Oakham Town Council

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**TO: ALL MEMBERS OF THE TOWN COUNCIL**

**IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL GOVERNMENT ACT 1972 YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF OAKHAM TOWN COUNCIL, WEDNESDAY 8th NOVEMBER 2017 AT 7.00 PM, AT THE OFFICES OF OAKHAM TOWN COUNCIL,VICTORIA HALL, 39 HIGH STREET, OAKHAM, RUTLAND LE15 6AH**



**Allison Greaves**

**Clerk to the Council**

**2nd November2017**

THE MEETING OF OAKHAM TOWN COUNCIL

**WEDNESDAY 8TH NOVEMBER 2017 AT 7.00PM**

AT THE OFFICES OF OAKHAM TOWN COUNCIL,

VICTORIA HALL, 39 HIGH STREET, OAKHAM

***Members of the public attending this meeting are advised that it will be***

***filmed and recorded, or photographed***

 **AGENDA**

**1. APOLOGIES - Standing Order 1(u)**

(i) To receive apologies for absence

(ii) To decide whether to approve absences

**2. DECLARATIONS OF INTEREST**

Members are asked to declare, if required:

(i) Any Disclosable Pecuniary Interest they may have in respect to items on the agenda

(ii) Any other interest they may have in respect to items on the agenda

 ***Members are also reminded to inform the Clerk of any changes in their Register of Members’ Interests***

**3. MINUTES *(Appendix A)***

To confirm the minutes of the meeting held on Wednesday 11th October 2017

**4. CHAIRMAN AND MEMBER’S REPORTS (*Appendix B*)**

To receive a report from the Chairman on functions attended and to receive reports from Members who have attended meetings on behalf of Oakham Town Council

(*Members intending to report should inform the Clerk prior to the meeting*)

**5.** **COUNCILLOR’S QUESTIONS**

To answer questions previously notified to the Clerk under Standing Order 9

*(Members note that 72 hours’ notice is now required)*

**6. CLERK’S REPORT – For information only**

To receive a report from the Clerk

 **7. DEPUTATIONS BY THE PUBLIC**

Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Orders 1(d) – 1(i)

 **8. WORKING GROUPS AND STEERING GROUPS STRATEGY *(Appendix Ci, Cii)***

To receive written and a verbal report from Working Groups and Steering Groups and to make any decisions as appropriate:

1. Neighbourhood Plan Steering Group
2. Promotion and Publicity Working Group

 **9. STATEMENT OF ACCOUNTS (*Appendices Di, Dii)***

(i)To decide whether to approve the Statement of Accounts to 31st October 2017

 (ii) Members to consider the financial budget to 31st October 2017

**10. CONSTITUTION OF WORKING GROUPS (*Appendix E*)**

To receive a report and to make any decisions as appropriate

**11. OCC BUILDING (*Appendix F to follow)***

To consider a request for additional internal building alterations and to make any decisions as appropriate

**12. PARKING REVIEW- SCHEME PROPOSAL FORM *(Appendix Gi, Gii, Giii)***

Consider or otherwise a proposal from residents to the yellow line element only on Park Lane

**13. TO REPAIR AND WIDEN A PATH IN CUTTS CLOSE (*Appendix Hi, Hii*)**

(i) To award the contract to Martin Cowman Ltd

 (ii) To approve expenditure of up £60,000

 (iii) To make any decisions as appropriate

**14. CONCILLATION REGARDING A COUNCILLOR AND COUNCIL (*Appendix I*)**

(i) To consider a report and to make any decisions as appropriate

(ii) To approve expenditure

**15. BUDGET 2018 – 2019**

 Working Groups to provide detailed requests for inclusion in draft budget

**16.**  **EXEMPT ITEM**

 To decide whether to exclude the Press and Public under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, as amended, during consideration of Item 17 on the Agenda as it concerns confidential matters

 **17. STAFFING COMMITTEE UPDATE (*Appendix J to follow*)**

 To receive a tabled report from the meeting of the Staffing Committee held on Friday 3rd November 2017 and to make any decisions as appropriate