

# Oakham Town Council

Victoria Hall, 39 High Street, Oakham, Rutland, LE15 6AH

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## **TO: ALL MEMBERS OF THE TOWN COUNCIL**

**IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL GOVERNMENT ACT 1972  
YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF OAKHAM TOWN  
COUNCIL, WEDNESDAY 12<sup>th</sup> JULY 2017 AT 7.00 PM, AT THE OFFICES OF OAKHAM  
TOWN COUNCIL, VICTORIA HALL, 39 HIGH STREET, OAKHAM, RUTLAND LE15 6AH**

**Allison Greaves  
Clerk to the Council  
5<sup>th</sup> June 2017**

**THE MEETING OF  
OAKHAM TOWN COUNCIL  
WEDNESDAY 12<sup>TH</sup> JULY 2017 AT 7.00PM  
AT THE OFFICES OF OAKHAM TOWN COUNCIL,  
VICTORIA HALL, 39 HIGH STREET, OAKHAM**

*Members of the public attending this meeting are advised that it will be  
filmed and recorded, or photographed*

## **AGENDA**

- 1. APOLOGIES - Standing Order 1(u)**
  - (i) To receive apologies for absence
  - (ii) To decide whether to approve absences
  
- 2. DECLARATIONS OF INTEREST**

Members are asked to declare, if required:

  - (i) Any Disclosable Pecuniary Interest they may have in respect to items on the agenda
  - (ii) Any other interest they may have in respect to items on the agenda

*Members are also reminded to inform the Clerk of any changes in their Register of Members' Interests*

- 3. MINUTES (Appendix A)**
  - (i) To confirm the minutes of the Council meeting held on Wednesday 14<sup>th</sup> June 2017
  
- 4. CHAIRMAN AND MEMBER'S REPORTS**

To receive a report from the Chairman on functions attended and to receive reports from Members who have attended meetings on behalf of Oakham Town Council  
*(Members intending to report should inform the Clerk prior to the meeting)*
  
- 5. COUNCILLOR'S QUESTIONS**

To answer questions previously notified to the Clerk under Standing Order 9  
*(Members note that 72 hours' notice is now required)*

- 6. CLERK’S REPORT – For information only**  
To receive a report from the Clerk
- 7. DEPUTATIONS BY THE PUBLIC**  
Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Orders 1(d) – 1(i)
- 8. WORKING GROUPS AND STEERING GROUPS STRATEGY**  
*(Appendices Bi –Bii)*  
To receive written reports from Working Groups and Steering Groups and to make any decisions as appropriate:  
(i) Neighbourhood Plan Steering Group  
(ii) Promotions and Publicity Working Group
- 9. SUSPENSION OF STANDING ORDER 32**  
To agree to suspend Standing Order 32 (Casual Vacancies and Co-option of Councillors) in order that Item 10 on the agenda can be considered
- 10. CO-OPTION OF A NEW MEMBER**  
That Mr Paul Buxton is considered for appointment as a co-opted Councillor to Oakham Town Council South West Ward
- 11. PARKING REVIEW – SCHEME PROPOSAL FORM** *(Appendix C)*  
To consider a proposal from residents in Brooke Road  
(i) Are Council happy to support the proposal?  
(ii) Would the Council be willing to make a financial contribution?
- 12. PARKING CHANGES REVIEW** *(Appendix D)*  
To consider a letter received from a resident in Dean’s Street and to make any decisions as appropriate
- 13. STATEMENT OF ACCOUNTS** *(Appendix E)*  
To decide whether to approve the Statement of Accounts – June 2017
- 14. BUSINESS PLAN FOR OCC BUILDING** *(Appendix F)*  
(i) To consider a report and to make any decisions as appropriate  
(ii) To authorise expenditure
- 15. EXEMPT ITEM**  
To decide whether to exclude the Press and Public under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, as amended, during consideration of Item 15 on the agenda as it concerns confidential matters and Item 16 as it concerns confidential matters
- 16. STAFFING COMMITTEE RECOMMENDATION** *(Appendix G)*  
To consider recommendations from the meeting of the Staffing Committee held on 11<sup>th</sup> July 2017 and to make any decisions as appropriate relating to those recommendations