RUTLAND COUNTY COUNCIL (*Appendix L*)**
To agree on any comments and responses to be made to Rutland County Council relating to the Consultation on the draft Housing & Homelessness Strategy 2017-22
- 19. LETTER RECEIVED FROM OAKHAM TOWN PARTNERSHIP (*Appendix M (i), (ii)*)**
To consider a report and to make any decisions as appropriate

20. EXEMPT ITEM

To resolve to exclude the Press and Public under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, as amended, during consideration of Item 21 on the agenda as it concerns contractual confidential matters

21. OAKHAM CEMETERY (*Appendix N*)

To consider a report from the Oakham Cemetery Working Group and to make any decisions as appropriate